

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON
TUESDAY, FEBRUARY 16th, 2016 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND AND APPROVE MINUTES OF JANUARY 19th, 2015 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JANUARY 19th, 2015 MINUTES
9. POINTS RAISED from DECEMBER 2015/JANUARY 2016 CORRESPONDENCE
10. JANUARY/FEBRUARY 2016 CORRESPONDENCE RECEIVED
11. ACCOUNTS a) Cheques for signature
12. TO DISCUSS PROGRESS ON TEBWORTH POND
13. TO DISCUSS PREPARATIONS FOR the PARISH ASSEMBLY
14. COMMITTEE REPORTS
15. HIGHWAYS ISSUES
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Tuesday, January 19th, 2016 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. Ken Green; Cllr. Debbie Hampson; Cllr. Barbara Jackson; Cllr. Daniel Osborn; Cllr. Phil Parry (Chairman); Cllr. Mike Wells; Cllr Paul Whitton; Mr. S. Calder-All Saints Church; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	CllrHampson-Chair 877149	Cllr 07768621850	Osborn
Footpaths	Cllr 874107	Green-Chair 877617	Jackson
Website	Cllr 874107	Green 877098	Wells
Speed Watch	Cllr 877098	Wells-Chair	

Responsibilities

Cllr Osborn	Highways liaison	Grass cutting	Police Liaison	07768621850
Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping	Buses		07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

1. APOLOGIES FOR ABSENCE

. Ward Cllr Mark Versallion; PCSO Hannah Retallack.

2. SPECIFIC DECLARATIONS OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the December 15th, 2015 meeting were approved and signed as correct by the chairman.

4. REPORT from WARD COUNCILLOR MARK VERSALLION

No report this month. **Cllr Green proposed, seconded by Cllr Jackson**, that the PC write to Cllr Versallion to say it likes him to attend the PC meetings and request that he informs the PC if he cannot attend. **The vote for the proposal was unanimous** **PP;**
Clerk

5. REPORT FROM ALL SAINTS CHURCH-Steve Calder

- a) **All Saints Church Roof.** Mr Calder reminded the Cllrs that lead had been stolen from the south isle of the church roof in December, 2015. There was a partial closure of the church for safety reasons and rallying the local community to help. He also thanked Mr Robert Upchurch and Cllrs Parry and Whitton for their help immediately after the theft was discovered. The roof is tarpaulined battened down. The church has had the lead condemned and collected for scrap. The roof will be covered with lead again.
- b) **Midnight Mass on Christmas Eve.** A Christmas was put up just before Christmas Eve and the service was able to take place at All Saints. The church was full and many people walked up from Wingfield and Chalgrave.
- c) **Fund Raising for Repair of the Roof.** Wingfield's Plough Inn donated the funds raised from the fortnightly Quiz Nights to the church. This amounted to £750 and Gift Aid raised the sum to £937.50. Mr Calder thanked Caroline and Chris Cross and all the people who take part in the quizzes.
A lady due to be married in the church next year has set up a Just Giving site. She has raised £1,400 so far.
Bookings. There were two funerals in the New Year and the church has deposits for four weddings in the summer so far.

Timescale for Roof Repair. The PC asked why it was taking so long for the roof to be repaired. Mr Calder replied that it was because the architect and St Albans Diocese were involved.

6. POLICE MATTERS

a) Crime Figures: December 1st-December 31st, 2015

i. Burglary In A Dwelling x 2

1. St. Mary's Close in Tebworth. Offenders have used a brick from the garden of the property to smash a window and reach through to unlock the front door with the keys that were inside the lock. An untidy search was conducted inside the property. Negative CCTV and negative witnesses from surrounding houses. Cllr Osborn reported that a parishioner was disappointed that someone had seen a vehicle that was possibly involved but did not report it to the police.
2. Offence location is Tebworth Road in Wingfield. Offenders gained entry to the rear garden of the property by an insecure gate. They smashed a window but were unable to open to the window due to secure locks. They then smashed a bedroom window and gained entry. No search was conducted and nothing taken. Possible CCTV from a neighbour who was away at the time.

ii. Burglary-Non dwelling x 1

Offence location was Chalgrave Road, Tebworth. Offenders attempted to use a hack saw to gain entry to one outbuilding on a farm. They were unsuccessful due to good security. They then gained entry to another building on the same farm but did not take anything. Negative CCTV and negative witnesses.

iii. Theft Other

Offence location was All Saints Church Chalgrave. Offenders by unknown means stripped a large amount of lead from the church roof. Negative CCTV and negative witnesses.

iv. Anti-social Behaviour.

