

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON  
**TUESDAY, MARCH 17<sup>th</sup>, 2015 at 7.30pm** AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. SPECIFIC DECLARATIONS OF INTEREST
3. OPEN FORUM
4. TO AMEND AND SIGN MINUTES OF FEBRUARY 24<sup>th</sup>, 2015 MEETING
5. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE
6. POLICE MATTERS
7. REPORT from WARD COUNCILLOR MARK VERSALLION
8. MATTERS ARISING FROM FEBRUARY 24<sup>th</sup>, 2015 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2015 CORRESPONDENCE
10. FEBRUARY/MARCH 2015 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature    b) 2014/15 Accounts to date
12. TO DISCUSS the MAINTENANCE of the BUS SHELTERS
13. TO FINALISE ARRANGEMENTS FOR the PARISH ASSEMBLY-April 28<sup>th</sup>, 2015
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

**MINUTES** of the Meeting of Chalgrave Parish Council held on Tuesday, February 24<sup>th</sup>, 2015 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. K. Green; Cllr. D. Hampson; Cllr D. Osborn; Cllr. R. Mence; Cllr P. Parry (Chairman); Cllr. M. Wells; Cllr. P. Whitton; Mrs. L. Smith-Clerk.

Public present: 0

**Committees**

<b>Planning</b>	Cllr Hampson-Chair 877149	Cllr Osborn 0776862150	
<b>Footpaths</b>	Cllr Green-Chair 874107		
<b>Website</b>	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
<b>Traffic Calming</b>	Cllr Wells 877098		

**Responsibilities**

Cllr Mence	Parish Plan	Street lights	Buses	874516
Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping			07808174843

**1. APOLOGIES**

Ward Cllr. M. Versallion; Mr. S. Calder.

**2. SPECIFIC DECLARATIONS OF INTEREST**

None

**3. MINUTES OF PREVIOUS MEETING**

The minutes of the January 20<sup>th</sup>, 2015 meeting were amended, approved by the council and signed as correct by the chairman.

**4. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE**

No report this month as Mr Calder was unable to attend the meeting.

**5. POLICE MATTERS**

- a) **Crime Figures.** None available this month.
- b) **The Plough Car Park.** Cllr Wells said that there had been an altercation on the road between The Plough and its car park on January 21<sup>st</sup>, 2015. Although a crime reference number was available it was not reported on Ringmaster. Cllr Osborn will follow up and find out what the criteria are for a crime to be reported on Ringmaster.
- DO**
- c) **Meeting with PCC Oilly Martins.** Cllr Osborn attended a meeting recently with the PCC. The PCC is proposing an increase of the police precept of 15.8% which would pay for 100 additional police officers plus 30 to be deployed from stations in Central Bedfordshire. He asked those attending to publicise the referendum relating to this proposed increase and for comments to be sent to [www.bedspcc.org](http://www.bedspcc.org)
- d) **Criminal Damage: Hockliffe Road.** A Customer Services Officer has spoken to Cllr Osborn regarding the incident in which a vehicle was driven through closed farm gates and a cow being killed. In an email to the clerk the officer stated that Cllr Osborn is satisfied that matters are being addressed and he is not so much worried about time being spent looking into the incident and the time it took the attending officers to arrive as to the future policing of rural areas.
- e) **New recruits.** Bedfordshire Police are seeking potential new recruits after welcoming 33 student officers to the force in February.

