

CHALGRAVE PARISH COUNCIL

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THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON
TUESDAY, JULY 21st, 2015 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND AND SIGN MINUTES OF JUNE 16th, 2015 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM MAY JUNE 16th, 2015 MINUTES
9. POINTS RAISED from MAY/JUNE 2015 CORRESPONDENCE
10. JUNE/JULY 2015 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. TO DISCUSS WHITE LINES on ROADS
13. TO DISCUSS REPLACING the GIVE WAY SIGN with a STOP SIGN AT THE JUNCTION OF CHALGRAVE ROAD and TODDINGTON ROAD
14. COMMITTEE REPORTS
15. HIGHWAYS ISSUES
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Tuesday, June 16th, 2015 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. K. Green; Cllr. D. Hampson; Cllr Parry (Chairman); Cllr. M. Wells; Cllr P Whitton; Ward Cllr. M. Versallion; PCSO H Retallack; Clerk.

Public present: 0

Also present: Mr David Cox;
Mr Harry Cole;
Mr Richard Murdock;

Committees

Planning	Cllr Hampson-Chair 877149	Cllr Osborn 07768621850	
Footpaths	Cllr Green-Chair 874107		
Website	Cllr Green 874107	Cllr Wells 877098	Mr S Gatward
Traffic Calming	Cllr Wells-Chair 877098		

Responsibilities

Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping			07808174843

1. APOLOGIES FOR ABSENCE

Cllr D Osborn; Mr S Calder.

2. POLICE MATTERS-PCSO Retallack

- a) **Crime Figures: May 1st-May 31st, 2015.** No crimes were recorded for this period.
- b) **Anti-social Behaviour.** No reported incidents during May 2015.
- c) **Break-in.** There has been a break-in into an outbuilding in Wingfield this month.
- d) **Changes to Bedfordshire Police.** PCSO Retallack informed the PC that changes are pending in February 2016. There will probably be fewer PCSOs. Other cuts are likely. The old system of local police stations will be reverted to rather than Police Officers being based in Luton. Cllr Versallion explained that the changes have come about because of the PCC's recent failed referendum. Consequently the force has to be restructured. However rural communities will have a greater police presence. The PCC wants Police Officers to follow cases all the way to court. He has admitted that too much resource went to Luton and Bedford. The PCC and Cllr Versallion had agreed that the proposed changes were good. Cllr Parry asked if there was anything the PC could do. PCSO Retallack suggested writing to the PCC.

3. REPORT from WARD COUNCILLOR MARK VERSALLION

- a) **Brownfield Sites.** Cllr Versallion does not think enough use of local brownfield sites is being made. However, unless brownfield sites are put forward when it calls for sites, CBC cannot act. Cllr Green commented that the Local Plan does not mention much about brownfield sites. Cllr Versallion replied that Luton requires another 4,000-6,000 houses so there will be another call for sites. Mr Murdock added that the Plan was split into two parts when it was submitted i) Duty to co-operate ii) Providing enough houses i.e. 25,000 for Central Bedfordshire and 6,000 for Luton. The discussion about the Local Plan continued. Cllr Parry said that the PC's concern was that Green Belt land is being set aside for building.

- b) **CBC Development Strategy.** This will consider growth and development over five years, not four as it was previously.
- c) **Council Tax.** There was no rise again this financial year.
- d) **CBC Executive Committee.** Cllr Versallion is the Executive Member for Education and Skills.

4. **MINUTES OF PREVIOUS MEETING**

The minutes of the May 19th, 2015 meeting were amended, approved and signed as correct by the chairman.

5. **SPECIFIC DECLARATIONS OF INTEREST**

Cllr Green declared a prejudicial interest in item 8l) Memorial Hall Grants. He is on the Memorial Hall Committee.

6. **NORTH OF HOUGHTON REGIS; THORN TURN**

Mr Cox explained why Chalgrave PC was not notified about the consultation on this development until May Bank Holiday Monday and subsequently apologised personally. He pointed out that the consultation was still running.

