

# **CHALGRAVE PARISH COUNCIL**

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON TUESDAY, APRIL 18<sup>th</sup>, 2017 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF MARCH 13<sup>th</sup>, 2017 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM MARCH 13<sup>th</sup>, 2017 MINUTES
9. POINTS RAISED from FEBRUARY/MARCH 2017 CORRESPONDENCE
10. MARCH/APRIL 2017 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature b) End of Financial Year Accounts
12. TO DISCUSS 2017 GRANTS
13. TO DISCUSS EMERGENCY PLANNING
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

**MINUTES** of the Meeting of Chalgrave Parish Council held on Monday, March 13<sup>th</sup>, 2017 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. Ken Green; Cllr. Barbara Jackson; Cllr. Debbie Levy; Cllr. Phil Parry; Cllr Mike Wells; Cllr Paul Whitton; Lesley Smith-Clerk.

**Public present:** 0

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	877149	
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Jackson 877617
<b>Website</b>	Cllr Green	874107	Cllr Wells 877098
<b>Speed Watch</b>	Cllr Wells-Chair	877098	

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

#### **1. APOLOGIES FOR ABSENCE**

Cllr. Kevin Ludgate; Ward Cllr Mark Versallion.

#### **2. MINUTES OF March 13<sup>th</sup>, 2017 MEETING**

The minutes of the February 21<sup>st</sup>, 2017 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. POLICE MATTERS**

**Bedfordshire Police Website.** The latest crime figures for the Tebworth area are December 2016. Ask if the website will be updated with more recent data. **Clerk**

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. REPORT FROM ALL SAINTS CHURCH**

No report this month.

#### **7. MATTERS ARISING FROM FEBRUARY 21<sup>st</sup>, 2017 MINUTES**

- a) **Street Lamp, Toddington Road.** Scheduled to be connected to the electricity supply on March 20<sup>th</sup> if not before.
- b) **Vehicle Activated Sign (VAS); Toddington Road.**
  - i. The clerk has asked HW to repair the sign. **Cllr Green proposed, seconded by Cllr Wells**, pressing for a response as none has been received yet. **All agreed.** **Clerk**
  - ii. Clerk to ask CBC if a 20mph speed limit through Tebworth will be implemented once the A5-M1 link road is opened. **Clerk**
- c) **Defibrillator.** Cllr Jackson has recently carried out a check on the equipment.
- d) **Featherbed Lane.** Landowners have been telling Cllr Green that people putting the wrong postcode into their sat navs could be a possible reason why they are driving down a private road. Cllr Green also mentioned that the Give Way sign at the junction of Featherbed Lane and Lords Hill was the wrong way round. Cllrs Wells and Parry will turn it the right way round. **PP; MW**
- e) **Wingfield Festival of Britain Sign.** Signs of the Times removed the sign shortly before the end of last year and have repaired it. It needs re-installing. Ongoing.

- f) **Parish Council Computer.** The clerk has applied for a Transparency Code grant to purchase a new computer plus a scanner/printer. Progressing. **Clerk**
- g) **Fly Tipping.** The fly tipping on Chalgrave Road, which the PC reported last month, has been removed.
- h) **Bus Services.** The clerk has written to CBC to say that it is more important for smaller villages to have a service otherwise people can become isolated. No response yet. Ongoing. **Clerk**
- i) **Overflowing Gully.** The gully at the corner of Toddington Road and Wingfield Road has recently been jetted. However the contractor thinks that the pipe is blocked or it could be broken. HW will investigate. Ongoing.
- j) **Tebworth Pond.** A surveyor has recently surveyed the pond. Ongoing.
- k) **Superfast Broadband.** Cllr Green said that Tebworth and Wingfield should be receiving superfast broadband within three months.
- l) **Parish Assembly.** As previously arranged.

## 8. **POINTS RAISED on JANUARY/FEBRUARY 2017 CORRESPONDENCE**

None.