## **6. MATTERS ARISING FROM JANUARY 20<sup>TH</sup>, 2015 MINUTES**

- a) **Parochial Church Council Meeting.** The meeting was held on Wednesday January 28<sup>th</sup>, 2015. Cllr Parry attended.
- b) **Incident Reporting Board.** Cllr Osborn suggested putting a message board opposite the Queen's Head. Cllr Osborn will acquire a board and pens. Ongoing  
**DO**
- c) **800,000 Unreported Crimes.** Cllr Parry will write a short article for The Chalgrave News encouraging people to report crimes.  
**PP**
- d) Referring to a recent letter from PCC Olly Martins Cllr Wells questioned why only 88% of crimes are recorded, a figure described as 'good' by the PCC and what does the other 12% represent? The clerk will write to the PCC accordingly.  
**Clerk**
- e) **Cllr Versallion.** Cllr Green has emailed Cllr Versallion about using brown field land for building. Awaiting response. Ongoing.
- f) **Overgrown Trees; 23 Toddington Road, Tebworth.** Ongoing.
- g) **20mph through Flitton and Greenfield.** Cllr Wells reported that Flitton and Greenfield PC had approached Amy directly but had the support of the police as well. There had also been two fatalities on the road. Clerk to check who came to speak to Chalgrave PC about traffic calming in the past.  
**Clerk**
- h) **Tebworth Road, Wingfield-Pipeworks.** Cllr Wells reported a water leak opposite Heath Farm, Tebworth Road, Wingfield. Cllr Parry will draft a letter to Anglian Water asking for the problem to be resolved.  
**PP**
- i) **Defibrillator.** Cllr Mence reported that an electrician has quoted £235 to install the defibrillator. Cllr Parry and the clerk will draft an agreement between the PC and Chalgrave Memorial Hall. There should also be a contract for annual servicing with Community Heartbeat. Once the defibrillator is installed the PC can apply for training on how to use it. The PC aims to have the defibrillator functioning by the date of the Parish Assembly on April 28<sup>th</sup>, 2015. Ongoing. **RM; PP;**  
**Clerk**
- j) **CBC; Local Transport Plan: Rural Match Funding Guidelines.** CBC has introduced a 'matched funding' scheme whereby rural parishes contribute 50% towards repairs etc. which Cllr Green considers unfair. A letter has been sent to this effect. Awaiting reply.
- k) **Vehicle Activated Signs.** Cllr Whitton is waiting to hear from Swarco regarding a quote for refurbishing the VAS on Toddington Road. The cost for the lights and refurbishment will be £400 approximately. Ongoing.  
**PW**
- l) **HW: Temporary Road Closure; Leighton Road, Toddington.** The closure took place in February. Cllrs commented that the diversion route worked well.
- m) **Water Leaks.**
- i. The leak outside the Grand Chapel, Toddington Road originates in St. Mary's Close. Cllr Parry will follow up.  
**PP**
  - ii. Cllrs felt that it took a long time, 6 days, for Anglian Water to repair the leak outside 7 Toddington Road. Anglian Water has responded saying it was due to a lack of manpower.
- n) **Hill Close.** The verge by the entrance to the cricket pitch has become churned up. Cllr Parry has spoken to a nearby resident who is currently carrying out building work. The Sports Club are going to install posts to stop vehicles parking on the verge.
- o) **Parkview Lane.** Ongoing.
- p) **Gulleys.** The gulleys have been cleaned recently. The HW Area Technician is looking into an alternative solution regarding the flooding at the junction of Wingfield Road and Parkview Lane.

## **7. POINTS RAISED on DECEMBER 2014/JANUARY 2015 CORRESPONDENCE**

The PC has been informed that Tech-Recycle provide free WEEE compliant IT and electrical recycling. Cllrs agreed that there needed to be a collection point. Cllr Wells will see if the landlord and landlady of The Plough, Wingfield are agreeable. The scheme will be mentioned at the Parish Assembly. **MW**

## **8. JANUARY/FEBRUARY 2015 CORRESPONDENCE RECEIVED**

- a) **CBC Development Strategy-Inspector's Report plus Associated Documents.** The Inspector has concluded that Central Bedfordshire has not co-operated sufficiently with other local authorities in developing its Development Strategy and that such a conclusion cannot be rectified now by any further action by CBC. CBC is expected to seek a judicial review. In correspondence.
- b) **CBC; Nomination Papers for Upcoming Election.** Distributed to council members.
- c) **CBC; Landscape Character Assessment Consultation.** February 6<sup>th</sup>-March 11<sup>th</sup>, 2015. The document provides information to guide planning decisions and support land management. CBC is asking for local input. In correspondence.
- d) **CBC; Spending Plans.** The Executive Committee has backed investing in local services and communities totalling more than £315 million from April 2015. To be considered by the full council later this month. In correspondence.
- e) **BATPC; Referendum Principles.** DCLG has advised that referendum principles relating to council tax increases do not apply to parish councils. In correspondence.
- f) **HA; A5-M1 Link.** Update on preparatory works in correspondence.
- g) **London Green Belt Council.** Agenda for March 11<sup>th</sup>, 2015 meeting plus February newsletter in correspondence.
- h) **CBC; Highways Annual Report 2013/14.** In correspondence.
- i) **CBC; Parent Governor Representatives.** Three parent governor representatives on the Children's Services Overview and Scrutiny Committee are being sought. CBC has sent letters to all parent governors of schools maintained by the local authority seeking nominations for the posts. In correspondence.
- j) **CPRE; Bedfordshire Matters.** Winter 2014/15 magazine in correspondence.
- k) **CBC; Senior Manager Contact Directories.** In correspondence.
- l) **Go Guiding.** Newsletter in correspondence.

