

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

Dear Councillor,

THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON
TUESDAY, FEBRUARY 18th, 2014 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND AND SIGN MINUTES OF JANUARY 27th, 2014 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. MATTERS ARISING FROM JANUARY 27th, 2014 MINUTES
8. POINTS RAISED from DECEMBER 2013/JANUARY 2014 CORRESPONDENCE
9. JANUARY/FEBRUARY 2014 CORRESPONDENCE RECEIVED
10. ACCOUNTS-a) Cheques for Signature
11. TO DISCUSS GRANT for TEBWORTH POND
12. REPORTS FROM MEETINGS ATTENDED
13. TRAFFIC CALMING REPORT
14. PLANNING REPORT
15. HIGHWAYS REPORT
16. TO DISCUSS ARRANGEMENTS for the 2014 PARISH ASSEMBLY
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Monday, January 27th, 2014 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. R. Mence; Cllr D Osborn; Cllr Parry (Chairman); Cllr. M. Wells; PCSO Peklivanas; Clerk.

Public present: 0

Committees

Planning	Cllr Hampson-Chair 877149	Cllr Osborn 0776862150	Cllr Brown 876148
Footpaths	Cllr Green-Chair 874107		
Website	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
Traffic Calming	Cllr Wells 877098	Cllr Brown 876148	

Responsibilities

Cllr Brown	Fly tipping			876148
Cllr Mence	Parish Plan	Street lights	Buses	874516
Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600

1. APOLOGIES FOR ABSENCE

Cllr S. Brown; Cllr. K. Green; Cllr. D. Hampson; Ward Cllr. M. Versallion.

2. MINUTES OF PREVIOUS MEETING

The minutes of the December 17th, 2013 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Wells declared a prejudicial interest regarding Item 9, purchase of portable external hard drive. He owns Chalgrave IT Solutions Ltd.

4. POLICE MATTERS

a) Crime figures: December 1st-December 31st, 2013.

No crimes reported during December.

b) Crime figures: January 1st-January 26th, 2014.

No crimes reported during this period.

Crime Type	Details
Burglary in a dwelling	Between 24/1/14, 15.45hrs & 25/1/14, 11.20hrs. Entry & exit via front door. No witnesses or CCTV. Scenes of crime actioned by police.

c) Anti-social behaviour. No incidents reported during December and up to January 26th, 2014.

d) PCSO Peklivanas introduced himself. He reported on the burglary which occurred on 24/25th January 20134. Cllr Parry mentioned that there was activity on the night of Saturday 25th towards Tebworth approaching from Wingfield. PCSO Peklivanas thought it may be connected with the burglary. He will ask PCSO Burgess to look into it.

e) Local Policing Team. PCSO Peklivanas explained the new rota system for the local policing team. 8 PCSOS cover an area which stretches from Billington in the west to Barton-le-Clay in the east and includes Chalgrave Parish. He advised people to call 101 or ring 01582 473411 or email

LPT.LeightonBuzzardLinslade&Rural@bedfordshire.pnn.police.uk to contact any of the Leighton PCSOs.

Cllr Wells asked if more details would be included in the Ringmaster reports. It was generally agreed that more detail was included in the current crime reports to the PC.

f) **Speed watch**. Cllr Wells reported that he was looking to implement SpeedWatch once the volunteers had received training. He is looking at the parish hotspots and working with PCSO Juliet Wright. Cllr Wells will notify PCSO Burgess when he carries out a SpeedWatch.

5. **REPORT from WARD COUNCILLOR MARK VERSALLION**

No report this month.

