

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **MONDAY, MARCH 13<sup>th</sup>, 2017** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF FEBRUARY 21<sup>st</sup>, 2017 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM FEBRUARY 21<sup>st</sup>, 2017 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2017 CORRESPONDENCE
10. FEBRUARY/MARCH 2017 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. TO DISCUSS EMERGENCY PLANNING
13. HIGHWAYS ISSUES
14. ITEMS FOR INCLUSION ON THE NEXT AGENDA
15. TIME AND DATE OF NEXT MEETING

**MINUTES** of the Meeting of Chalgrave Parish Council held on Tuesday, February 21<sup>st</sup>, 2017 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. Barbara Jackson; Cllr. Debbie Levy; Cllr. Kevin Ludgate; Cllr. Phil Parry; Cllr Mike Wells; Cllr Paul Whitton; Lesley Smith-Clerk.

Also present: PCSO Lynne Wells; PCSO David Lewinton.

**Public present:** 0

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	877149	
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Jackson 877617
<b>Website</b>	Cllr Green	874107	Cllr Wells 877098
<b>Speed Watch</b>	Cllr Wells-Chair	877098	

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

#### **1. APOLOGIES FOR ABSENCE**

Cllr. Ken Green; Ward Cllr Mark Versallion; Mr. Steve Calder-All Saints Church.

#### **2. MINUTES OF February 21<sup>st</sup>, 2016 MEETING**

The minutes of the February 21<sup>st</sup>, 2017 meeting were amended, approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. POLICE MATTERS**

- a) **PCSOs** Lynn Wells and David Lewinton introduced themselves. They are based at Dunstable along with 7 others, 5 of whom deal with anti-social behaviour specifically. They are split between different areas. PCSOs Wells and Lewinton are Chalgrave's single point of contact.
- b) **Contact numbers** are 101 for non-emergency, 999 and 01582 473211 (Dunstable Police Station)
- c) **Community Engagement.** Bedfordshire Police is wanting more community engagement including PCSOs visiting vulnerable residents upon request. Our PCSOs will also be attending the Parish Assembly on April 25<sup>th</sup>.
- d) **Incidents.** Cllr Wells reported that a group of boys had lit a fire and left empty cans of drink at the cricket ground. He also reported that there had been problems with quad bikes on Robert Upchurch's land and on the new link road. Cllr Ludgate added that there had been white vans there the previous Sunday. PCSO Wells said that the Meteor Team dealt specifically with off-road bikes and suggested passing any information on to her or PCSO Lewinton.
- e) **Bedfordshire Police: BedsALERT.** Newsletter. In correspondence.
- f) **Bedfordshire Police: Community News.** Weekly newsletter, issue 1 in correspondence.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. REPORT FROM ALL SAINTS CHURCH**

##### **a) Services**

28th February, 2017: Funeral of Daphne Leary; All Saints Church, Chalgrave

1st March 2017;

- Ash Wednesday Christian Aid Poverty Lunch 12-1.00pm: Toddington Baptist Church. All welcome.
- Ash Wednesday service; Saint Georges

4<sup>th</sup> March 2017: visiting bell ringers; 9.15am at Saint Georges

19<sup>th</sup> March 2017: Chalgrave Parish meeting; 11am (after Sunday service)

13<sup>th</sup> April 2017: Maundy Thursday Benefice service and meal at Saint Georges

14<sup>th</sup> April 2017: Family Service 10am at All Saints.

- b) **Vacancy Update.** The parish representatives are meeting the candidates and the Bishop this week. If the preliminaries go well the Bishop has indicated a swift move to a full day with the parish.
- c) **Roof update.** The scaffolding is up and the safety wall around the scaffolding front and back is also up. The roof will then be covered, followed by the stainless steel roof.

#### 7. MATTERS ARISING FROM JANUARY 24<sup>th</sup>, 2017 MINUTES

- a) **Street Lamp, Toddington Road.** The street lamp outside 23 Toddington Road still has not been connected to the electricity supply. Ongoing.
- b) **Vehicle Activated Sign (VAS); Toddington Road.** The clerk has asked HW to repair the sign. Ongoing.
- c) **Queen's Head Pub.** Ongoing.
- d) **Defibrillator.** Ongoing.
- e) **Featherbed Lane.** Cllr Green has received the following response from the cartography dept. of Garmin (Sat Nav): *'This should be updated in the latest map update. The road is called Featherbed Lane and is not a through road, so vehicles should not be taking this road.'* Ongoing.
- f) **Wingfield Festival of Britain Sign.** Signs of the Times removed the sign shortly before the end of last year and have repaired it. It will be re-installed soon. Ongoing
- g) **Parish Council Computer.** The clerk is applying for a Transparency Code grant to purchase a new computer plus a scanner/printer. The clerk is also entitled to claim for three hours a month because of the extra work involved complying with the Transparency Code. The parish council agreed that three hours could be claimed for backdated to April 1<sup>st</sup>, 2015. Ongoing. **Clerk**
- h) **Fly Tipping.** Tyres and a gas canister have been dumped on Chalgrave Road. Report to HW. Ongoing. **PW**
- i) **Bus Services.** The clerk has written to CBC to say that it is more important for smaller villages to have a service otherwise people can become isolated. No response yet. Ongoing. **Clerk**
- j) **CBC: Budget 2017-Consultation.** CBC proposed applying an Adult Social Care levy, which would increase council tax by 3%, to contribute towards funding for care services plus an increase in council tax of 1.5% to contribute towards funding of other services. The feedback on the draft budget proposals showed that 55% supported the Adult Social Care levy. 53% also supported the proposed increase in council tax to pay for other services. The application of the Adult Social Care levy would result in a weekly increase of 78 pence in council tax for an average household (Band D). This, combined with the proposed 1.5% increase in council tax, would result in a total weekly increase of £1.19 for an average household (Band D).
- k) **Overflowing Gully.** The gully at the corner of Toddington Road and Wingfield Road has been jetted. However the contractor thinks that the pipe is blocked or it could be broken. HW will investigate. Ongoing.
- l) **Tebworth Pond.** Ongoing.
- m) **CBC: Town and Parish Council Conference.** Wednesday, February 22<sup>nd</sup>, 2017. Emergency Planning will be on the agenda. Cllr Jackson is attending. **BJ**

