

# CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH  
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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

Dear Councillor,  
THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON  
**TUESDAY, OCTOBER 21<sup>st</sup>, 2014 at 7.30pm** AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. SPECIFIC DECLARATIONS OF INTEREST
3. OPEN FORUM
4. TO AMEND AND SIGN MINUTES OF SEPTEMBER 15<sup>TH</sup>, 2014 MEETING
5. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE
6. POLICE MATTERS
7. REPORT from WARD COUNCILLOR MARK VERSALLION
8. MATTERS ARISING FROM SEPTEMBER 15<sup>TH</sup>, 2014 MINUTES
9. POINTS RAISED from AUGUST/SEPTEMBER 2014 CORRESPONDENCE
10. SEPTEMBER/OCTOBER CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature b) Half-year Accounts
12. TRAFFIC CALMING REPORT
13. PLANNING REPORT
14. HIGHWAYS REPORT
15. WEBSITE REPORT
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

**MINUTES** of the Meeting of Chalgrave Parish Council held on Monday, September 15<sup>th</sup>, 2014 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. K. Green; Cllr. D. Hampson; Cllr. R. Mence; Cllr D. Osborn; Cllr P. Parry (Chairman); Cllr. M. Wells; Ward Cllr. M. Versallion; L. Smith-Clerk.

Also present: Mr. S. Calder-Treasurer All Saints Church, Chalgrave; PCSO S. Burgess.

Public present: 0

**Committees**

<b>Planning</b>	Cllr Hampson-Chair 877149	Cllr Osborn 0776862150	
<b>Footpaths</b>	Cllr Green-Chair 874107		
<b>Website</b>	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
<b>Traffic Calming</b>	Cllr Wells 877098		

**Responsibilities**

Cllr Mence	Parish Plan	Street lights	Buses	874516
Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping			07808174843

**1. APOLOGIES FOR ABSENCE**

Cllr. P. Whitton

**2. SPECIFIC DECLARATIONS OF INTEREST**

None.

**3. MINUTES OF PREVIOUS MEETING**

The minutes of the July 22<sup>nd</sup>, 2014 meeting were, amended, approved by the council and signed as correct by the chairman.

**4. OPEN FORUM: All Saints Church, Chalgrave Report-Mr Steve Calder.**

Cllr Parry welcomed Mr Calder to the meeting.

- a) **Church Funds.** It costs £28,000 per year to run All Saints Church. The church broke even last year despite the chestnut trees being pollarded at a cost of £10,000.
- b) **Harvest Celebrations.** The Bedfordshire Police Choir will be performing at the church on Saturday, September 17<sup>th</sup>, 2014. Tickets cost £7.50.
- c) **Cheese and Wine Evening.** The Parochial Church Council needs the Parish Council's help to encourage people to come to the church on Friday, October 17<sup>th</sup>, 2014. Mr Calder will email the flyers to the clerk. Flyers to be delivered to all parish households.  
**LS; MW**
- d) **Church Website.** This is up to date now.

Mr Calder then left after Cllr Parry had thanked him for attending the meeting.

**5. POLICE MATTERS**

**a) Crime figures: July 1<sup>st</sup>, 2014-September 1<sup>st</sup>, 2014**

<b>Crime Type</b>	<b>No:</b>	<b>Date &amp; Time</b>	<b>Location</b>	<b>Details</b>
Burglary Other	1	6/7/14: 22.55	The Lane, Tebworth	Smashed window in unoccupied farm building. Security firm secured the building. Nothing taken. No witnesses or CCTV
Burglary Other	1	6/8/14: between 02.15 & 08.00	Chalgrave Road, Chalgrave	Offenders cut through padlock to gate into field. Forced entry into 5 outbuildings. Not much taken. No witnesses or CCTV

- b) **Farm Buildings.** PCSO Burgess reported a spate of activity involving a vehicle taking an interest in farm buildings. Quad bikes are being targeted. Cllr Green commented that he did not see the two crimes shown above on Ringmaster. PCSO Burgess did not know why.
- c) **Contact with PCSOs.** PCC Olly Martins has replied to the Parish council's letter of concern about contacting the local policing team. The PCC's letter is in correspondence.
- d) **Amalgamation of Bedfordshire, Cambridgeshire and Hertfordshire Police Forces.** In answer to a question from Cllr Wells PCSO Burgess said that there is now a partial amalgamation. Full amalgamation is unlikely in the near future because of lack of resources.
- e) **Police Helicopter.** Cllr Osborn asked where the helicopter was based as it takes 25 minutes to reach this location. PCSO Burgess was unsure but said that Bedfordshire Police are still using it as well as other forces because it is more cost effective.