6. **MATTERS ARISING FROM DECEMBER 17TH, 2013 MINUTES**

- a) **Meeting with PCC Oily Martins**. Cllr Parry and the clerk will attend the meeting with the Police and Crime Commissioner on February 5th, 2014. **PP; Clerk**
- b) **Development North of Houghton Regis**. At the November PC meeting Cllr Green asked if Chalgrave PC would have the opportunity to consult on the plans and to oppose use of the Green Belt. Cllr Versallion is still awaiting a response from CBC although he thinks it is unlikely.
- c) **Accident; Junction C193/A5**. The clerk has contacted Cllr Shadbolt, Chairman of Hockliffe PC, regarding the fatal accident in October 2013 and is awaiting his response. Ongoing.
- d) **Fly Tipping**. The fly tipping on The Lane has been collected. However a gas bottle still remains. The clerk will follow up. **Clerk**
- e) **CBC: Housing Allocations Policy; Consultation**. Cllr Parry has responded
- f) **CBC: Community & Voluntary Controlled Schools; Consultation**. Cllr Parry has responded.
- g) **CBC; Salt Bag Initiative**. Salt has been delivered and is in storage. Cllr Osborn asked for help to distribute it to the salt bins.
- h) **Local Area Transport Plan**. There are references to Tebworth and Wingfield in the Plan, which is back in correspondence.
- i) **BATPC Strategic Plan**. Cllr Hampson has completed the questionnaire. The clerk will also submit a response. **Clerk**
- j) **New Planning Guidance and Protection of the Countryside**. Andrew Selous MP has responded to Cllr Green's letter which includes a response from the Senior Planning Officer of the Strategic Planning Team CBC which states that, as of 31/9/2013, there were 912 hectares of non-Green Belt land available for development.
- k) **BATPC: Local Government Finance Settlement-update**. On January 14th NALC met with Brandon Lewis MP, Parliamentary Under Secretary of State, Communities and Local Government to discuss the provisional local government finance settlement. Mr Lewis expects that the grant funding is passed on to parishes and has asked for a list of those who have refused to do so. It was **agreed** to write to Brandon Lewis, copy Andrew Selous MP, stating that CBC is not meeting his expectations regarding passing funding on to parish councils. **Clerk**
- l) **Overgrown Leylandii** are blocking the light to bungalows in St Mary's Close. Cllr Osborn will speak to the owners of the trees. Ongoing. **DO**
- m) **Road Signs** around the parish are dirty. HW is responsible for cleaning them. Members thought they had not been cleaned for approximately 10 years. The clerk will ask HW to clean them **Clerk**
- n) **Scots Pine; Hockliffe Road**. The Tree & Landscape Officer at CBC has confirmed there is a Tree Preservation Order on this tree. However, if the tree is on the resident's land he will be required to submit a planning application to cut it down. The officer has inspected the tree and deems it to be safe. The officer will keep the PC informed. Ongoing.
- o) **Overgrown Trees; 23 Toddington Road, Tebworth**. The PC has requested the owner/letting agent, via the tenant, to cut back the trees. No reply so far. Ongoing.
- p) **Junction; The Lane/Toddington Road, Tebworth**. The Area Steward has informed the PC that he has had to reconsider his maintenance budget due to a realignment of his area. The junction remains on his list for future consideration. Ongoing.

7. POINTS RAISED on NOVEMBER/DECEMBER 2013 CORRESPONDENCE

- a) **CBC: 'Get Ready for Winter' Booklets** to be distributed to The Plough and The Queen's Head.
- b) **NALC: EU VAT Rules for the Public Sector.** The European Commission is reviewing the VAT regime. This could have an impact on the Memorial Hall. Information to be passed on to the Memorial Hall Committee. **PP**

8. DECEMBER 2013/JANUARY 2014 CORRESPONDENCE RECEIVED

- a) **CBC: Vulnerable Tenants Consultation.** In correspondence.
- b) **CBC: Park Home-owners Consultation.** In correspondence.
- c) **CBC: Superfast Broadband Announcement.** BT has supplied CBC with a map to show locations of and phases of possible superfast access for residents and businesses. Information in correspondence.
- d) **London Green Belt Council (LGBC): Notes 166-January 2014.** The All Party Parliamentary Group on the Green Belt (APPGGB) is seeking responses from interested groups about how the GB is protected. Groups can submit their own responses to APPGGB by January 30th 2014 or via LGBC by January 23rd, 2014. Cllr Green has responded to both on behalf of the PC. LGBC has sent the PC its draft response to APPGGB.
- e) **Cllr Maurice Jones, Executive Member, Corporate Resources CBC.** Information on CBC's spending plans for 204/15. Consultation ends 31/1/2014. In correspondence.
- f) **Bedfordshire Councils Planning Consortium.** Minutes of December 12th, 2013 meeting in correspondence.
- g) **Clerks and Councils Direct.** January 2014 magazine in correspondence.
- h) **BRCC Network.** Diamond Anniversary edition of magazine in correspondence.
- i) **BATPC: Bedfordshire Bugle.** January 2014 newsletter distributed to cllrs.

9. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee		£
876	P. Parry	Chairman's expenses 2013/14	70.00
877	Lesley Smith	Clerk's salary + expenses Dec'13/Jan'14	470.80
878	Harlington Parish Council	Hall hire-GAPP meeting 20/11/2013	8.25
		Total	549.05

- b) **MAGPAS-Emergency Medical Charity.** Request for a donation. In correspondence
- c) **Signatories to the Chalgrave PC Bank Account.** It was **agreed** Cllr Wells looks into the process for adding extra signatories to the PC account. **MW**
- d) **Portable External Hard Drive.**
Cllr Wells declared a prejudicial interest. He owns Chalgrave IT Solutions Ltd.

The members **agreed** to the clerk's request for a portable external hard drive for the PC's computer. Cllr Wells will obtain quotes. **MW**

10. TEBWORTH POND

The PC has received two letters complaining about the state of the pond. Cllr Parry will submit an article to the Chalgrave News. Cllr Mence commented that the drains close to the pond were functioning well and preventing water collecting on the road. Ongoing.

11. MEETINGS ATTENDED

- a) **GAPP Meeting; January 15th, 2014.** Cllr Mence reported the following:
GAPP has written a letter to Francis Taylor Building asking if CBC has a case to answer in pre-empting the adoption of the Local Development Plan by granting planning permission for the North of Houghton Regis 1 and East of Leighton-Linslade developments.

- b) **Broad Band.** Several GAPP members have complained of very slow speeds in their villages. Cllr Wells commented that supply of superfast broad band was being left to private companies to provide rather than the government.
- c) **Town and Parish Councils Conference-27/11/2013.** Post conference report in correspondence.
- d) **Land Proposed for Development.** Cllr Green has submitted several questions to CBC via Andrew Selous MP regarding the land available for development in the provisional Local Development Framework.

12. TRAFFIC CALMING REPORT

No report this month.

13. PLANNING

a) **Planning Applications**

<u>Application No.</u>	<u>Site</u>	<u>Proposal</u>	<u>Parish Council Comments</u>	<u>CBC Decision</u>
CB/TCA/13/00436	25 Toddington Rd, Tebworth	Pollarding sycamore tree in front garden	No objections	A 2.5m reduction in height recommended

- b) **London Green Belt Council (LGBC)-Ministerial Statement on the Green Belt.** LGBC has informed their members that Brandon Lewis MP, Parliamentary Under Secretary of State, Communities and Local Government has given a written statement that he is concerned as to whether sufficient weight is being given to the importance of Green Belt protection in light of planning policy regarding Travellers' Sites. A consultation is to follow. Brandon Lewis MP letter in correspondence.
- c) **CBC: Changes to Gypsy and Traveller Local Plan.** The Sustainable Communities Overview and Scrutiny Committee has recommended some changes to the Gypsy and Traveller Local Plan and list of sites. Information in correspondence. Cllr Osborn commented that the site at Barton-le Clay will have an impact on Harlington Upper School and Arnold Academy in Barton-le-Clay.

14. HIGHWAYS REPORT

- a) **Hill Close.** Cllr Wells reported that water collects across Tebworth Road since Hill Close was resurfaced and he is concerned that it will freeze over in cold weather. He the PC showed photographs. Cllr Parry asked if the drain needed clearing. Cllr Wells feels that a gully or similar on other side of road is required. The clerk will report to HW. **Clerk**
- b) **Litter picking.** Roadside litter used to be collected every fortnight but it appears that it has not occurred for a while. The clerk will make enquiries. Some parishioners had mentioned various incidences of litter dumping to Cllr Osborn. The PC has also received a report of a litter-strewn ditch on Tebworth Road, Wingfield. The clerk will report to HW. **Clerk**

15. ITEMS FOR INCLUSION ON NEXT AGENDA

Tebworth Pond Grant; Meetings

16. DATE AND TIME OF NEXT MEETING

Tuesday, February 18th, 2014 at 7.30pm.

Meeting closed at 8.45pm.

Signed by Chairman..... Dated.....