

## **CHALGRAVE PARISH COUNCIL**

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, JANUARY 24<sup>th</sup>, 2017 at 7.30pm** AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

### **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF DECEMBER 20<sup>th</sup>, 2016 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM DECEMBER 20<sup>th</sup>, 2016 MINUTES
9. POINTS RAISED from NOVEMBER/DECEMBER 2016 CORRESPONDENCE
10. DECEMBER 2016/JANUARY 2017 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. TO DISCUSS IDEAS for the REMAINS of the FILM CLUB GRANT
13. TO DISCUSS a CHALGRAVE EMERGENCY PLAN
14. TO DISCUSS TEBWORTH POND
15. COMMITTEE REPORTS
16. HIGHWAYS ISSUES
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

**MINUTES** of the Meeting of Chalgrave Parish Council held on Tuesday, December 20<sup>th</sup>, 2016 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. Ken Green; Cllr. Barbara Jackson; Cllr. Debbie Levy; Cllr. Phil Parry; Cllr Mike Wells; Cllr Paul Whitton; Ward Cllr Mark Versallion; Mr. Steve Calder-All Saints Church; Lesley Smith-Clerk.

**Public present:** 0

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	877149		
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Jackson	877617
<b>Website</b>	Cllr Green	874107	Cllr Wells	877098
<b>Speed Watch</b>	Cllr Wells-Chair	877098		

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

#### **1. APOLOGIES FOR ABSENCE**

Cllr. Kevin Ludgate.

#### **2. MINUTES OF November 16<sup>th</sup>, 2016 MEETING**

The minutes of the November 16<sup>th</sup>, 2016 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

- i. Cllr Green declared a prejudicial interest in item 5a); Tebworth Community Pub
- ii. Cllrs Jackson and Levy declared a prejudicial interest in item 9n); Chalgrave News
- iii. Cllr Wells declared a prejudicial interest in item 7h); Parish Council computer.

#### **4. POLICE MATTERS**

- a) **Crime Report October 2016.** No crimes reported in October 2016
- b) **Rural Crime Conference-December 16<sup>th</sup>, 2016 at 5pm.** Cllrs Parry and Ludgate may attend. **PP; KL**

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

- a) **Queen's Head Pub.** David Hale, Planning Manager South CBC, has written to Cllr Versallion to say that any developer would have to apply in writing for a Change of Use for the Queen's Head. Cllr Green understands that the brewery has said that the landlord can continue living on the premises until an offer is accepted.
- b) **Hockliffe Parish.** There has been a significant increase in crime in the parish. Cllr Versallion has arranged a meeting with either the Police Commissioner or the Deputy Police Commissioner.
- c) **Gypsy and Traveller Case on Mile Tree Road, Heath and Reach.** The case went to appeal, the appellants won and have now applied for six sites on the land.
- d) **New Police Commissioner.** Cllr Green commented that he was disappointed that the Deputy Police Constable had resigned and taken up a new post in Cardiff. Cllr Versallion added that he hoped that the new Police Commissioner would prove to be forthright.

Commented [LS1]:

#### **6. REPORT FROM ALL SAINTS CHURCH**

- a) **Future of All Saints.** The PCC met with the Bishop of Bedford and the Archdeacon of St. Albans in Toddington recently. Neither church is in danger of closing. A minister will be appointed on a temporary basis for three years with the possibility of a further three years after that. The minister will work half a week for each church. The rectories will be rented and the proceeds will be used for renovations to the buildings. Any remaining money will be split between the two churches. Mr Calder described the future of the churches as good.

b) **Candles by Candlelight.** 160 people attended the Candles by Candlelight.

c) **Services.**

- i. **Crib Service.** Christmas Eve at 4pm
- ii. **Midnight Mass.** Christmas Eve at 11.15pm
- iii. **New Year's Day.** 9,30am

