

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
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Dear Councillor,
THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON
TUESDAY, NOVEMBER 18th, 2014 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. SPECIFIC DECLARATIONS OF INTEREST
3. OPEN FORUM
4. TO AMEND AND SIGN MINUTES OF OCTOBER 21st, 2014 MEETING
5. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE
6. POLICE MATTERS
7. REPORT from WARD COUNCILLOR MARK VERSALLION
8. MATTERS ARISING FROM OCTOBER 21st, 2014 MINUTES
9. POINTS RAISED from SEPTEMBER/OCTOBER 2014 CORRESPONDENCE
10. OCTOBER/NOVEMBER CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. TRAFFIC CALMING REPORT
13. PLANNING REPORT
14. HIGHWAYS REPORT
15. WEBSITE REPORT
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Tuesday, October 21st, 2014 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. K. Green; Cllr. D. Hampson; Cllr. R. Mence; Cllr D. Osborn; Cllr P. Parry (Chairman); Cllr. M. Wells; Cllr. P. Whitton; Mrs. L. Smith-Clerk.

Also present: PCSO S. Burgess.

Public present: 2

Committees

Planning	Cllr Hampson-Chair 877149	Cllr Osborn 0776862150	
Footpaths	Cllr Green-Chair 874107		
Website	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
Traffic Calming	Cllr Wells 877098		

Responsibilities

Cllr Mence	Parish Plan	Street lights	Buses	874516
Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping			07808174843

1. APOLOGIES FOR ABSENCE

Ward Cllr. M. Versallion.

2. SPECIFIC DECLARATIONS OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the September 15th, 2014 meeting were amended, approved by the council and signed as correct by the chairman.

4. OPEN FORUM

Two residents of Parkview Lane voiced their frustration at the ongoing issue of water collecting at the entrance to Parkview Lane, Tebworth. They asked the Parish Council to contact Highways in order to resolve the problem. *See Item 13 Highways.*

5. POLICE MATTERS

a) Crime figures: September 1st-October 1st, 2014

Crime Type	No:	Date & Time	Location	Details
Burglary Other	1	17/9/14; between 13.05 & 13.15	Tebworth Rd, Wingfield	Electric gates & front door forced open. Alarm system destroyed. A DVD player stolen. The 3 offenders, wearing asks & hoods made off towards the A5. 2 witnesses. SOCO team dispatched.

b) Anti-social Behaviour. No reported incidents during September.

c) Vehicle thefts. PCSO Burgess reported that more cars are being stolen because people keep their car keys by an open door. Stolen plates are then put on the vehicles.

d) Ringmaster. With reference to two local crimes being committed in July and August 2014 not being shown on Ringmaster PCSO Burgess had sent an explanation on September 24th via email. The August crime took place in Toddington and was put on Ringmaster. The July offence took place on Chalgrave Road and was reclassified from 'burglary' to criminal damage' although PCSO Burgess cannot say definitively that this was the reason it did not appear on Ringmaster.

- e) **Police Officer Numbers.** Cllr Green commented that crime seems to be on the increase and the police force has a lack of frontline officers because of the lack of funds. PCSO Burgess said that 65 new police officers went on duty in August 2014 and 34 start training in September. It was **agreed** that the clerk writes to PCC Olly Martins to request the net figure of Police Officers, PCSOs and Special Police Officers in the Bedfordshire Force.
Clerk

6. REPORT FROM CLLR VERSALLION

No report this month.