One report of Anti-Social Behaviour for December 2015. Two youths were cycling and hanging around the village for a long time. A description was given, a unit attended but they were unable to locate the youths.

- b) Police Demand Reduction Consultation.** Invitation from the Deputy Chief Constable for people to submit ideas for reducing demands on police time. Ends February 2nd, 2016.
- c) PCC Olly Martins** is consulting on a 1.99% increase in the police precept for the financial year 2016/17.

7. MATTERS ARISING FROM DECEMBER 15th, 2015 MINUTES

PCC Olly Martins Bedfordshire Police. The PC wrote to Andrew Selous MP requesting that he asks the Home Secretary to mandate a change to Bedfordshire Police as the current funding formula is not fit for purpose. Mr Selous has responded saying he will make that request on behalf of the PC. Ongoing.

- a) Defibrillator-Village Response Team.** Awaiting response from Community Heartbeat regarding another training session plus the list of people who expressed interest at the first training session. Ongoing.
- b) 20mph Speed Limit.** Clerk to ask for a copy of the briefing notes on white lines again from CBC.
Clerk
- c) Noticeboards.** Refurbishment of the noticeboards is ongoing. The contractor is waiting for drier weather.
- d) Dog Bins.** CBC has installed a dog bin close to the farm gate on Chalgrave Road. The bins opposite Woodlands and on The Lane need emptying. CBC to be contacted.
Clerk
- e) Grass Verge Next To Woodlands.** The trees and bushes have become overgrown on the bend between Woodlands and 51 Wingfield Road, Tebworth. HW has agreed to cut them back. Clerk to follow up again.
Clerk
- f) CBC: Salt Bag Scheme.** A 1 tonne bag of salt was delivered in December 2015. Cllr Osborn has filled up the two salt bins on The Lane.
- g) Flawed Housing Targets.** The PC wrote to CPRE supporting its stance that an overall of the way local authorities set their housing targets is needed to stop the unnecessary release of countryside for development. There is an article in the January 2016 edition of Bedfordshire Bugle on the CPRE's report.

- h) **CBC: Local Transport Plan Rural Match Fund & Bidding Guidelines.** The PC wrote to CBC stating that the scheme is unfair to small PCs as they would have to contribute 50% of the costs, which would represent a large proportion of their small precepts. No response so far. Ongoing.
- i) **Permissive** Footpaths. Ongoing.
KG
- j) **NALC: Local Council Tax Support Schemes Review (LCTS).** DCLG is carrying out a review of the LCTS. Cllr Parry has responded to the questionnaire.
- k) **Cllr Hampson proposed, seconded by Cllr Wells** that any grants awarded by Chalgrave Parish Council in any one year should be spent within that financial year. **The vote for the proposal was unanimous.**

8. POINTS RAISED on DECEMBER 2015/JANUARY 2016 CORRESPONDENCE

- a) **CBC: Development Strategy.** The PC agreed to Cllr Green's suggestion to ask CBC to keep the PC informed about progress on the Local Plan.
Clerk
- b) **BATPC: Bedfordshire Bugle; 3rd Party Right of Appeal.** Cllr Wells proposed, seconded by Cllr Green, that the PC signs a petition calling for the right to appeal against planning permissions that have already been granted. Currently applicants for planning permission can appeal against a planning refusal or planning conditions they are unhappy with but there is no right of appeal for objectors in respect of planning applications which are granted. **The vote for the proposal was unanimous.** Cllr Parry will respond on behalf of the PC
PP

9. DECEMBER 2015/JANUARY 2016 CORRESPONDENCE RECEIVED

Drain opposite The Meadows. HW has asked the area team to investigate the progress of the works order and to inspect the issue again. Ongoing.