## 9. **FEBRUARY/MARCH 2017 CORRESPONDENCE RECEIVED**

- a) **CBC: Council Services.** Consultation on what Council Tax money should fund. Consultation ends 31/3/2017.
- b) **NHS:** Bedfordshire & Luton Commissioning Groups. Stakeholder briefing on the new Integrated Urgent Care Service for Beds and Luton. In correspondence.
- c) **LGBC: Meeting March 15th, 2017.** Agenda plus minutes of the AGM held on November 23, 2016 in correspondence.
- d) **CPRE.** Online survey in response to the Government's Housing White Paper. In correspondence
- e) **Highways England: 2017/18 Maintenance & Improvement Programme East.** In correspondence.
- f) **Bedfordshire Bugle.** March 2017 newsletter in correspondence.
- g) **BATPC.** Training programme Spring/Summer 2107. In correspondence.
- h) **Clerks and Councils Direct.** March 2017 edition in correspondence.
- i) **Go Guiding.** February 2017 newsletter in correspondence.
- j) **Rural Services Network.** Article on rural land use. CPRE has called for a more strategic national approach to rural land use and the countryside. In correspondence.

## 10. **ACCOUNTS**

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1005	Chalgrave Memorial Hall	2016 Poppy Day Wreath	17.00
1006	London Green Belt Council	Annual subscription 2017	25.00
1007	Lesley Smith	Clerk's salary and expenses: Feb/Mar '17	462.86
1008	HMRC	Clerk's PAYE 4 <sup>th</sup> quarter	168.00
1009	Void	Void	0.00
1010	Phil Parry	Chairman's expenses 2016	70.00
<b>Total</b>			<b>742.86</b>

- b) **Grant Application.** Chalgrave Memorial Hall has applied for a 2017 grant. To be considered at the May 2017 PC meeting.
- c) **Millennium and Community Awards 2016.** Cllrs to consider for the April meeting. **All**

## 11. **EMERGENCY PLANNING**

After discussion the PC agreed that it should go ahead with formulating an Emergency Plan. Cllr Jackson will begin to put a plan together. However this will take time. Cllr Levy volunteered to help. **BJ; DL**

## 12. **HIGHWAYS ISSUES**

- a) **HW Helpdesk.** Cllr Green said that a parishioner had been told by CBC HW that a highways problem had not been reported. However the PC had reported the issue several times. **He proposed, seconded by Cllr Parry,** sending a strong letter to the Leader of CBC, James Jamieson, with a copy to the Executive Member for Community Services, Ian Dalgarno, about this. **All agreed.** **Clerk**

- b) **Church Lane.** Report the potholes again. **Clerk**
- c) **St Mary's Close.** One of the bollards at the corner of St Mary's Close was knocked over on March 13<sup>th</sup>, 2017. It has been reported.
- d) **Parish 'Walkabout'.** Arrange a 'Walkabout' with the Area Technician. **Clerk**

### 13. COMMITTEE REPORTS

#### a) **Planning**

##### i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
16/04498	A5 Salvage Works. Watling Street	Demolition of existing dwelling, workshop & ancillary storage sheds, removal of mobile home, removal of hardstanding. Erection of 12 dwellings, formation of new access etc.	Concern about access in and out of the site. 12 houses not adding significantly to housing stock & is not a good argument by developers. No affordable homes.	To be decided
16/04674	Land adjacent 50 Tebworth Road, Wingfield	Erection of a one and a half storey dwelling with double garage	Will be a large building. Will be infill which is inappropriate for Green Belt land	Refused. Now gone to appeal

##### ii. **Lane Farm.** Ongoing.

#### b) **Speed Watch**

- Three Speed Watches carried out in February plus one cut short by Storm Doris.
- Cllr Wells will make an appointment with the Team Leader Traffic Management (CBC) to discuss permanent speed signs for the parish. **MW**
- Cllrs Wells and Green are attending a 'Thank you' event for Speed Watch volunteers on April 8<sup>th</sup> at the Rufus Centre, Flitwick. **MW; KG**

#### c) **Footpaths**

- Footpaths.** Letters have been sent to the parish farmers and landowners asking them to keep the footpaths open and the stiles in good condition.
- Stiles.** A letter was sent to a landowner asking him to repair some stiles on his land that are in a very bad state of repair. The landowner has replied saying the stiles will be repaired by the end of April 2017.

#### d) **Website**

The website has recently been updated.

### 14. ITEMS FOR INCLUSION ON NEXT AGENDA

Grants; Committee reports.

### 15. DATE AND TIME OF NEXT MEETING

Tuesday April 18<sup>th</sup>, 2017 at 7.30pm.

Meeting closed at 20.43

Signed by Chairman.....

Dated.....

