

CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH
CLERK TO THE COUNCIL
Tel: 01525 874716
email: chalgravepc@btinternet.com

4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, JULY 19th, 2016 at 7.30pm** AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND AND SIGN MINUTES OF JUNE 21st, 2016 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. TO DISCUSS PARISH COUNCILLOR REPLACEMENT
6. POLICE MATTERS
7. REPORT from WARD COUNCILLOR MARK VERSALLION
8. REPORT FROM ALL SAINTS CHURCH, CHALGRAVE
9. MATTERS ARISING FROM JUNE 21st, 2016 MINUTES
10. POINTS RAISED from MAY/JUNE 2016 CORRESPONDENCE
11. JUNE/JULY 2016 CORRESPONDENCE RECEIVED
12. ACCOUNTS-a) Cheques for Signature
13. TO DISCUSS TEBWORTH POND
14. COMMITTEE REPORTS
15. TO DISCUSS PERMANENT SPEED WATCH SIGNS
16. HIGHWAYS ISSUES
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Tuesday, June 21st, 2016 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. Ken Green; Cllr. Debbie Levy; Cllr. Barbara Jackson; Cllr. Phil Parry (Chairman); Cllr. Mike Wells; Cllr Paul Whitton; Lesley Smith-Clerk.

Also present: Mr. Steve Calder-Chalgrave Church

Public present: 1

Committees

Planning	Cllr Levy-Chair	877149	
Footpaths	Cllr Green-Chair	874107	Cllr Jackson 877617
Website	Cllr Green	874107	Cllr Wells 877098
Speed Watch	Cllr Wells-Chair	877098	

Responsibilities

Cllr Parry	Highways liaison			07831605600
Cllr Whitton	Fly tipping	Buses		07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

1. APOLOGIES FOR ABSENCE

Ward Councillor Mark Versallion.

2. MINUTES OF May 17th, 2016 MEETING

The minutes of the May 17th, 2016 meeting were amended, approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. TO DISCUSS REPLACEMENT COUNCILLOR

There have been no requests for an election therefore the parish council has begun the process of co-option. There are two applications so far.

5. REPORT FROM ALL SAINTS CHURCH

- a) **Church Life.** Rev. Crawford is on a three-month sabbatical. In the meantime a series of good reverends are covering for her. There is no shortage of organists.
- b) **Weddings.** Four weddings are scheduled for July and August.
- c) **Chalgrave Games;** June 25th, 2016. All Saints Church supplied 100 'The Queen at 90' booklets, a section of which describes the Queen's relationship with Christianity.
- d) **Church Roof.** The church has received three tenders of approximately £65,000 for repairing the roof. Historic England has given consent and Natural England has also been consulted. The church is still awaiting planning permission from CBC before the faculty can be submitted to the chancellor.
- e) **The Tower.** The tower is being repaired and work should be complete by the winter.
- f) **Sit-on Mower.** Repairs to the mower would cost £1,000 approximately so the groundsman is looking for a replacement. In the meantime Callum Angel, the grandson of Mr. Robert Upchurch, has kindly offered to cut the grass. Thanks go to the Upchurch family.
- g) **Sunday Service** is at 9.30am followed by tea, coffee and biscuits.

6. POLICE MATTERS

- a) **Crime Report April 2016.**
 - St Mary's Close. Antisocial behaviour. Current status not provided.
 - Memorial Hall grounds. Antisocial behavior. Current status not provided.
 - Wingfield Road. Violence and/or sexual offences. Unable to prosecute suspect.

- b) **Rural Liaison Officer.** Bedfordshire Police have appointed a Rural Liaison Officer, Tau Chamboko. His role is to work with the NFU and local parish councils to tackle rural crime. He wants to attend a parish council meeting in the near future. The clerk has sent him the dates of the rest of this year's meetings. Awaiting response. Ongoing.
- c) **Community Engagement, North Bedfordshire:** Chief Inspector Nick Lyall has forwarded the June 12th, 2016 Presentation notes to the PC. In correspondence.
- d) **Neighbourhood Watch.** Information in correspondence.
- e) **Neighbourhood Watch.** May 2016 newsletter in correspondence.
- f) **Beds Alert.** Newsletter in correspondence.