## 6. **REPORT FROM CLLR VERSALLION**

**Chalgrave Manor Solar Farm.** Cllr Versallion hopes to be at the open meeting in Chalgrave Memorial Hall on September 16<sup>th</sup>. He has had a site visit with the land owner and the developer. Cllr Versallion informed the PC that two more applications for large solar farms have been submitted, one in Tilsworth Parish and the other in Eggington Parish. The Chalgrave Manor proposal is the largest of the three. He said that he would object on two grounds; i) visibility ii) use of good agricultural land. He said that industrial sites should be used first e.g. on the roofs of the industrial units at M1 Jct 13. He also said that, although the sites are classed as temporary, it was unlikely to be the case as it would be easy to renew planning permission for a replacement solar farm. However he felt that the Chalgrave application is the least offensive as the Tilsworth and Eggington proposals are visible to the community. He confirmed that he would represent the PC's views. Cllr Parry commented that Green Belt land was being lost to housing and to solar farms.

A discussion on the planned scheme followed.

## 7. **MATTERS ARISING FROM JULY 22<sup>nd</sup>, 2014 MINUTES**

- a) **Jenny Volp; Development Manager Highways Agency (HA).** Clerk to find out if funding will be available to implement the buff coloured road surface and appropriate signage at the A5/C193 junction.  
**Clerk**
- b) **Overgrown Trees; 23 Toddington Road, Tebworth.** Cllr Parry has been unable to contact the residents. Clerk to contact CBC.  
**Clerk**
- c) **Road Signs.** Cllrs Parry and Osborn have cleaned most of the signs around the parish. Some still to do.
- d) **Litter Collection.** Clerk to clarify with CBC as to what evidence it has that the contractors are carrying out the required collections.  
**Clerk**
- e) **Joe Inzani's Memorial.** Mrs Inzani would like a bench or a tree as a memorial. Ongoing.
- f) **Tebworth Pond.** Cllr Hampson has received the second quote. She needs to update the grant application form before sending off to Biffa. Ongoing.  
**DH**
- g) **Film Club Grant.** Ongoing.
- h) **CPRE; Bedfordshire Matters.** Andrew Selous MP has responded to the PC's letter about CBC's removal of Green Belt before consultation contrary to government intent. In correspondence.
- i) **Local Area Transport Plan.** CBC has sent an update on the final shortlisted schemes for programming as part of the LATP process for Heath and Reach, Toddington and Barton-le-Clay. No schemes have been considered for Chalgrave Parish.
- j) **20mph through Tebworth.** The PC previously asked Amey what the criteria are for acquiring a 20mph limit. Clerk to follow up. Ongoing.  
**Clerk**
- k) **NHS; Bedfordshire Clinical Commissioning Group.** Toddington Medical Centre has replied to the PC's letter about the weekend service and where people should go for medical treatment at this time. Letter in correspondence.
- l) **CBC; Development Strategy Consultation.** Cllr Parry thanked Cllrs Hampson and Wells for working on Chalgrave PC's response. CBC has acknowledged response-Representation

Number 09/00018. Cllr Green said that CBC has confirmed that 56% of all development will be on Green Belt Land.

- m) **Parish Organisations.** A list of organisations, including any vacancies on their committees, will be published in the next edition of the Chalgrave News.
- n) **Digital Safety Cameras.** Wet film cameras are to be replaced by digital cameras over the next few years. Cllr Wells will look into.  
**MW**
- o) **Chalgrave Road/A5120 Junction.** The clerk will contact HW again to request the grass and other growth is cut back to the fence of the adjoining field to improve visibility.  
**Clerk**
- p) **Tebworth Road, Wingfield.** Recent pipework has left the verge looking unsightly. Cllr Parry will send a letter of complaint to the contractors.  
**PP**
- q) **Overgrown Vegetation** by Woodlands. The resident has cut it back.
- r) **Overgrown Footway opposite Woodlands.** The landowner has cut back the hedge.

**8. POINTS RAISED on JUNE/JULY 2014 CORRESPONDENCE**

None.

**9. JULY/AUGUST/SEPTEMBER 2014 CORRESPONDENCE RECEIVED**

- a) **CBC-Ref:Woodside Link Houghton Regis.** Notification of CBCs application to the Secretary of State for a Development Consent Order.
- b) **CBC: Consultation on Budget 2015.** Questionnaires relating to CBC's spending plan for next year. Closing date October 6<sup>th</sup>, 2014. Cllr Parry will reply on behalf of the PC.  
**PP**
- c) **Blind Summit; Toddington Road/Leighton Road.** A resident has asked the PC if 'Blind Summit' signs could be erected. She has been overtaken several times at this location despite the presence of double white lines. Clerk to contact HW with this request.  
**Clerk**
- d) **BATPC:** Feedback from NALC. Issues include local audit, parish elections 2015 and local government finance. In correspondence.
- e) **Public Sector Executive.** Information on proposed changes to audit regulations for parish councils. In correspondence.
- f) **Bedfordshire Bugle.** September 2014 newsletter in correspondence.
- g) **CBC.** Maurice Jones, Deputy Leader Central Bedfordshire Council, has sent a letter on CBC's Budget Process 2015/16. In correspondence.
- h) **Highways Agency-Ref: A5/M1 Link Road.** Details of Compulsory Purchase Order No. 1. In correspondence.
- i) **London Green Belt Council.** Minutes of a meeting held on July 9<sup>th</sup>, 2014. In correspondence.
- j) **CBC; Town and Parish Council Planning Conference; July 3<sup>rd</sup>, 2014.** Post Conference Report. In correspondence.
- k) **BATPC:** Autumn 2014 training programme.
- l) **All Saints Church Chalgrave.** Minutes of the Parochial Church Council meeting held on July 24<sup>th</sup>, 2014. In correspondence.
- m) **CPRE Countryside Voice.** Summer 2014 magazine in correspondence.
- n) **CPRE Fieldwork.** Summer 2014 magazine in correspondence.
- o) **Clerks and Councils Direct.** September 2014 magazine in correspondence.
- p) **Local Council Review.** Autumn 2014 magazine in correspondence.