#### **7. MATTERS ARISING FROM NOVEMBER 16<sup>th</sup>, 2016 MINUTES**

- a) **Street Lamp, Toddington Road.** The street lamp outside 23 Toddington Road still has not been connected to the electricity supply. The clerk has contacted HW again. Cllr Green proposed, seconded by Cllr Wells that the PC writes to the resident of 23 Toddington Road to explain it is doing its best to get the lamp connected to the electricity supply. All agreed. Ongoing. **Clerk**
- b) **Queen's Head Pub.** Ongoing.
- c) **Defibrillator.** Cllr Jackson has delivered the fridge magnets to residents in Tebworth. They will be delivered in Wingfield shortly. Ongoing. **BJ**
- d) **CPRE: Development on Greenbelt.** Andrew Selous has responded to a second letter from the PC about the level of development in the Green Belt. Letter in correspondence.
- e) **Featherbed Lane.** Signs at each end of Chalgrave Manor Farm's private road saying 'Don't follow your sat nav' have been put up. Building Control CBC has sent an email to the PC. Having carried out some research there is no clear evidence as to why part of Featherbed Lane has been renamed New Barn Farm Lane. The name does not officially exist according to the CBC street gazetteer and Royal Mail's website. Another email from the Footpaths Officer states that Google had labelled it New Barn Farm Lane not Ordnance Survey. Ongoing. **MW**
- f) **Vehicle Activated Sign (VAS); Toddington Road.** CBC has responded to the PC's query as to whether it would fund a new sign. This is very unlikely but it may consider repairing the present sign. Clerk to follow up on a previous request to do that. **Clerk**
- g) **Wingfield Festival of Britain Sign.** The clerk to follow up with Eaton Socon to find out where they bought their recent replacement sign. Cllr Parry will contact Signs of the Times to see how much it would cost for them to make one. **PP; Clerk**
- h) **Parish Council Computer.** *Cllr Wells declared a prejudicial interest.* The computer has been repaired again. The clerk is applying for a Transparency Code grant to purchase a new computer plus a scanner/printer. Ongoing. **Clerk**
- i) **Local Plan Consultation.**
- i. The PC recently wrote to CBC to say this was not a proper consultation as it consisted of 5 or 6 questions only and there was no room for individual comment. CBC has sent an acknowledgement.
  - ii. CBC is planning to delay publishing the draft Local Plan because the government has delayed the announcement of a Housing White Paper. CBC decided that this change would mean that it could not deal satisfactorily with the potential resulting implications.
- j) **Article 'Cities can ease Pressure on Countryside.'** The PC had previously agreed to write to Andrew Selous MP. He has responded saying that he strongly support CPRE's concept of high density housing near transport hubs and making best use of brownfield sites. In correspondence.
- k) **Community Planning Meeting-November 23<sup>rd</sup>, 2016, 2.30-7.30pm.** Cllr Wells went to the meeting at Toddington Guide Hall. He said it was well attended and interesting, although a bit confusing at times.
- l) **Villages Focus Group.** The PC has received Action Notes and information resulting from the November 30<sup>th</sup>, 2016 meeting. In correspondence.

#### **8. POINTS RAISED on OCTOBER/NOVEMBER 2016 CORRESPONDENCE**

- a) **Fly Tipping.** Cllr Green proposed, seconded by Cllr Parry that the clerk writes to CBC to say that commercial costs should be removed at landfill sites. **All agreed.** **Clerk**
- b) **Bus Services.** Cllr Green proposed, seconded by Cllr Parry that the clerk writes to CBC to say that it is more important for smaller villages to have a service otherwise people can become isolated. **All agreed.** **Clerk**

#### **9. NOVEMBER/DECEMBER 2016 CORRESPONDENCE RECEIVED**

- a) **BATPC: Council Tax Referendum Principles** will not be extended to Parish and Town Councils.