7. MATTERS ARISING FROM MAY 17th, 2016 MINUTES

- a) **Call for Sites.**
 - i. Following the query from the May 2016 PC meeting Cllr Versallion has clarified that an application for 4,500 houses to be built near the wind turbine at Heath and Reach has been submitted to CBC.
 - ii. A consultation on Technical Assessment Criteria for assessing the sites has begun. The deadline is July 29th, 2016. Cllr Green **proposed** that the PC lets residents know about this consultation as sites in Chalgrave have been submitted. Cllr Levy **seconded** the proposal. The vote was **unanimous**. Cllr Green will draft a leaflet, to be approved by the PC. **KG**
 - iii. A consultation on the sites submitted begins in December 2016.
- b) **Bus Services.** Cllr Versallion has made a request to the Passenger Transport Manager at CBC to take Chalgrave Parish in account when reviewing new bus routes. Cllr Green has drafted a response about the changes to bus services outlined in the current consultation, which closes on July 12th, 2016. The PC approved the draft. Clerk to send off. **Clerk**
- c) **Defibrillator.** Cllr Jackson reported that the Village Emergency Telephone System (VETS) will cost £100 per year plus £35 to set up. Up to 10 volunteers with land lines are needed. Cllr Jackson believes she has that number. The PC **agreed** to go ahead with the set up. **BJ**
- d) **Noticeboards.** Refurbishment of the noticeboards should finished by this Friday.
- e) **Flawed Housing Targets.** Awaiting the minutes of a recent meeting. Chase response. Ongoing. **Clerk**
- f) **CBC: Local Transport Plan Rural Match Fund & Bidding Guidelines.** The PC wrote to CBC stating that the scheme is unfair to small PCs. A letter was sent to CBC to that effect. Awaiting response.
- g) **Tower Mint Ltd.** Commemorative medals to celebrate the Queen's 90th birthday will be distributed to parish children at the Chalgrave Games.
- h) **Highways England.** Cllr Parry will contact HW again to ask for more adequate signage when the A5120 is closed to prevent HGVs travelling down Tebworth Road/Wingfield Road and Chalgrave Road. **PP**
- i) **CPRE: Development on Greenbelt.**
 - i. CPRE asked the PC to write to the local MP to persuade the government to rethink its proposed plan to build on Greenbelt land. Cllr Parry responded on behalf of the PC and Mr Selous has sent a response. In correspondence.
 - ii. Cllr Green said that he questioned a statement which said that less Green Belt land is being used for development than in 1989. He also said that Green Belt is not mentioned in CBC's Local Plan. Cllr Parry commented that it was difficult to say at the moment that CBC is not using brown field sites. Cllr Green **proposed, seconded** by Cllr Parry that the PC writes to CBC regarding Cllr Green comments above. **All agreed.** Cllr Green will draft the letter for approval by the PC. **KG**
- j) **Featherbed Lane.** Cllr Wells has found maps on the internet which refer to Featherbed Lane as New Farm Barn Lane due to an error by Ordnance Survey. The clerk contacted CBC HW and the Footpaths Officer to find out why the name has been changed. She recommended the clerk contact Building Control at CBC, which is responsible for street naming. **Clerk**
- k) **The Woodyard.** Old car parts and other litter had been deposited on the verge outside The Woodyard. The area was tidied shortly after the Chalgrave News article which asked residents to dispose of such items responsibly.

8. POINTS RAISED on APRIL/MAY 2016 CORRESPONDENCE

Points already covered.

9. MAY/JUNE 2016 CORRESPONDENCE RECEIVED

- a) **AECOM: A5(T)/M1 Link Road.** Information on Permanent Traffic Regulation Orders that Highways England want to apply to this scheme. Comments to be submitted by June 27th, 2016. In correspondence
- b) **Central Bedfordshire Local Plan.** Site maps and information. Consultation on the site assessment criteria between June 30th and 29th July, 2016. In correspondence.
- c) **CBC: Temporary Road Closures.**
- B759 Luton Road, Sundon New Section. Friday June 24th 20.00hrs to Monday June 27th, 2016 06.00 hrs. 24 hour closure.
 - Bridleway, Toddington. Harlington Road to Luton Road. Monday August 1st to August 2nd, 2016 09.00-15.30.
- d) **CBC Libraries Opening Hours Review.** CBC is proposing reducing total opening hours by 30 hours a week. It is proposed that Toddington library reduces by one hour a week. Consultation from June 13th to September 5th, 2016.
- e) **CBC: Town and Parish Conference; July 13th, 2016.** The conference will focus on the Local Plan. Cllr Green hopes to attend. Cllr Wells will attempt to go. **KG; MW**
- f) **CBC: Overview and Scrutiny Committee Survey.** The survey can be accessed at the consultations section of CBC's website. There is no deadline.
- g) **Public Sector Executive.** Magazine in correspondence.