**10. ACCOUNTS**

a) **Bank Mandate.** Ongoing.

b) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>		<u>£</u>
905	GAPP	GAPP membership 2014/15	60.00
906	Harlington Parish Council	Hall hire for GAPP meeting 16/7/14	8.25
907	Lesley Smith	Clerk's salary+expenses;Aug/Sept '14	339.24
<b>Total</b>			<b>407.49</b>

**11. TRAFFIC CALMING REPORT-Cllr Wells**

- a) **Speed Watch Meeting.** Cllr Hampson gave a report on the Speed Watch meeting she attended in August at Bedfordshire Police Headquarters, Kempston. She will put an article about Speed Watch in the Chalgrave News.  
**DH**
- b) **Speed Check.** Cllr Wells wants to loan the police equipment so that accurate information can be recorded. He has written to the police asking for a suitable date. He hopes to carry out a check in the next two weeks.  
**MW**
- c) **Volunteers.** Two more people have volunteered for Speed Watch.

## 12. **SIGNAGE**

It is difficult to read some of the signs around the parish and some are damaged. E.g. the Tebworth sign on Toddington Road. Cllrs to examine the signs and report any problems.

**PP-Tebworth; DH-Wingfield; DO-The**

**Lane**

## 13. **DEFIBRILLATOR**

The PC has received a letter from CBC confirming that its interest has been recorded. CBC hopes that the units will become assets of town and parish councils by the end of December 2014. Clerk to send a formal letter to the Chalgrave Memorial Hall Committee with this information.

**Clerk**

The cost of the Community Awareness training is £150. Cllr Wells asked what the cost of each unit is. Unknown at present.

## 14. **PLANNING REPORT**

### a) **Planning Applications.**

<b><u>Application No.</u></b>	<b><u>Site</u></b>	<b><u>Proposal</u></b>	<b><u>Parish Council Comments</u></b>	<b><u>CBC Decision</u></b>
CB/14/03317	40 The Lane, Tebworth	2 storey rear extension. Resubmission.	No objections	To be decided
CB/14/03050	New Farm Yard, Wingfield	Milk distribution building to be demolished & replaced with single storey 3 bedroom dwelling. (amended scheme)	No objection to bungalow. Wants Permitted Development Rights withdrawn. Concerned that milkman will lose his livelihood	To be decided
CB/14/03034	Trinity Hall Farm	Demolition of buildings. Conversion of agricultural buildings to 3 dwellings. Installation of Klargestor Biodisc unit.	No objections	To be decided
CB/14/01663	Hill Cottage, Hockliffe Road	2 storey front extension and alterations to main roof	No objections	Refused

- b) **Chalgrave Manor Solar Farm.** The PC is holding an Open Evening for residents on September 16<sup>th</sup>, 2014, 7.30pm. The land agent and architect will be attending.
- c) **Town & Parish Council Conference; July 3<sup>rd</sup>, 2014** Cllr Mence reported that there was concern amongst the attendees about pre-planning advice.

## 15. **HIGHWAYS**

- a) **Footway; Forge Cottage, Hockliffe Road.** Cllr Osborn reported that the surface near The Queen's Head is in a bad state of repair. HW is due to repair at some time but no date given at present.
- b) **Footway; Hockliffe Road.** This will not be resurfaced in the near future.
- c) **Potholes.** Cllr Osborn asked what the policy on filling in potholes is as several have been marked up but not filled in. Clerk to find out.  
**Clerk**

## 16. **WEBSITE**

- a) **Meeting** arranged for September 23<sup>rd</sup>, 2014 to discuss the website and to allocate tasks to members of the committee.

- b) Facebook. Cllrs Green and Wells to meet to discuss.  
MW

KG:

**17. ITEMS FOR INCLUSION ON NEXT AGENDA**

To be decided.

**18. DATE AND TIME OF NEXT MEETING**

Tuesday, October 21<sup>st</sup>, 2014 at 7.30pm.

Meeting closed at 9.22pm.

Signed by Chairman..... Dated.....