7. MATTERS ARISING FROM SEPTEMBER 15TH, 2014 MINUTES

- a) **Jenny Volp; Development Manager Highways Agency (HA)** The PC contacted Ms Volp in September to find out if funding will be available to implement the buff coloured road surface and appropriate signage at the A5/C193 junction. No response yet. Clerk to follow up.
Clerk
- b) **Overgrown Trees; 23 Toddington Road, Tebworth.** CBC has given the owners 14 days from October 1st, 2014 to respond to the request for them to cut back the tree. Ongoing.
- c) **Litter Collection.** CBC has clarified that both itself and the contractor do spot checks to monitor the work completed.
- d) **Joe Inzani's Memorial.** It was **agreed** that Mrs Inzani could plant an acer tree on the triangular verge outside Park Farm. There have been no objections from the local residents. Ongoing.
- e) **Tebworth Pond.** Cllr Hampson will update the grant application form before sending off to Biffa by the end of this week. Ongoing.
DH
- f) **Film Club Grant.** Ongoing.
- g) **20mph through Tebworth.** The criteria are for acquiring a 20mph limit are in correspondence.
- h) **Digital Safety Cameras.** Wet film cameras are to be replaced by digital cameras over the next few years. Cllr Wells will look into. Ongoing.
MW
- i) **Tebworth Road, Wingfield.** Recent pipework has left the verge looking unsightly. Cllr Parry has contacted CBC to ask if it is working with the contractors to rectify the damage. Cllr Hampson reported that the A5120 had been damaged where the pipe has been laid under the road. The clerk to contact HW about the latter
Clerk
- j) **CBC: Consultation on Budget 2015.** Cllr Parry has replied on behalf of the PC.
- k) **Blind Summit; Toddington Road/Leighton Road.** The PC has asked HW if 'Blind Summit' signs could be erected. No response yet. Ongoing.
- l) **Signage.**
- i. It is difficult to read some of the signs around the parish and some are damaged. E.g. the Tebworth sign on Toddington Road. Cllrs reported the two 30mph signs on The Lane. Ongoing.
- ii. Some bulbs on the Vehicle Activated Sign (VAS) on Toddington Road are not working. Cllr Whitton will investigate.
PW
- iii. A tree is overhanging the VAS on Hockliffe Road. Ongoing.
- m) **Defibrillator.** The clerk has sent a formal letter to the Chalgrave Memorial Hall Committee to confirm that the defibrillator can be kept there should the PC proceed.

8. POINTS RAISED on AUGUST/SEPTEMBER 2014 CORRESPONDENCE

Council Tax Support Grant CTSG). It was agreed that the clerk writes to Andrew Selous MP to inform him that CBC will not be passing down the CTSG to parish councils again this financial year. Copy Richard Carr CEO CBC.
Clerk

9. SEPTEMBER/OCTOBER 2014 CORRESPONDENCE RECEIVED

- a) **CBC-Dog Control Orders.** New orders came into effect on October 19th, 2014. It was suggested that information be published in The Chalgrave New. In correspondence.
- b) **Dept. of Communities and Local Councils (DCLG).** Government press release on protection for Green Belt. In correspondence.

- c) **London Green Belt Council.** Response to Eric Pickles MP on the DCLG statement on protection for the Green Belt plus the government statement. In correspondence.
- d) **DCLG; Open and Accountable Local Government.** Guidance for the press and public on attending and reporting local government meetings. In correspondence.
- e) **BATPC; AGM.** Agenda for meeting on October 22nd, 2014 at Houghton Conquest Village Hall, 7.30pm. Annual report and accounts 2013-2014. In correspondence.
- f) **Planning Inspectorate-Woodside Link, Houghton Regis.** Notice of the Secretary of State's granting Development Consent Order to CBC. In correspondence
- g) **CBC; Woodside Link.** Notification that Transport Secretary Patrick McLoughlin has approved the Woodside Link road. In correspondence.
- h) **CBC-Ref:Woodside Link-Notice of Compulsory Acquisition of Land.** Includes existing rights over land. A copy of the order can be viewed at Watling House, High Street North, Dunstable. In correspondence
- i) **Bedfordshire Councils Planning Consortium.** Minutes of the September 11th, 2014 meeting in correspondence.
- j) **Tower of London Poppies.** A resident has asked Cllr Hampson if the PC would consider buying poppies currently on display at the Tower of London for each of the people on the Memorial Hall Commemoration plaque. The PC felt that it was more appropriate for the Memorial Hall Committee to consider.

10. ACCOUNTS

- a) **Bank Mandate.** Ongoing.
- b) **Cheques for Signature.** The following cheques for the **current account** have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>		<u>£</u>
908	CPRE	Annual membership.	29.00
909	VOID	VOID	0.00
910	Tilsworth Parish Council	GAPP Community Fund refund	150.00
		Total	179.00

- c) **Cheques for Signature.** The following cheques for the **GAPP account** have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>		<u>£</u>
001	Toddington Parish Council	GAPP Community Fund refund	300.00
002	Eaton Bray Parish Council	GAPP Community Fund refund	200.00
003	Streatley Parish Council	GAPP Community Fund refund	100.00
		Total	600.00

- d) **Half Year Statement.** The clerk presented the half year statements for the current account, reserve account and the GAPP account. They were accepted by the PC.

