

CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH
CLERK TO THE COUNCIL
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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

Dear Councillor,
THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON
TUESDAY, FEBRUARY 24th, 2015 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. SPECIFIC DECLARATIONS OF INTEREST
3. OPEN FORUM
4. TO AMEND AND SIGN MINUTES OF JANUARY 20th, 2015 MEETING
5. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE
6. POLICE MATTERS
7. REPORT from WARD COUNCILLOR MARK VERSALLION
8. MATTERS ARISING FROM JANUARY 20th, 2015 MINUTES
9. POINTS RAISED from DECEMBER 2014/JANUARY 2015 CORRESPONDENCE
10. JANUARY/FEBRUARY 2015 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. TO DISCUSS the MAINTENANCE of the TEBWORTH BOUNDARY GATES
13. TO DISCUSS ARRANGEMENTS FOR THE 2015 PARISH ASSEMBLY
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Tuesday, January 20th, 2015 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. K. Green; Cllr. D. Hampson; Cllr D. Osborn; Cllr. R. Mence; Cllr P. Parry (Chairman); Cllr. M. Wells; Cllr. P. Whitton; Mrs. L. Smith-Clerk.

Also present: Mr. S. Calder.

Public present: 0

Committees

Planning	Cllr Hampson-Chair 877149	Cllr Osborn 0776862150	
Footpaths	Cllr Green-Chair 874107		
Website	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
Traffic Calming	Cllr Wells 877098		

Responsibilities

Cllr Mence	Parish Plan	Street lights	Buses	874516
Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping			07808174843

1. APOLOGIES

Ward Cllr. M. Versallion.

2. SPECIFIC DECLARATIONS OF INTEREST

The clerk declared a prejudicial interest regarding item 10.

3. MINUTES OF PREVIOUS MEETING

The minutes of the December 16th, 2014 meeting were approved by the council and signed as correct by the chairman.

4. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE-Mr S. Calder

- a) **Parochial Church Council Meeting.** The next meeting will be held on Wednesday January 28th, 2015, 6pm at The Plough, Wingfield. Cllr Parry will attend.
PP
- b) **Standing Order** has been set up so that people can give to the church even if they are unable to attend services. This information to be put on the Chalgrave website and in the Chalgrave News.
- c) **Accounts.** Mr Calder gave a summary of the accounts. The church has received £17,000 more than expected and there has been less expenditure than expected so it is in profit at the moment. In answer to a question Mr Calder said the running cost of the church was £17,000. Cllr Green asked about the Pest House fund. Mr Calder replied that the land was sold and St Albans diocese holds the fund but All Saints can use the interest.
- d) **Attempted Break-in** occurred recently.
- e) **Events.** Mr Calder will forward the pew sheets, which contain details of upcoming events, to the website committee.
- f) **Potholes.** Cllr Osborn will report the potholes on Church Lane. **DO**

5. POLICE MATTERS

a) Crime figures: December 1st, 2014-January 17th, 2015

Crime Type	No:	Date & Time	Location	Details
Domestic burglary	1	No details given	Tebworth Rd, Wingfield	No details given
Burglary other	1	Between 6pm on Jan 14 and	The Lane, Tebworth	Shed broken into. Nothing taken

		8am on Jan16		
Domestic burglary	1	Jan 17 between 12.30am and 3.00am	Information not given	Cat flap removed from side door and a set of vehicle keys removed

- b) **Anti-social Behaviour.** One incident reported between December 1st, 2014 and January 1st, 2015.
- c) **Incident Reporting Board.** Cllr Osborn suggested putting a message board outside the Queen's Head. This would be used, for example, if a crime had taken place in the parish to ask people if they had witnessed anything unusual or to report details of speeding vehicles. Cllr Parry will write something for The Chalgrave News. Cllr Osborn will acquire a board and pens.
PP; DO
- d) **800,000 Unreported Crimes.** The PC has received a letter from Inspector Bill Abram, Staff Officer to the Police and Crime Commissioner (PCC) in response to the PC's letter. He states that, at 88%, Bedfordshire is above the national average of 81% for recorded crimes. Letter in correspondence.
- e) **PCC's Request to increase Police Precept.** PCC Olly Martins is carrying out a survey asking people if they would accept a 15.8% increase in the police precept which would pay for 100 more police officers. This would amount to 48p a week for Band D households. Cllrs will respond individually. Cllr Parry will add the information to his chairman's report for the Chalgrave News. The survey can be accessed at www.bedfordshire.pcc.police.uk/ Survey in correspondence.

6. MATTERS ARISING FROM DECEMBER 20TH, 2014 MINUTES

- a) **Cllr Versallion.** Cllr Green has emailed Cllr Versallion about using brown field land for building. He is disappointed that he has not received a response yet. Ongoing.
- b) **Overgrown Trees; 23 Toddington Road, Tebworth.** The HW Technician and Cllr Parry will both follow up. Cllr Osborn will try to find out who owns/rents the property. Ongoing.
PP; DO
- c) **20mph through Flitton and Greenfield.** Cllr Wells will speak to one of his contacts on Flitton and Greenfield PC this week for information on how they achieved the limit.
MW
- d) **Tebworth Road, Wingfield-Pipeworks.** Cllr Wells reported that the verge still looks unsightly.
- e) **Defibrillator.** Cllr Mence has collected the defibrillator. He will contact the chairman of the Memorial Hall Committee about its siting. Ongoing.
RM
- f) **Gully Cleaning.** The gullies are due to be cleaned in February 2015.
- g) **CBC; Local Transport Plan: Rural Match Funding Guidelines.** CBC has introduced a 'matched funding' scheme whereby rural parishes contribute 50% towards repairs etc. which Cllr Green considers unfair. A letter has been sent to this effect. Awaiting reply.
- h) **Vehicle Activated Signs.** Cllr Whitton will follow up with the company that made the faulty sign. Cllr Hampson will also investigate once she has the specifications of the light bulbs. Ongoing.