- b) **CBC: Temporary Road Closures.**
- i. Luton Road, Toddington. Monday 9<sup>th</sup> and Tuesday 10<sup>th</sup> January 2017; 09.00 to 15.30 hours.
  - ii. Sundon Road, Houghton Regis. Saturday 28<sup>th</sup> January 2017 07.30 hours to Sunday 29<sup>th</sup> January 2017-17.30 hours.
- c) **CBC: BT Proposed Phone Box Removal.** CBC has objected to the removal of the box near St Mary's Close and agreed to the removal of the box on Hill Close. In correspondence.
- d) **Highways England: A5 Trunk Road.** Highways England is proposing to make an order for the derestriction of certain sections of the A5. In correspondence.
- e) **London Green Belt Council.** Request for a £25 donation in order to receive a free London Green Belt map. The majority of cllrs decided not to donate.
- f) **Leighton Buzzard Library.** January-March 2017 programme in correspondence.
- g) **Biffa Award.** November 2016 newsletter. In correspondence.
- h) **BRCC E-Bulletin.** November 2016 edition in correspondence.
- i) **Vicky Ford: MEP for the East of England.** Information in correspondence.
- j) **Public Sector Executive.** December 2016/January 2017 magazine in correspondence.
- k) **CPRE: Fieldwork.** Winter 2016 edition in correspondence.
- l) **CPRE: Countryside Voice.** Winter 2016 edition in correspondence.
- m) **Wildlife Trust Beds, Cambs and Northants.** Wild Places newsletter and Local Wildlife Sites guide in correspondence.
- n) **The Chalgrave News.** *Cllrs Levy and Jackson declared a prejudicial interest and did not vote.*  
The new Chalgrave News Committee has applied for a retrospective grant for 2016. The current committee did not apply for a grant as they had sufficient funds to cover their expenses for the financial year. Cllr Levy explained the News's current financial position. The current committee will hand over half the printing cost of the June edition and renewals for advertising will be sufficient to cover the balance. Cllr Parry said that the independence of the News should be maintained. **He proposed, seconded by Cllr Whitton** that a retrospective grant would not be awarded but to invite the new committee to apply for a 2017 donation. **All agreed.** **Clerk**

#### 10. ACCOUNTS

- a) **Cheques for Signature.** No cheques this month.

#### 11. PRECEPT

After discussion **Cllr Parry proposed, seconded by Cllr Levy** that the PC requests a precept of £7,020. This represents a 0% increase from the 2016/2017 precept. **The vote for the proposal was unanimous.** **Clerk**

#### 12. EMERGENCY PLAN

Deferred until the January 2017 meeting.

#### 13. TEBWORTH POND

- a) **Land Registry and Village Green Applications.** The PC has applied for Village Green status and to Land Registry for Possessory Title. Ongoing. **Clerk**
- b) **Pond Clean Up.** The PC has asked for the heap of weed resulting from the October clearance be removed. Ongoing.

#### 14. COMMITTEE REPORTS

- a) **Planning**

##### i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
16/04498	A5 Salvage Works. Watling Street	Demolition of existing dwelling, workshop & ancilliary storage sheds, removal of mobile home, removal of hardstanding. Erection of 12	Concern about access in and out of the site. 12 houses not adding significantly to housing stock & is not a good argument by developers. No affordable homes.	To be decided

		dwelling, formation of new access etc.		
16/04674	Land adjacent 50 Tebworth Road, Wingfield	Erection of detached one and a half storey dwelling with detached double garage	CBC rejected a previous application. Will be a large building. Will be infill which is inappropriate for Green Belt land	Refused
16/04738	Lane Farm, The Lane, Tebworth	Conversion of barns to 4 dwellings	On Green Belt, rural area & within a conservation area. Lane is a narrow track. This development would increase flow of traffic. Character of site should be maintained.	To be decided

- ii. Lane Farm: Amendments to Plots 3 and 4. The PC received notification of amendments to the plans for plots 3 and 4 between the November and December PC meetings. Clerk to follow up on the amendments. **Clerk**

**b) Speedwatch**

- i. Traffic monitoring devices were recently put up on Toddington Road and in Wingfield to obtain some statistics. The data was sent to Cllr Wells which he will forward to the rest of the council. He said that 30% of drivers would have been liable to prosecution because they were travelling at over 35mph. Cllr Wells will apply for rubber monitoring strips to be laid across Wingfield Road. Cllr Jackson suggesting putting the report in the Chalgrave News. **MW**
- ii. Permanent Speedwatch Signs. Ongoing. **MW**

**c) Footpaths**

Footpaths. Cllr Green has drafted a letter to the parish farmers and landowners asking them to keep the footpaths open and the stiles in good condition. The contents of the letter were discussed and the cllrs agreed in principle to sending the letter after it had been redrafted. **PP; Clerk**

**d) Website**

No report this month.

**15. HIGHWAYS ISSUES**

Report potholes on the A5120 near Church Lane again. **Clerk**

**16. ITEMS FOR INCLUSION ON NEXT AGENDA**

Film Club grant; Emergency Plan.

**17. DATE AND TIME OF NEXT MEETING**

Tuesday, January 24<sup>th</sup>, 2017 at 7.30pm.

Meeting closed at 21.10

Signed by Chairman.....

Dated.....