## **9. ACCOUNTS**

- a) **Cheques for signature.** The following cheque for the current account have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>		<u>£</u>
922	Central Bedfordshire Council	Defibrillator	150.00

## **10. BOUNDARY GATES**

Cllr Wells reported that someone is interested in sponsoring the gates subject to details. Cllr Parry suggested a meeting between the potential sponsor and the PC to discuss the PC's requirements. Cllr Whitton will investigate whether white gates and flower troughs made from recycled materials are available.

**PW**

## **11. PARISH ASSEMBLY**

**Date:** Tuesday April 28<sup>th</sup>, 2015

**Format:** As last year

**Invitees:** The clerk will invite the parish organisations and other individuals to attend or to send a report if they are unable to. A representative from Community Heartbeat will be invited to talk about the defibrillator

**Clerk:**

**RM**

**Catering:** Cllr Hampson will purchase the food and Cllr Parry the beverages

**DH:**

**PP**

**Leaflets:** Advertising the Assembly to be printed and delivered to all Chalgrave households

## 12. COMMITTEE REPORTS

### a) Planning

i. Tebworth Pond. Cllr Hampson is awaiting a response from Biffa regarding a grant to refurbish the pond. Ongoing.

#### ii. Planning Applications.

<u>Application No.</u>	<u>Site</u>	<u>Proposal</u>	<u>Parish Council Comments</u>	<u>CBC Decision</u>
CB/15/00527	The Paddocks, 108 Tebworth Rd, Wingfield	Change of use of residential outbuilding to professional golf coaching studio	Disappointed that the application is retrospective. Also concerned about the sign outside the property	To be decided
CB/15/00411	16, The Lane, Tebworth	Demolition of existing boundary wall & subsequent rebuild	No objections	To be decided
CB/15/00466	Ivy Farm, Toddington Rd, Tebworth	Single storey side extension, 1 <sup>st</sup> floor internal changes with addition of 2 windows	In principle no objections but concerned about the aesthetics of the flat roof	To be decided

iii. New Farm. There has been no response from CBC Planning regarding the inaccuracies in the planning application for New Farm Yard, Tebworth Road. Cllr Hampson will chase DH Ongoing.

iv. Houghton Regis North 2. An application for development has now been submitted to CBC. It was agreed send a letter to Secretary of State Eric Pickles asking for the application to be called in. Clerk

v. Minuting of Planning Concerns. The PC has received a letter from a resident complaining about the way in which a particular planning concern was minuted. Cllr Hampson has responded saying that the PC has a duty to record any potential discrepancies between the original planning application and the actual building work being carried out.

### b) Footpaths

i. Survey. A 2<sup>nd</sup> report on footpaths in one area has been produced. The remaining three areas are due to be reported on.

i. Waymark Posts 4 posts are being installed soon.

ii. Path Clearance. Growth is to be cut back.

### c) Traffic Calming.

i. Digital Display Speed Sign (DDSS). The sign owned by the PC needs repair and has been sent to the manufacturers. Ongoing.

ii. Speed Checks. Two successful speed checks were carried out in January. A speeding UPS van on Tebworth Road was reported to the company.

iii. Police Speed Sign. Chalgrave shares the sign with Toddington. Cllr Wells hopes to carry out two speed checks next week. MW

### d) Website

i. Cllr Green reported that Mr Simon Gatward had done a huge amount of work on the new website.

ii. Cllr Parry will proof read the site. PP

- iii. There are two surveys on the site
- iv. Cllr Wells asked the other cllrs to submit a few words on their particular roles within the PC  
All

**13. ITEMS FOR INCLUSION ON NEXT AGENDA**

Bus shelter maintenance

**14. DATE AND TIME OF NEXT MEETING**

Tuesday, March 17<sup>th</sup>, 2015 at 7.30pm.

Meeting closed at 21.20pm.

Signed by Chairman..... Dated.....