

# CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH  
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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

Dear Councillor,  
THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON  
**TUESDAY, JULY 22<sup>nd</sup>, 2014 at 7.30pm** AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. SPECIFIC DECLARATIONS OF INTEREST
3. TO DISCUSS THE A5/C193 JUNCTION: JENNY VOLP-HIGHWAYS AGENCY
4. OPEN FORUM
5. TO AMEND AND SIGN MINUTES OF JUNE 17<sup>th</sup>, 2014 MEETING
6. POLICE MATTERS
7. REPORT from WARD COUNCILLOR MARK VERSALLION
8. MATTERS ARISING FROM JUNE 17<sup>th</sup>, 2014 MINUTES
9. POINTS RAISED from MAY/JUNE 2014 CORRESPONDENCE
10. JUNE/JULY CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. TO DISCUSS LISTING PARISH ORGANISATIONS in the CHALGRAVE NEWS
13. TRAFFIC CALMING REPORT
14. PLANNING REPORT
15. HIGHWAYS REPORT
16. WEBSITE REPORT
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

**MINUTES** of the Meeting of Chalgrave Parish Council held on Tuesday, June 17<sup>th</sup>, 2014 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. K. Green; Cllr. R. Mence; Cllr P Parry (Chairman); Cllr. M. Wells; L. Smith-Clerk.

Public present: 0

### **Committees**

<b>Planning</b>	Cllr Hampson-Chair 877149	Cllr Osborn 0776862150	
<b>Footpaths</b>	Cllr Green-Chair 874107		
<b>Website</b>	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
<b>Traffic Calming</b>	Cllr Wells 877098		

### **Responsibilities**

Cllr Mence	Parish Plan	Street lights	Buses	874516
Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600

### **1. APOLOGIES FOR ABSENCE**

Cllr. D. Hampson; Cllr D Osborn; Ward Cllr. M. Versallion.

### **2. MINUTES OF PREVIOUS MEETING**

The minutes of the May 20<sup>th</sup>, 2014 meeting were approved by the council and signed as correct by the chairman.

### **3. SPECIFIC DECLARATIONS OF INTEREST**

- Cllr Wells declared a prejudicial interest in item 11 Sports Club grant. He did not leave the room. He did not vote.
- Cllr Green declared a prejudicial interest in item 11 Memorial Hall grant. He did not leave the room. He did not vote

### **4. POLICE MATTERS**

#### **a) Crime figures: May 1<sup>st</sup>-June 1<sup>st</sup>, 2014**

<b>Crime Type</b>	<b>Number</b>	<b>Date</b>	<b>Details</b>
Vehicle Crime	1	Night of 7/5/14	Offender(s) removed the front & rear index plates of a Black BMW. The unknown offender(s) then made off in an unknown direction. No CCTV & no witnesses.

- b) Police Non-attendance at the 2014 Parish Assembly.** Andrew Selous MP wrote to Bedfordshire Police on the PC's behalf. The police have responded and apologised to the PC.

### **5. REPORT FROM CLLR VERSALLION**

No report this month.

### **6. CO-OPTION OF NEW COUNCILLOR**

The parish council received two applications for the role of parish councillor. After discussion it was **unanimously resolved** to appoint Mr Paul Whitton.

### **7. MATTERS ARISING FROM MAY 20<sup>TH</sup>, 2014 MINUTES**

- a) Overgrown Leylandii** are blocking the light to bungalows in St Mary's Close and are in excess of 6 feet high. The PC will notify CBC to find out what action can be taken.

Ongoing.

**PP:**

**Clerk**

- b) **Overgrown Trees; 23 Toddington Road, Tebworth.** Cllr Parry has been unable to contact the residents. Ongoing.

**PP**

- c) **Road Signs** around the parish are dirty. Cllrs Parry and Wells will clean them. Ongoing.

**PP:**

**MW**

- d) **Litter Collection** around the parish is carried out every fortnight although Cllr Osborn reported that litter had not been collected along The Lane, Tebworth. CBC has been contacted to ask what evidence it has that the contractors are carrying out the required collections but no response so far. Clerk to follow up again.