PW;

DH

7. POINTS RAISED on NOVEMBER/DECEMBER 2014 CORRESPONDENCE

- a) **Green Belt.** Cllr Green will draft a letter to CBC regarding proposed use of Green Belt land for building new homes.
KG

8. DECEMBER 2014/JANUARY 2015 CORRESPONDENCE RECEIVED

- a) **NALC** responded to DCLG regarding its consultation on the Local Government Finance Settlement 2015/16. NALC concludes that it wants to see a final Local Government Finance Settlement that helps, rather than hinders, parishes and communities. In correspondence.
- b) **Highways Issues.** Information on reporting HW issues online. In correspondence.
- c) **London Green Belt Council.** Minutes of the AGM and other information in correspondence.

- d) **HW: Temporary Road Closure; Leighton Road, Toddington.** The closure will take place from February 16th until February 20th from 0800 to 1800. Details and diversion route map in correspondence.
- e) **CBC: Budget 2015 Proposals Consultation.** Responses by February 3rd, 2015.
- f) **BATPC: Bedfordshire Bugle.** January 2015 newsletter in correspondence.
- g) **Clerks and Councils Direct.** January 2015 edition in correspondence.

9. ACCOUNTS

- a) **Cheques for signature.** The following cheques for the current account have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>		<u>£</u>
917	VOID	Void	0.00
918	Lesley Smith	Clerk's salary + expenses; Dec'14/Jan '15	339.24
919	London Green Belt Council	Annual Subscription 2015	10.00
920	Beds Councils Planning Consortium	Annual Subscription 2015	40.00
921	Cllr Parry	Chairman's expenses 21014/15	70.00

10. CLERK'S SALARY

Cllr Parry explained that the clerk's pay scale had not been raised since 2005. After discussion it was **agreed** that the clerk's pay scale should be adjusted from Spinal Column Point 21 to 25. This equates to rise of £273.02 per annum.

11. HIGHWAYS ISSUES

- a) **Water Leaks.**
 - i. Cllr Green has reported a leak outside the Grand Chapel, Toddington Road. He will follow up.
KG
 - ii. Cllrs felt that it took a long time for Anglian Water to repair the leak outside 7 Toddington Road. Cllr Parry will draft a letter to Anglian Water asking why the work took 6 days to complete.
PP
- b) **30mph Sign.** One of the signs on Toddington Road has been knocked over.
- c) **Faulty Street Lamps.** Two lights are out on Toddington Road and one on Wingfield Road. A light by Pond Farm, Wingfield is becoming overgrown by trees. To be reported.
- d) **Hill Close.** Cllr Wells reported that the verge by the entrance to the cricket pitch has become churned up by lorries delivering building materials to a property on the opposite side of the road. It will require filling in and re-seeding. Installing posts along the edge was suggested. Cllr Parry will speak to the resident concerned.
PP
- e) **Parkview Lane.** Residents of the lane and two other parishioners have written to HW about the problem of water collecting at the entrance. Signs of the Times has received a response from HW. Cllr Whitton will examine the problem.
PW

12. COMPUTER RECYCLING

The PC has been informed that Tech-Recycle provide free WEEE compliant IT and electrical recycling. Information in correspondence.

13. COMMITTEE REPORTS

- a) **Planning**
 - i. **Tebworth Pond.** Cllr Hampson has submitted the application for a grant from Biffa to refurbish the pond. Biffa has asked who owns the pond. The PC has made enquiries about this over several decades but it still remains unclear. Clerk to scan and forward

documents relating to the question of ownership to Cllr Hampson.

Clerk

- ii. The Paddocks, Wingfield Road. Cllr Hampson is trying to ascertain whether a business is being run at The Paddocks. Ongoing.

DH

- iii. New Farm. There has been no response from CBC Planning regarding the inaccuracies in the planning application for New Farm Yard, Tebworth Road. Ongoing.

- iv. Land Opposite 7 Parkview Lane. Windows have been installed in the new stable block which were not shown in the planning application. Enforcement Officer to be notified.**DH**

b) Traffic Calming.

- i. Digital Display Speed Sign (DDSS). The sign owned by the PC needs repair. It can be returned to the manufacturer for £15 in order for them to give a quote. After discussion it was agreed that up to £100 could be spent on its repair. Cllrs to be consulted if the cost is more.

MW

- ii. Police Speed Sign. Chalgrave shares the sign with Toddington. Cllr Wells is collecting it on Monday January 26th. Speed checks have been arranged for Thursday and Friday of that week.

MW

- iii. Boundary Gates. The gates at the entrances to Tebworth need maintenance. Cllrs discussed possible replacement such as eco-gates or post and rail. Cllr Osborn will look into the options. Cllr Parry will ask for volunteers via the Chalgrave News.

DO; PP

c) Website

The new website address is www.chalgravepc.org.uk. The website should be operational by February 2015 and all information brought up to date.

KG

d) Footpaths

- i. Trinity Farm. Footpaths across Trinity Farm have not been reinstated after ploughing.
ii. Waymark Posts need installing on some FPs
iii. Survey. A survey of all footpaths is ongoing.
iv. Stile. A broken stile has been repaired.

14. ITEMS FOR INCLUSION ON NEXT AGENDA

Parish Assembly; Tebworth boundary gates.

15. DATE AND TIME OF NEXT MEETING

Tuesday, February 24th, 2015 at 7.30pm.

Meeting closed at 21.00pm.

Signed by Chairman..... Dated.....