Bedfordshire Fire and Rescue Service. Consultation on the Service's proposal to raise its contribution from Council Tax by 1.99%. In correspondence.

London Green Belt Council. Invoice for annual subscription. Cllr Parry proposed, seconded by Cllr Jackson, that the PC pays the £10 annual subscription and to contribute a £15 donation to help protect the Green Belt. **The vote for the proposal was unanimous.** **Clerk**

London Green Belt Council. A letter from the chairman in correspondence.

Bedfordshire Bugle. January edition in correspondence

Wildlife Trusts-Local Sites Partnership. Document titled 'Secret Spaces'; The Status of Local Wildlife Sites 2014. In correspondence.

CBC: Budget Plans 2016. Cllrs agreed to complete the questionnaire individually. Cllr Green commented that not all residents will see the questionnaire and **he proposed, seconded by Cllr Jackson**, that a letter be sent to CBC, copy to the Leader of CBC, saying that this is not a valid consultation as the majority of people will not see the questionnaire. **The vote for the proposal was unanimous.**

Clerk

Cllr Wells will put the questionnaire on the website and on Facebook and copies in the pubs.

MW

CBC: Highways. Annual Report in correspondence.

10. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
962	London Green Belt Council	Annual membership 2016 plus £15 donation	25.00
963	Ladywell Accountancy Services	Annual fee for PAYE service	31.00
964	Lesley Smith	Clerk's salary plus expenses: Dec '15/Jan '16	436.77
		Total	492.77

TEBWORTH POND

- i. Cllr Jackson has arranged a meeting for Thursday January 28th, 2016 at 7.30pm
BJ
- ii. Cllr Jackson has delivered leaflets informing residents of the meeting to the majority of households. Cllr Parry and the clerk will deliver the rest.
PP;
Clerk
- iii. Cllr Jackson explained her plans for the pond. The cllrs discussed decking and planting. They agreed to have a site meeting on Sunday January 24th, 2016.
- iv. The clerk will send an interim claim form for work already carried out and a list of the proposed work to the Biffa Award Senior Grants Officer.
Clerk

11. COMMITTEE REPORTS

a) Planning.

- i. Cllr Hampson reported that no planning permission had been sought for the work being carried out at Chalgrave Cottage and Church Cottage, Church Lane. The council agreed that this was not a problem as building work is a garage conversion.

ii. Planning Application

Application No.	Address	Proposed work	PC comments	CBC decision
16/00107	94 Wingfield Road, Tebworth	Demolition of existing conservatory. Erection of a two & a single storey extensions	No objections subject to any from the neighbours	To be decided

b) Speedwatch

- i. Speed Watches. Two speedwatches were carried out in late December.
- ii. Vehicle Activated Sign. An engineer is due to examine the sign on Toddington Road as it is not working properly. Ongoing.
- iii. Parked Vehicle. A Land Rover Discovery regularly parks on the grass verge right on the junction of Chalgrave Road and Toddington Road A discussion too place regarding parking in St Mary's Close.
- iv. Hi Viz jacket. Cllr Wells will buy one more jacket.
MW

c) Footpaths

- i. Stile Repair. Several stiles still needs repairing. Ongoing.

d) Website

Nothing to report this month.

12. HIGHWAYS ISSUES

Clerk to report the following street lights, which are not working correctly, to HW:

Tebworth Road-column number 07
 Wingfield Road-lamp flickering
 Column by the Queen's Head, Tebworth
 Column at St Mary's Close
 Replace knocked down column on Toddington Road

Clerk

13. ITEMS FOR INCLUSION ON NEXT AGENDA

Parish Assembly.

14. DATE AND TIME OF NEXT MEETING

Tuesday, February 16th, 2016 at 7.30pm.

Meeting closed at 21.07

Signed by Chairman.....

Dated.....