11. TRAFFIC CALMING REPORT-Cllr Wells

- a) **Speed Checks.** Two speed checks have been carried out recently, one on Toddington Road, Tebworth and the other outside The Plough, Wingfield. Unfortunately the Digital Display Speed Sign was not functioning correctly. However Cllr Wells said the checks were successful because people slow down when they see the hi-viz jackets. He has contacted Unipar as the DDSS has not worked properly since they serviced it and is awaiting a response from them.
- b) **Police Speed Sign.** A calibrated sign which records data is being delivered to Toddington PC for the exclusive use by Toddington and Chalgrave PCs. Cllr Wells would like to use it for a minimum of one week per month.

12. PLANNING REPORT

- a) **Planning Applications.**

<u>Application No.</u>	<u>Site</u>	<u>Proposal</u>	<u>Parish Council Comments</u>	<u>CBC Decision</u>
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CB/14/03317	40 The Lane, Tebworth	2 storey rear extension. Resubmission.	No objections	Granted
CB/14/03050	New Farm Yard, Wingfield	Milk distribution building to be demolished & replaced with single storey 3 bedroom dwelling. (amended scheme)	No objection to bungalow. Wants Permitted Development Rights withdrawn. Concerned that milkman will lose his livelihood	Granted
CB/14/03034	Trinity Hall Farm	Demolition of buildings. Conversion of agricultural buildings to 3 dwellings. Installation of Klargestar Biodisc unit.	No objections	Application withdrawn
CB/14/01663	Hill Cottage, Hockliffe Road	2 storey front extension and alterations to main roof	No objections	Refused
CB/14/03816	Ivy Farm, Tebworth	Single storey side extension, 1st floor rear facing window insertion, side facing single & double door insertion.	No objections	To be decided

- b) **Houghton Regis North 2.** Cllr Green will contact DCLG to find out if the application for this development has been submitted.
KG
- c) **Chalgrave Manor Solar Farm.** Affected parishes including Chalgrave are likely to receive s106 money amounting to £26,500 per year should the solar farm be approved. Cllr Parry will investigate further.
PP
- d) **Tilsworth Solar Farm.** Cllr Mence went to see the Tilsworth Solar Farm presentation at the beginning of October. He informed the cllrs that a separate application might be submitted for wind turbines.
- e) **Battery Bank.** Cllr Parry mentioned that a battery bank was being constructed in Leighton Buzzard. Little information is available at the moment.

13. HIGHWAYS

- a) **Parkview Lane.** Referring back to Item 4 Open Forum, Cllrs Parry, Osborn and Whitton will go and examine and investigate the entrance of Parkview Lane.
DO; PP; PW
It was **agreed** that the clerk writes to the Area Steward again to request a resolution to the problem.
Clerk
- b) **Resurfacing.** The Tebworth boundary on Hockliffe Road and the top of The Lane have been resurfaced recently. The PC was pleased with the work on The Lane. Cllr Green was concerned that there was still a lot of noise from the resurfaced area on Hockliffe Road and he will investigate further. It was **agreed** to ask the Area Steward for a review of the recent work and to find out if 15 tonnes of excess tarmac was left over. Clerk to arrange a meeting with him.
Clerk
- c) **Sunken Road Surface.** Cllr Mence reported that the road surface had sunk leaving a 'trough' across Toddington Road from Buttercup Farm.
- d) **Footway; Hockliffe Road.** The footway in front of Forge Cottage, Hockliffe Road has been resurfaced.

14. WEBSITE

Meeting September 23rd, 2014. The committee has decided to make a new website using 'A Different Tool'. Cllr Green said it was much easier to use and the overall result is better. The committee wants to make the website a parish website rather than just a PC one.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

2014/15 Budget.

16. DATE AND TIME OF NEXT MEETING

Tuesday, November 18th, 2014 at 7.30pm.

Apologies in advance from Cllr Hampson.

Meeting closed at 9.18pm.

Signed by Chairman..... Dated.....