Mr. Murdock gave a brief presentation of the development which included a site overview, site constraints and an indication of the layout of the site. The Waste Depot will deal with household recycling only (no incinerator) In answer to a question from Cllr Parry Mr Murdock said that there was a need for the planned warehousing which will have the potential to provide 800 jobs. He added that attention will be given to landscaping as companies will pay well for a good looking site. The application goes to CBC's Planning Committee on July 22nd, 2015.

Cllr Versallion commented that the development will have a visual impact on Chalgrave Parish and it also needs screening from the A5. Mr. Cox reiterated that the developers and planners need to do a good job regarding landscaping of the development.

Mr. Murdock will send the clerk an overview of the development plan to be forwarded to the PC members.

Clerk

7. **REPORT FROM ALL SAINTS CHURCH: submitted by Mr Calder.**

Mr Calder sent his apologies as he had another commitment this evening.

- a) **Father's Day-June 21st.** All churches in Toddington will be represented on the green for a Fun Day funded by the parish newsletter. All Saints will be open all day for visitors. The morning service will be at 9.30am as usual.
- b) **Open Day.** Due to the success of last year's Open Evening an Open Day will be held on July 12th, 2015. There will be a barbeque. The morning service will be at 11am, not 9.30am, to encourage as many visitors as possible to attend before the barbeque starts. There will be a presentation to the recently retired organist.
- c) **Chalgrave Games.** Mr Calder asked if All Saints could help or be involved although the Toddington Fete is on the same day so they might be stretched.

8. **MATTERS ARISING FROM MAY 19th, 2015 MINUTES**

- a) **20mph Speed Limit.** Awaiting reply from the Traffic Management Officer Bedfordshire Police. Follow up.
- Clerk**
- b) **Defibrillator.** Training on how to use the defibrillator takes place on June 18th, 2015.
- c) **Water Leak.** The water leak outside the Grand Chapel, Toddington Road has been fixed. Repair of the damage to the building ongoing.
- d) **Boundary Gates.** The PC has accepted a quote for £375 to paint the boundary gates and repair the bus shelters. CBC has informed Cllr Hampson that a planning application has to be submitted for sponsorship of the gates. Ongoing.

The PC will obtain a quote for refurbishing the noticeboards.

PP;

Clerk

- e) **Revised bus timetables.** Cllr Whitton has contacted Paul Dodge, Public Transport Manager CBC who told him that there is no duty for CBC to provide buses through villages. Cllr Whitton also suggested to Mr Dodge that there could be flexibility in the timetabling of the buses e.g. a more frequent service 3/4 days a week at convenient times rather than infrequent buses every day. Cllr Whitton has spoken to the residents who use the buses to gain their opinions. Cllr Parry suggested a leaflet drop to ask if anyone has comments regarding the suggested change. Cllr Whitton will also look into seeing if Toddington Helping Hands could help.

PW

- f) **Felling of Ashtrees; The Grange.** Planning application withdrawn.
g) **The Lane, Tebworth.** The PC has received a letter from a resident complaining about proposed work on The Lane. The chairman contacted the resident and told her that money had been set aside by Highways specifically for patching work as The Lane was in a very bad state of repair. The farmers who use The Lane had raised the issue with the PC and CBC. The clerk will find out when the Trialled Velocity patching and other work will take place as The Lane will be closed and will affect farm vehicles.

Clerk

- h) **Sunken Drain opposite The Meadows, Wingfield.** Clerk to report.

Clerk

- i) **Incident Reporting Board.** Cllr Osborn has paint for the board. The PC previously discussed what to use for the board. An old traffic sign was suggested. Ongoing.

DO

- j) **Government Statements on Housing and Green Belt.** Reply received from the office of the Environment Secretary, Elisabeth Truss. In correspondence.

- k) **Grass Verge near The Grand Chapel, Toddington Road.** The grass has been cut but the large bush remains. Follow up.

Clerk

- l) **Memorial Hall Grants.** The PC agreed to release the £500 grant for 2014. It was also agreed that the hall could buy a fire extinguisher as part of its 2015 grant.

Clerk

- m) **Millennium and Community Awards.** The PC agreed the winner of the Community Award. No nominations received for the Millennium Award.