#### 8. POINTS RAISED on DECEMBER 2016/JANUARY 2017 CORRESPONDENCE

None.

#### 9. JANUARY/FEBRUARY 2017 CORRESPONDENCE RECEIVED

- a) **CBC: Housing White Paper.** In December CBC informed all town and parish councils that it was delaying publishing the draft Local Plan until it had analysed the implications of the Government's Housing White Paper. CBC is confident that it will be able to deliver a draft Plan in 2017. Information in correspondence
- b) **London Green Belt Council LGBC).** Press release on the Housing White Paper in correspondence.
- c) **CPRE.** Summary of CPRE's analysis and opinion on the Housing White Paper. In correspondence.
- d) **CBC: Payphone Removal.** CBC agree to the removal of the phone box on Hill Close (details on the list are wrong). It objects to the removal of the box at St. Mary's Close.
- e) **Andrew Selous MP: Superfast Broadband in South Bedfordshire.** Mr Selous has sent a copy of a letter from Matt Hancock MP, Minister for the Digital Economy. The Government has allocated £6.38 million to

Bedfordshire and Milton Keynes. Local bodies have provided an extra £7.8 million. Letter in correspondence.

- f) **LGBC.** Guidance on County Council Election Campaign Planning. In correspondence.
- g) **Dept. for Communities and Local Government.** Reply to Cllr Green's letter of December 1<sup>st</sup>, 2016 which expressed concern about the impact of proposals to introduce council tax referendum principles to town and parish councils. The principles will not apply but the Government has urged restraint when increasing precepts. In correspondence.
- h) **Highways England: A5 trunk road Order 2017.** Notice that the section of the A5 Tilsworth to Chalton, will become a clearway with no waiting from March 6<sup>th</sup>, 2017. Map and Order in correspondence.
- i) **CBC: Glass Recycling Leaflet.** Notification that a glass recycling leaflet will be distributed to all Chalgrave Parish households next week. In correspondence.
- j) **Public Sector Executive.** Magazine in correspondence.
- k) **Signs of the Times.** Brochure in correspondence.

## 10. ACCOUNTS

None this month.

## 11. PARISH ASSEMBLY

- a) **Date.** Tuesday April 25<sup>th</sup>, 2017
- b) **Invitations.** Invite local organisations, MP and Ward Cllr.
- c) **Refreshments.** Cllr Levy to supply food. Cllr Parry to supply beverages.
- d) **Leaflet Drop.** Two weeks beforehand.

**Clerk**  
**DL; PP**  
**All**

## 12. COMMITTEE REPORTS

### a) Planning

#### i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
16/04498	A5 Salvage Works. Watling Street	Demolition of existing dwelling, workshop & ancillary storage sheds, removal of mobile home, removal of hardstanding. Erection of 12 dwellings, formation of new access etc.	Concern about access in and out of the site. 12 houses not adding significantly to housing stock & is not a good argument by developers. No affordable homes.	To be decided

ii. **Lane Farm.** Ongoing.

### b) Speedwatch

- Four Speedwatches will be carried out in February. **MW**
- Cllr Wells will make an appointment with the Team Leader Traffic Management (CBC) to discuss permanent speed signs for the parish. **MW**

### c) Footpaths

- i. **Footpaths.** Letters will be sent to the parish farmers and landowners asking them to keep the footpaths open and the stiles in good condition. Ongoing. **Clerk**
- ii. **Stiles.** **Cllr Parry proposed, seconded by Cllr Levy** that a separate letter should be sent to a landowner asking him to repair some stiles on his land that are in a very bad state of repair. **All agreed.** **Clerk**

### d) Website

None.

## 13. HIGHWAYS ISSUES

### a) Report the following:

- Damaged kerb outside 7 Toddington Road
- Potholes on the A5120 near Church Lane again
- Potholes on Tebworth Road including one at the entrance to The Plough car park
- Damaged road surface surrounding a small utility service cover opposite The Meadows
- Potholes on Chalgrave Road
- Potholes on Hockliffe Road close to the A5 junction

b) **Parish 'Walkabout'**. Arrange a 'Walkabout' with the Area Technician.

**Clerk**

**14. ITEMS FOR INCLUSION ON NEXT AGENDA**

Emergency Plan.

**15. DATE AND TIME OF NEXT MEETING**

**Monday, March 13<sup>th</sup>, 2017** at 7.30pm.

Meeting closed at 20.25

Signed by Chairman.....

Dated.....