**Clerk**

- e) **Police Reports.** Cllr Green questioned whether crimes were still recorded by the police if ultimately no further action is taken.

- f) **CPRE Charter.** The Charter is on display in The Plough and the Queen's Head.

- g) **Andrew Selous MP/Highways Agency.** Mr Selous contacted the HA on behalf of Chalgrave PC regarding the A5/C193 junction. The HA has offered to meet with Chalgrave PC and inform it of any progress in the safety scheme. It was **agreed** to invite a HA representative to the next PC meeting. Ongoing.

**Clerk**

- h) **Joe Inzani's Memorial.** Mrs Inzani would like a bench or a tree as a memorial. The PC agreed that the position of a bench would be up to Mrs Inzani, possibly the Queen's Head. Cllr Parry will speak to Mrs Inzani to discuss a position for a tree and the possible involvement  
HW.

**PP**

- i) **Tebworth Pond.** Awaiting one more quote. Ongoing.

**DH**

- j) **Film Club Grant.** Ongoing.

## **8. POINTS RAISED on APRIL/MAY 2014 CORRESPONDENCE**

- a) Last month's correspondence was unavailable for tonight's meeting.  
b) Cllr Green has downloaded the CBC 'Pothole' mobile phone app

## **9. MAY/JUNE 2014 CORRESPONDENCE RECEIVED**

- a) **Parking at the Wingfield Road/Toddington Road Junction.** The PC has received a letter from a resident regarding four cars parked very close to the junction on the evening of Tuesday May 20<sup>th</sup>. The PC suspects that the people responsible do not live in Tebworth and were visiting either someone local or the Queen's Head. The PC will continue to monitor the situation. The clerk will write back to the resident.

**Clerk**

- b) **Hockliffe Road: Tebworth Boundary.** The PC has received a letter from the residents of The Grange complaining about the noise and vibration caused by vehicles when they drive over the red road surface at the boundary of Tebworth. Cllr Parry and the clerk had met previously with the Area Steward who confirmed that the whole area would be resurfaced although the red surface will be lost. The clerk will write back to the residents.

**Clerk**

- c) **Dunstable Schools Statutory Notice Period for Closure.** CBC has published statutory notices outlining plans to close Ashton C of E, Brewers Hill and Streetfield Middle schools. Comments on the proposals can be made online until 7<sup>th</sup>, July 2014.

- d) **CBC; Leisure Strategy-Parish Schedule.** The Schedule for Chalgrave details existing facilities in or close to the parish and lists current shortfalls in provision to meet the needs of the current and future population. In correspondence.
- e) **CBC; Older Persons Accommodation in Central Bedfordshire.** Consultation on the new Allocations policy. Ends June 30<sup>th</sup>, 2014.
- f) **Highways Agency; A5-M1 Link Road.** Update on the current status of the project. In correspondence.
- g) **GAPP May 2014 Minutes** in correspondence.
- h) **Letter from Nadine Dorries MP to Harlington PC; Ref Planning System and Travellers.** Letter obtained via GAPP. In correspondence.
- i) **London Green Belt Council.** July 9<sup>th</sup>, 2014 agenda and June minutes in correspondence.
- j) **CPRE; Bedfordshire Matters.** Spring/Summer 2014 magazine contains an article on CBC's removal of Green Belt before consultation contrary to government intent. Cllr Green will follow up. Magazine in correspondence.
- KG**
- k) **Local Council Review.** Summer 2014 magazine in correspondence.
- l) **NHS; Bedfordshire Clinical Commissioning Group.** Bedfordshire Healthcare Review in correspondence.

## 10. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>		<u>£</u>
893	Harlington PC	Hall vhire-GAPP meeting 14/5/14	8.25
894	Eloise Hall	Millennium Award 2013	40.00
895	Bernadette Inzani	Communiity Award 2013	40.00
896	Unipar Services	Speed sign calibration	<u>214.80</u>
		<b>Total</b>	<b>303.05</b>

## 11. GRANTS

- a) After discussion it was **agreed unanimously** to award the following grants for 2014 as agreed at the May 2014 PC meeting:

- Chalgrave Memorial Hall\* £500
- Chalgrave Sports Club £350
- All Saints Church £350

The winners of the Millennium and Community Awards will each receive £40.