Clerk

9. POINTS RAISED on APRIL/MAY 2015 CORRESPONDENCE

No points raised.

10. MAY/JUNE 2015 CORRESPONDENCE RECEIVED

- a) **Co-option Applications** from three candidates are in correspondence.
b) **Wingfield Searchlight Request.** Letter from a Mr Archer who lives in Suffolk requesting information on a wartime searchlight in Wingfield. Cllr Green looked into and information was set to Mr Archer. Mr Archer has subsequently sent a thank you letter.
c) **McDonalds; Parish Litter.** The PC received an email from a resident informing it that the chairman of the Memorial Hall Committee had spoken to the manager and assistant manager who suggested that PC contact them directly to address the problem. The resident has volunteered to liaise with McDonalds on behalf of the PC. However Cllr Whitton deals with such matters so her offer will be declined with thanks.

Clerk

- d) **Chalgrave Memorial Hall; Asbestos.** The PC received a letter from the chairman of the Hall Committee regarding roof sheeting from the adjacent buildings, possibly containing asbestos, breaking up and falling into the space between the play area and the buildings themselves. Cllr Parry will suggest to the chairman that they visit the landowner and ask

for the roofing to be removed.

PP

- e) **CBC: Confirmation of the New Executive Committee.** List in correspondence.
- f) **London Green Belt Council.** Agenda for July 1st, 2015 meeting plus associated document on government Green Belt policy. In correspondence.
- g) **Local Council Review.** Summer 2015 magazine. In correspondence.

11. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
938	Broker Network Ltd	Annual insurance	396.93
939	All Saints Church	2015 grant	350.00
940	David Hyde	Internal audit fee 2015	30.00
941	Central Beds Council	2015 election fee	59.55
942	BATPC	Annual affiliation fee	102.00
943	Chalgrave IT Solutions	Parish Council computer repair	108.00
944	Lyndie Lothian	Community Award 2014	40.00
945	SWARCO	VAT payment; reissued cheque	54.17
		Total	1140.65

12. PREPARATION FOR EXTERNAL AUDIT

Sections 1 and 2 of the Annual return was approved by the PC and signed by the chairman and clerk. To be returned to BDO by July 27th, 2015.

Clerk

13. COMMITTEE REPORTS

- a) **Planning.**

i. **Planning Applications.**

<u>Application No.</u>	<u>Site</u>	<u>Proposal</u>	<u>Parish Council Comments</u>	<u>CBC Decision</u>
TCA/15/00141	The Grange, Hockliffe Road	Felling of 4 ash trees	Request to have the trees pollarded. No reason given for felling them in a conservation area	Application withdrawn

- ii. **Tebworth Pond.** The neighbouring resident will be informed once a date is confirmed for the work to be carried out. Biffa has sent guidelines on the requirements for the project e.g. advertising. Cllrs Parry, Hampson and Osborn will have a site meeting and to discuss how the work will be carried out.

PP; DH;

DO

- b) **Traffic Calming.**

- i. Three SpeedWatches and a training session for the new volunteers were carried out last month. Cllr Wells has received a letter of thanks from Chief Constable Colette Paul for carrying out SpeedWatch.
- ii. Both the Toddington Road and Hockliffe Road VASs appear to be flashing randomly. Cllr Whitton will contact Swarco for a quote for repair of the Toddington Road sign.

PW

- c) **Footpaths**

- i. There are two new members.
- ii. Cllr Green is trying to arrange a meeting in September with Tom Chevalier, a member of the Central Bedfordshire Local Access Forum.

KG

iii. A stile needs repairing on one of the footpaths to Hockliffe.

d) Website

- i. A meeting is due soon.
- ii. Cllrs were asked to submit a brief summary of their roles within the PC. Ongoing.

All

14. ITEMS FOR INCLUSION ON NEXT AGENDA

White lines on roads; Stop sign, Chalgrave Road.

15. DATE AND TIME OF NEXT MEETING

Tuesday, July 21st, 2015 at 7.30pm.

Meeting closed at 21.35

Signed by Chairman..... Dated.....