

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

Dear Councillor,
THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON
MONDAY, SEPTEMBER 15th, 2014 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. SPECIFIC DECLARATIONS OF INTEREST
3. OPEN FORUM
4. TO AMEND AND SIGN MINUTES OF JULY 22nd, 2014 MEETING
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. MATTERS ARISING FROM JULY 22nd, 2014 MINUTES
8. POINTS RAISED from JUNE/JULY/AUGUST 2014 CORRESPONDENCE
9. JULY/AUGUST/SEPTEMBER CORRESPONDENCE RECEIVED
10. ACCOUNTS-a) Cheques for Signature
11. TRAFFIC CALMING REPORT
12. TO DISCUSS SIGNAGE
13. TO DISCUSS PROGRESS of the COMMUNITY DEFIBRILLATOR SCHEME
14. PLANNING REPORT
15. HIGHWAYS REPORT
16. WEBSITE REPORT
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Tuesday, July 22nd, 2014 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. K. Green; Cllr. D. Hampson; Cllr. R. Mence; Cllr D. Osborn; Cllr P. Parry (Chairman); Cllr. M. Wells; Cllr. P. Whitton; Ward Cllr. M. Versallion; L. Smith-Clerk; PCSO S. Burgess.

Public present: 0

Committees

Planning	Cllr Hampson-Chair 877149	Cllr Osborn 0776862150	
Footpaths	Cllr Green-Chair 874107		
Website	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
Traffic Calming	Cllr Wells 877098		

Responsibilities

Cllr Mence	Parish Plan	Street lights	Buses	874516
Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping			

1. APOLOGIES FOR ABSENCE

None.

2. SPECIFIC DECLARATIONS OF INTEREST

Cllr Hampson declared an interest in item 11, Chalgrave News. She does the accounts for the magazine.

3. GUEST-JENNY VOLP; DEVELOPMENT MANAGER HIGHWAYS AGENCY (HA)

Cllr Parry introduced Ms. Volp to the councillors. The discussion centered on the C193/A5 junction. Currently it is difficult to join the A5 from the C193 Hockliffe Road, particularly when turning right. Projected figures from the HA show that traffic will increase northbound on the A5 when the A5-M1 link road is completed. This particular section of the A5 will remain trunked.

According to Ms. Volp the HA has been studying the junction for a while and it has been reviewed recently. Gates had previously been put in at Hockliffe and the speed limit has been reduced to 40mph. However northbound traffic is still speeding. The HA is proposing putting in a buff coloured road surface at the junction and appropriate signage in order to increase visibility. The HA has been liaising with the police after the recent fatality and the actions proposed encompass what the police require. The junction will be reviewed again once the A5-M1 link road opens. Councillors expressed concern that traffic will increase once construction of the link road starts.

Ms. Volp said that the layout of the junction cannot be changed as this involves buying land and the funding is not available. Traffic lights are not an option for the same reason. She is attending a meeting on Thursday July 24th to discuss funding for the buff road surface and signage. The junction has been highlighted so hopefully funding for this will be available in the next financial year. Amey has taken over from Carillion as the HA's contractor.

Ms. Volp concluded by saying that the HA is currently reviewing all its routes nationally.

Cllr Parry thanked Ms. Volp for attending the meeting. She then left.

4. MINUTES OF PREVIOUS MEETING

The minutes of the June 17th, 2014 meeting were approved by the council and signed as correct by the chairman.

5. POLICE MATTERS

a) Crime figures: June 1st–July 1st, 2014

Crime Type	No:	Date	Details
Criminal Damage	1	Night of 18/6/14	Offender(s) threw 6 eggs at a Black BMW which have stained and cracked the paintwork. The

			unknown offender(s) then made off in an unknown direction. No CCTV & no witnesses.
Burglary Other	1	5/6/14: 15.45 approx.	2 youths entered a barn & smashed UPVC doors with a piece of concrete. They also set fire to a rat catching device. The barn's owner detained the youths who were then arrested by the police. Both youths admitted the offence & have been referred to the Youth Offenders' Unit. One of the offender's parents has replaced the doors.

PCSO Burgess will send details of where the Criminal Damage took place.

- b) **New PCSO.** PCSO Hannah Retallack will be joining PCSO Burgess in November 2014
- c) **Contact with PCSOs.** Cllr Osborn commented that 101 simply logs incidents and it was difficult to communicate directly with the local policing team. PCSO Burgess replied that Bedfordshire Police is classed as a rural police force although there are big towns such as Luton within the county. The result is underfunding and a lack of staff. The police forces of Bedfordshire, Cambridgeshire and Hertfordshire are currently looking at amalgamating. The Road Police Units and Dog Units have already done so. PCSO Burgess can be contacted on 07956427670.