### **Clerk**

\*£500 of goods can be gifted to the Memorial Hall by the parish council in lieu of a cheque and the VAT reclaimed, which can be passed back to the Hall.

- b) It was also agreed that Reverend Crawford be contacted to express disappointment at the church's non-attendance at the 2014 Parish Assembly.

### **Clerk**

- c) Organisations will be asked to apply in writing for a grant for 2015.

### **Clerk**

*Declarations of interest as per item 3.*

## 12. MILLENNIUM and COMMUNITY AWARDS

- a) The Community Award was awarded to Joe Inzani for his service to the community.
- b) The Millennium Award was awarded to Eloise Hall for her sporting achievements.

### 13. PARISH ORGANISATIONS: LISTING IN CHALGRAVE NEWS

Deferred until the July meeting due to Cllr Osborn's absence.

### 14. TRAFFIC CALMING REPORT-Cllr Wells

- a) Digital Display Speed Sign has been calibrated so that the data collected can be given to the police. Signs will need to be made to notify drivers that a check is being carried out. The police will also need to be informed.
- b) Speed Check Sites. Cllr Wells met with John Loughlin of the Bedfordshire Police Road Traffic Management Team who explained why some sites are not suitable for carrying out checks, eg. Chalgrave Road is too narrow and Hockliffe Road lacks visibility and space within the 30mph zone. However the site opposite The Plough in Wingfield is now authorised. Mr. Loughlin pointed out that 85% of drivers will respond. The remaining 15% will not. Cllr Wells described the meeting as positive.
- c) Speed Limit Bin Stickers. Cllr Wells has 30/40 to distribute.
- d) Temporary Speed Signs are on loan from the Road Traffic Management Team for a month. The sitings are good and the results successful. The signs count the number of times they have been activated. Mr Loughlin will supply the numbers to the PC.
- e) Local Area Transport Plan. The clerk will follow up with Jim Tombe.  
Clerk
- f) 20mph through Tebworth. In answer to a query by Cllr Green Cllr Wells said there was not enough visibility at the Queen's Head. Cllr Parry added that the speed limit would be difficult to enforce but the issue could be explored again. Cllrs Wells and Parry will ask Amey what the criteria are for acquiring a 20mph limit.  
PP; MW

### 15. PLANNING REPORT

#### a) Planning Applications.

<u>Application No.</u>	<u>Site</u>	<u>Proposal</u>	<u>Parish Council Comments</u>	<u>CBC Decision</u>
CB/14/00942	New Farm Yard, Tebworth Road, Wingfield	Existing building to be demolished & replaced with a single storey 3 bedroom dwelling	In principle no objection but has concerns	Application withdrawn

- b) Solar Farm. The PC has heard nothing yet regarding the application for a solar farm within the parish. Ongoing.

### 16. HIGHWAYS

- a) Parish Walk About. Cllr Parry and the clerk met with the HW Area Steward and his colleague. Cllr Parry went through the list of issues discussed and the proposed action by Highways.
- b) Chalgrave Road/A5120 Junction. The clerk will contact HW again to request the grass and other growth is cut back to the fence of the adjoining field to improve visibility.  
Clerk
- c) Overgrown Footway: By Woodlands, Tebworth. Cllr Parry will investigate.  
PP
- d) Highways Issues to Report.
  - Request grass to be cut at the Tebworth Road/A5120 junction
  - Dead branches on a tree at 102 Wingfield Road, Tebworth
  - Follow up gully cleaning at Parkview Lane, TebworthClerk

**17. WEBSITE**

The website is now up to date. No meeting arranged yet but Cllr Green suggested holding one in September.

**18. ITEMS FOR INCLUSION ON NEXT AGENDA**

None.

**19. DATE AND TIME OF NEXT MEETING**

Tuesday, July 22<sup>nd</sup>, 2014 at 7.30pm.

Meeting closed at 9.03pm.

Signed by Chairman..... Dated.....