

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
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THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON TUESDAY, FEBRUARY 21st, 2017 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF JANUARY 24th, 2017 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JANUARY 24th, 2017 MINUTES
9. POINTS RAISED from DECEMBER 2016/JANUARY 2017 CORRESPONDENCE
10. JANUARY/FEBRUARY 2017 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. TO DISCUSS PREPARATIONS for the 2017 PARISH ASSEMBLY
13. COMMITTEE REPORTS
14. HIGHWAYS ISSUES
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

MINUTES of the Meeting of Chalgrave Parish Council held on Tuesday, January 24th, 2017 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. Ken Green; Cllr. Barbara Jackson; Cllr. Debbie Levy; Cllr. Kevin Ludgate; Cllr. Phil Parry; Cllr Paul Whitton; Mr. Steve Calder-All Saints Church; Lesley Smith-Clerk.

Public present: 1

Committees

Planning	Cllr Levy-Chair	877149	
Footpaths	Cllr Green-Chair	874107	Cllr Jackson 877617
Website	Cllr Green	874107	Cllr Wells 877098
Speed Watch	Cllr Wells-Chair	877098	

Responsibilities

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

1. APOLOGIES FOR ABSENCE

Cllr Mike Wells; Ward Cllr Mark Versallion.

2. MINUTES OF December 20th, 2016 MEETING

The minutes of the November 16th, 2016 meeting were amended, approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Green declared a prejudicial interest in item 7b); Tebworth Community Pub

4. POLICE MATTERS

- a) **'On the Record'**. December 2016 newsletter from Bedfordshire Police. In correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION

No report this month.

6. REPORT FROM ALL SAINTS CHURCH

a) **Services**

27th January, 2017: Messy Church – Messy Christingle

30th January, 2017: 12.30 pm-Funeral of Ron Dennis All Saints Church, Chalgrave

b) **Next PCC Meeting**. Thursday January 26th, 2017

c) **Vacancy Update**

The PCCs of All Saints and St Georges met with the Bishop of Bedford and the Archdeacon of St. Albans in Toddington on January 30th, 2017. The Bishop confirmed that neither church will close and would remain as a Benefice. However, due to congregation numbers and finances, it is not possible to provide a full time priest cover. The intention is that the ministry will move to a half share interim ministry. This will not be a permanent position and could change back to full time in the future. The Bishop will be identifying suitable candidates and then the PCC representatives will meet them. Mr Calder will continue to keep the PC updated.

- d) **Roof update**. Work on the roofs will commence on 30th January, 2017 (after the funeral of Ron Dennis). It will take approximately 10 weeks for completion and will involve scaffolding and a tin covering over the whole church to protect the workforce and roof itself. The church will be classified as a building site so no entry to it is to take place other than for scheduled services or by previous appointment via the Churchwardens. The work could be finished before Easter.

7. MATTERS ARISING FROM DECEMBER 20th, 2016 MINUTES

- a) **Street Lamp, Toddington Road.** The street lamp outside 23 Toddington Road still has not been connected to the electricity supply. The clerk to contact the new Area Technician. **Clerk**
- b) **Queen's Head Pub.** Ongoing.
- c) **Defibrillator.** Cllr Jackson has delivered the fridge magnets to residents in Tebworth and most of Wingfield. Ongoing. **BJ**
- d) **Featherbed Lane.** Cllr Green recently contacted Cartography Administration at Garmin to inform them that Featherbed Lane was being incorrectly called New Barn Farm Lane. Cartography Administration has responded saying that it had reported the error to their data provider and it should show up on a future release. Ongoing.
- e) **Vehicle Activated Sign (VAS); Toddington Road.** Clerk to follow up on a previous request to HW to repair the sign. **Clerk**
- f) **Wingfield Festival of Britain Sign.** Signs of the Times removed the sign shortly before the end of last year and have repaired it. It will be re-installed soon.
- g) **Parish Council Computer.** The clerk is applying for a Transparency Code grant to purchase a new computer plus a scanner/printer. Ongoing. **Clerk**
- h) **Villages Focus Group.** The next meeting is on February 21st, 2017. Agenda plus Sunday Times article on a farmer who turned down a multi-million pound offer from developers to buy his 550 acre farm in mid-Sussex in correspondence.
- i) **Fly Tipping.** The clerk has written to CBC to say that commercial costs should be removed at landfill sites. Ongoing. **Clerk**
- j) **Bus Services.** The clerk has written to CBC to say that it is more important for smaller villages to have a service otherwise people can become isolated. Ongoing.
- k) **CBC: Temporary Road Closure.**
Sundon Road, Houghton Regis. Saturday 28th January 2017- 07.30 hours to Sunday 29th January 2017-17.30 hours.