10. ACCOUNTS

Cheques for Signature. The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
978	Tower Mint Ltd	Queen's 90 th birthday medals	176.16
979	Callum Angel	Millennium Youth Award 2015	40.00
980	Chalgrave IT Solutions	Web domain renewal-2 years	43.15
981	Chubb Fire & Security	Memorial Hall emergency lighting (grant 2016)	315.98
982	Chris and Mick McDonagh	Community Award 2015	40.00
983	Chalgrave Sports Club	Grant 2016	350.00
984	Chalgrave Church	Grant 2016	350.00
		Total	1315.29

11. MILLENNIUM and COMMUNITY AWARDS

- The PC agreed to award Callum Angel the Millennium Award for services to the community.
- The PC agreed to award Chris and Mick McDonagh the Community Award for services to the community.

12. TEBWORTH POND

- a) **Freedom of Information.** The PC previously received a letter from the residents of the house next door to the pond requesting certain information under the Freedom of Information Act 2000 relating to work on the pond. The clerk has responded to both the Information Commissioner's Office and the resident. Ongoing. **Clerk**
- b) **Planning Enforcement.** The PC has received an email from CBC's Planning Enforcement Officer querying the 'felling of a number of established trees' alongside Tebworth Pond. The clerk responded with a letter and photographs of the pond taken both before and after the pond was dredged in September 2015. The Officer sent an email today requesting further information. Cllr Parry will draft a response. Ongoing. **PP; Clerk**

Although the PC did not request the willow to be pollarded at the time the pond was dredged the PC queried whether permission needed to be sought again as permission has been granted in the past.

- c) **Next Steps.** Cllr Jackson met with the contractor, Barrie Hicks, who carried out recent work at Toddington Pond. He has quoted £1,360 + VAT for installing sleepers along the pond edge and back filling with topsoil in order to level the ground by the bench. The PC **agreed** that Mr Hicks should carry out the work and so accepted the quote. It was also **agreed** to notify the residents in the cottages by the pond and at Ivy Farm before any work begins. Cllrs Jackson and Parry will draft the letter. **BJ; PP**

13. COMMITTEE REPORTS

- a) **Planning**
None

b) Speedwatch

- i. The PC has an opportunity to buy permanent signs for Speed Watch. To be discussed at the July meeting of the PC. **MW**
- ii. Vehicle Activated Sign; Toddington Road. Cllr Whitton has spoken to a technician from SWARCO who will find out if the sign can be replaced. No response yet Cllr Whitton will chase for an estimate for its repair. **PW**

c) Footpaths

- i. Stiles. Repairs still ongoing. Three posts still need to be put up. Cllr Green will chase. Ongoing. **KG**
- ii. Michelle Fynn, the Footpaths Officer, is looking at what work has been completed since the last survey and the Footpaths Committee would need to help.
- iii. Footpaths Committee. Cllr Green said that the members needed to walk the FPs to check what progress has been made.

d) Website

- i. Cllr Green is still awaiting some cllrs' details for the website.

e) Highways Issues

- i. Chalgrave Road/A5120 Junction. Although a narrow strip has been cut visibility is still extremely poor. Clerk to report again. **Clerk**
- ii. Tebworth Road/A5120 Junction. Grass needs cutting at this junction. Clerk to report to HW. **Clerk**
- iii. Featherbed Lane. The hedge by the junction with the A5120 needs cutting. Request to be made to the resident.
- iv. Church Lane. Chalgrave Golf Club to be asked to cut back the hedge at the junction of Church Lane/A5120. **Clerk**

The following have been reported to HW:

- i. Faulty Lamps.
 - Column 001 at St Mary's Close is still not repaired
 - The lamp outside Forge Cottage, Hockliffe Road
 - The lamp opposite Woodlands
- ii. Verge between Woodlands and 51 Wingfield Road has still not been cut back
- iii. Hedge along Wingfield Road opposite Woodlands and The Woodyard needs cutting back
- iv. Pothole opposite Foxley, Wingfield Road.

14. ITEMS FOR INCLUSION ON NEXT AGENDA

Co-option; SpeedWatch signs.

15. DATE AND TIME OF NEXT MEETING

Tuesday, July 19th, 2016 at 7.30pm.

Meeting closed at 21.20

Signed by Chairman.....

Dated.....