Cllr Osborn asked what the PC could do to help the police. Both PCSO Burgess and Cllr Versallion suggested writing to the Police and Crime Commissioner to express the PC's concerns. Cllr Parry will draft a letter.

PP

6. **REPORT FROM CLLR VERSALLION**

- a) **East of Leighton-Linslade Development.** On July 21st, 2014 CBC granted planning permission for 12,500 homes. Development has already begun.
- b) **Andrew Selous MP.** Cllr Versallion confirmed that Mr Selous has been appointed as Under Secretary of State, Minister for Prisons, Probation and Rehabilitation. He said Mr Selous would be harder to contact but he will still continue to represent South West Bedfordshire.
- c) **Development Strategy.** Cllr Green informed Cllr Versallion that maps were missing from page 274 of the Draft Development Strategy document. Cllr Versallion will notify the Development Management team at CBC.

MV

7. **MATTERS ARISING FROM JULY 22nd, 2014 MINUTES**

- a) **Overgrown Leylandii.** Information on complaining about tall trees is in correspondence. Intervention by CBC costs £700 and does not necessarily result in a hedge or trees being cut down to 2 metres. This information will be forwarded by letter a resident of St Mary's Close who has informed the PC of privately owned trees overgrowing his garden.
- Clerk**
- b) **Overgrown Trees; 23 Toddington Road, Tebworth.** Cllr Parry has been unable to contact the residents. Ongoing.
- c) **Road Signs.** Cllrs Parry and Osborn have cleaned most of the signs around the parish.
- d) **Litter Collection.** CBC has been contacted to ask what evidence it has that the contractors are carrying out the required collections but no response so far. Clerk to follow up again.

Clerk

- e) **Joe Inzani's Memorial.** Mrs Inzani would like a bench or a tree as a memorial. Ongoing.
- f) **Tebworth Pond.** Awaiting one more quote. Ongoing.
- DH**
- g) **Film Club Grant.** Ongoing.
- h) **CPRE; Bedfordshire Matters.** Spring/Summer 2014 magazine contains an article on CBC's removal of Green Belt before consultation contrary to government intent. Cllr Green has drafted a letter to send to Andrew Selous MP relating to the article.
- Clerk**
- i) **Local Area Transport Plan.** Request previously sent to CBC to find out what has been achieved on the LATP that is directly relevant to Chalgrave Parish.
- j) **20mph through Tebworth.** The PC has asked Amey what the criteria are for acquiring a 20mph limit. Ongoing.

8. **POINTS RAISED on MAY/JUNE 2014 CORRESPONDENCE**

- a) **CBC; Older Persons Accommodation in Central Bedfordshire.** Cllr Green suggested asking for St Mary's Close homes to be specifically for older people again. Cllr Mence commented that the bungalows would be suitable but not the flats because of the stairs.
- b) **CBC; Leisure Strategy-Parish Schedule.** Cllr Whitton asked if there was any parish council involvement in promoting links with sports clubs e.g. Toddington Football Club. Cllr Parry commented that the PC should support any expansion of sporting and other activities.
- c) **NHS; Bedfordshire Clinical Commissioning Group.** Cllr Whitton described the out of hours and weekend service as 'appalling'. Cllr Green added that all such issues affected the Chalgrave Parish residents. It was **agreed** that Cllr Parry drafts a letter to Toddington Medical Centre about the weekend service and enquire where people should go for medical treatment at this time.

PP

9. **JUNE/JULY 2014 CORRESPONDENCE RECEIVED**

- a) **CBC: Development Strategy Publication Consultation.** The consultation runs from June 30th to August 26th, 2014. The documents are available to view at the council offices in Chicksands and Dunstable and also at main libraries including Toddington. Chalgrave PC will submit a response. Cllr Green made the following adverse points:
 - The document is difficult to read
 - The format of the online questionnaire is difficult
 - The large number of new homes proposed
 - Removal of almost 40% of the Green Belt.
 - A lack of substantive evidence for building on Green Belt land

Cllrs Hampson and Wells volunteered to put together a response.

DH:

MW

- b) **Partnership Community Defibrillator Scheme.** CBC, Community Heartbeat and the Bedfordshire Fire and Rescue Service have launched the scheme. Chalgrave Parish Council has registered an interest.
- c) **CBC: Safety Cameras in Central Bedfordshire.** Wet film cameras are to be replaced by digital cameras over the next few years. Information in correspondence.
- d) **CBC: Verge and Footway Parking.** CBC has made a Verge and Footway Parking Order which allows it to take formal enforcement action for inappropriate parking. Cllrs mentioned parking at the junction of Wingfield Road and Toddington Road and The Lane, Tebworth. Information in correspondence.
- e) **Clerks and Councils Direct.** July 2014 magazine in correspondence.