8. POINTS RAISED on NOVEMBER/DECEMBER 2016 CORRESPONDENCE

None.

9. DECEMBER 2016/JANUARY 2017 CORRESPONDENCE RECEIVED

- a) **National Planning Petition** Cllrs **agreed** to respond to the petition individually. The petition calls for major changes in national planning legislation to give back the right to communities to decide where houses are built. In correspondence.
- b) **Sustainability and Transformation Plan.** The NHS is working with local authorities to develop Sustainability and Transformation Plans to shape the future of local health services. A public meeting will be held at the Rufus Centre, Flitwick on January 31st, 2017, 10am-12.30pm. In correspondence.
- c) **CBC: Budget 2017-Consultation.** CBC is proposing an increase of up to 4.75% in council tax. Consultation ends January 30th, 2017.
- d) **CBC: Town and Parish Council Conference.** Wednesday, February 22nd, 2017. Emergency Planning will be on the agenda. Cllr Jackson is attending. Cllr Green may go. **BJ; KG**
- e) **CBC: The Great British Spring Clean.** Request for information on any local group planning to participate in a nation-wide litter pick over the weekend of 3-5 March, 2017. In correspondence.
- f) **London Green Belt Council.** Subscription invoice for £25. The cllrs **agreed** to renew the subscription for this year. **Clerk**
- g) **National Grid.** Notification of essential maintenance work on the pylon line between East Claydon substation and Sundon substation. Due to start on February 25th, 2017. In correspondence.
- h) **Bedfordshire Bugle.** January edition in correspondence.
- i) **Clerks and Councils Direct.** January edition in correspondence.
- j) **CPRE: Bedfordshire Matters.** Winter 2017/17 edition in correspondence.

10. ACCOUNTS

Cheques for Signature. The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1003	Lesley Smith	Clerk's salary and expenses: Dec '16/Jan '17	388.51
1004	Chalgrave IT Solutions	Repair to Parish Council computer	84.00

		Total	472.51
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11. FILM CLUB GRANT

£1,795 approximately is left from the Film Club grant. After discussion it was **agreed** to transfer the money to the parish council reserve account to be used on a project/projects for young people. **Clerk**

12. EMERGENCY PLAN

Deferred until after the CBC Town and Parish Council Conference. Wednesday, February 22nd, 2017 Emergency Planning meeting.

13. TEBWORTH POND

- a) **Pollarded Willow Tree.** CBC has now closed the matter of the pollarded willow tree and will take no further action.
- b) **Land Registry and Village Green Applications.** The PC has applied for Village Green status and to Land Registry for Possessory Title. Clerk to enquire as to the current status of both applications, in particular the Land Registry application. **Clerk**

14. COMMITTEE REPORTS

a) Planning

i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
16/04498	A5 Salvage Works. Watling Street	Demolition of existing dwelling, workshop & ancillary storage sheds, removal of mobile home, removal of hardstanding. Erection of 12 dwellings, formation of new access etc.	Concern about access in and out of the site. 12 houses not adding significantly to housing stock & is not a good argument by developers. No affordable homes.	To be decided
16/04738	Lane Farm, The Lane, Tebworth	Conversion of barns to 4 dwellings	On Green Belt, rural area & within a conservation area. Lane is a narrow track. This development would increase flow of traffic. Character of site should be maintained.	Granted

- ii. **Lane Farm.** The conditions relating to the development are in correspondence. Cllrs **agreed** to write to Cllr Versallion to ask him to follow up on the procedure of CBC's Planning Department regarding this application. **Clerk**

b) Speedwatch

Speedwatches are provisionally scheduled for February.

MW

c) Footpaths

- i. **Footpaths.** Cllr Green has drafted a letter to the parish farmers and landowners asking them to keep the footpaths open and the stiles in good condition. Ongoing. **KG; Clerk**
- ii. **Footpath Survey.** Cllr Green will try to carry out a survey on the footpaths in the near future. **KG**

d) Website

The date of the Parish Assembly, April 25th, 2017 to be put on the website.

15. HIGHWAYS ISSUES

a) Report the following:

- potholes on the A5120 near Church Lane again
- Pothole outside the Grand Chapel, Toddington Road
- Drain blockage at the corner of Toddington Road and Wingfield Road.

Clerk

b) Wood Chippings. A resident has complained about a pile of wood chippings that has been left by the side of The Lane. Cllr Parry will speak to the resident responsible.

PP

16. ITEMS FOR INCLUSION ON NEXT AGENDA

Film Club grant; Emergency Plan.

17. DATE AND TIME OF NEXT MEETING

Tuesday, February 21st, 2017 at 7.30pm.

Meeting closed at 20.25

Signed by Chairman.....

Dated.....