10. **ACCOUNTS**

- a) **Bank Mandate.** Ongoing.

- b) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee		£
897	TT Trophies	Millennium & Community Award shields	35.97
898	David Hyde	Internal Audit fee 2013/14	29.00
899	All Saints Church, Chalgrave	Grant for 2014	350.00
900	Chalgrave Sports Club	Grant for 2014	350.00
901	Chalgrave Memorial Hall	Grant for 2014	500.00
902	Lesley Smith	Clerk's salary+expenses; June/July '14	371.50
903	Harlington Parish Council	Hall hire for GAPP meeting 18/6/14	8.25
904	Chalgrave Memorial Hall	Hall hire for Parish Council meetings; April '13-July '14. 18 x £15	270.00
Total			1914.72

- c) **Closure of Audit.** Two matters were raised by BDO.
 - i. The 'not applicable' box relating to trust funds had not been ticked by the internal auditor
 - ii. The location of the PC's assets should be added to the Asset Register.

The external auditor's report is in correspondence.

11. **PARISH ORGANISATIONS: LISTING IN CHALGRAVE NEWS**

Cllr Hampson has declared an interest.

Cllr Osborn previously suggested putting a list of organisations within the parish, including any vacancies on their committees in the Chalgrave News. Cllr Parry will speak to the editor of the News.

PP

12. TRAFFIC CALMING REPORT-Cllr Wells

- a) **Temporary Speed Signs.** Cllr Wells said it had been a quiet month. He has received the statistics from the temporary speed signs. Each one showed results in excess of 3,000 vehicles travelling above 30mph. Cllr Wells hopes to carry out a speed check both this week and next week.
- b) **Digital Safety Cameras.** Toddington Road is the only suitable place for locating a camera. A camera and unit costs approximately £42,000. However after discussion it was **agreed** that Cllr Wells will register an interest. The PC **agreed** in principle to offer £500 for a part share in a camera.

MW

13. PLANNING REPORT

a) Planning Applications.

<u>Application No.</u>	<u>Site</u>	<u>Proposal</u>	<u>Parish Council Comments</u>	<u>CBC Decision</u>
CB/14/01663	Hill Cottage, Hockliffe Road, Tebworth	Two storey front extension & alterations to the main roof	No objections	Awaiting decision
CB/14/01618	40 The Lane, Tebworth	Two storey rear extension & single storey side extension	No objections	Application withdrawn
CB/14/02497	2 Woodlands, Tebworth	Replacement of rear conservatory	No objections	Awaiting decision
CB/14/02310	The Paddocks, Wingfield Road, Tebworth	Creation of wildlife haven involving engineering & landscaping works within the Green Belt	No objections	Awaiting decision

- b) A parishioner has asked whether the parish is in in a Conservation Area. A map is available which shows that a large part of Tebworth is within a Conservation Area.

14. HIGHWAYS

- a) **Parkview Lane.** The gully at Parkview Lane, Tebworth remains on HW's list of drainage problems which it has yet to further investigate. HW has no plans at the moment to prioritise this gully as it is currently dealing with other drainage issues within the area.
- b) **Chalgrave Road/A5120 Junction.** The clerk will contact HW again to request the grass and other growth is cut back to the fence of the adjoining field to improve visibility.
Clerk
- c) **Tebworth Road, Wingfield.** Recent pipework has left the verge looking unsightly. Cllr Parry will send a letter of complaint to the contractors.
PP
- d) **Overgrown Footway opposite Woodlands.** The landowner has agreed to cut back the hedge.
- e) **Overgrown Vegetation** by Woodlands. Cllr Parry will ask the resident to cut it back.
PP
- f) **Dead branches on a tree at 102 Wingfield Road, Tebworth.** Ongoing. The clerk will write to the resident of this property thanking him for the planting around the Wingfield sign.
Clerk
- g) **Dead Branches on a Tree on Chalgrave Road** have been reported by a nearby resident.

15. WEBSITE

- a) **Meeting** arranged for August 28th, 2014 to discuss the website and to allocate tasks to members of the committee.
- b) **Website Domain.** Cllr Wells will renew.

MW

16. ITEMS FOR INCLUSION ON NEXT AGENDA

Signage; Defibrillator.

17. DATE AND TIME OF NEXT MEETING

Tuesday, September 16th, 2014 at 7.30pm.

Meeting closed at 9.45pm.

Signed by Chairman..... Dated.....