

# **CHALGRAVE PARISH COUNCIL**

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON TUESDAY, JULY 18<sup>th</sup>, 2017 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF JUNE 20<sup>th</sup>, 2017 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JUNE 20<sup>th</sup>, 2017 MINUTES
9. POINTS RAISED from MAY/JUNE 2017 CORRESPONDENCE
10. JUNE/JULY 2017 CORRESPONDENCE RECEIVED
11. ACCOUNTS-a) Cheques for Signature
12. HIGHWAYS ISSUES
13. COMMITTEE REPORTS
14. ITEMS FOR INCLUSION ON THE NEXT AGENDA
15. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, June 20<sup>th</sup>, 2017 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. Ken Green; Cllr. Barbara Jackson; Cllr. Kevin Ludgate; Cllr. Phil Parry; Cllr Mike Wells; Cllr P Whitton. Lesley Smith-Clerk.

**Public present:** 1

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	877149	
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Jackson 877617
<b>Website</b>	Cllr Green	874107	Cllr Wells 877098
<b>Speed Watch</b>	Cllr Wells-Chair	877098	

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

#### **1. APOLOGIES FOR ABSENCE**

Cllr. Debbie Levy; Mr Steve Calder-All Saints Church.

#### **2. MINUTES OF JUNE 20<sup>th</sup>, 2017 MEETING**

The minutes of the May 16<sup>th</sup>, 2017 meeting were amended, approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

Cllr Wells declared a prejudicial interest in item 7e) - Parish Council computer

#### **4. POLICE MATTERS**

##### **a) Crime Statistics; Details from the Caddington Branch Central Bedfordshire Neighbourhood Watch Schemes.**

<b><u>Date and Time</u></b>	<b><u>Location</u></b>	<b><u>Incident</u></b>	<b><u>Police Action</u></b>
May 13 <sup>th</sup> , 2017; 20.00	Tebworth Road, Wingfield	Criminal damage to vehicles	Not known

**b) Crime Reports.** Police Customer Relations has informed the PC that Bedfordshire Police, as well as other police forces, have two and a half weeks to collate crime information and send it to the Home Office. The Home Office checks the information then permit the forces to publish the figures. This process takes 6-8 weeks.

**c) New Neighbourhood Watch Beat Officer.** Message from PC Marcus McNamara introducing himself as the Neighbourhood Beat Officer for Toddington, Hockliffe, Tebworth and Chalgrave. Clerk to contact him about motorbikes doing 'doughnuts' on the new link road. **Clerk**

**d) Community Policing.** Invitation to attend an engagement evening July 12<sup>th</sup>, 2017 at Dunstable Police Station at 6.30pm. Cllrs Green and Wells may be able to attend. **KG; MW**

**e) On the Record.** Monthly newsletter from the Police and Crime Commissioner for Bedfordshire.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. REPORT FROM ALL SAINTS CHURCH-Report sent by Mr Calder.**

**a) Grant.** Mr Calder thanked Chalgrave Parish Council for its continued support in the form of a graveyard grant for £350.

**b) Church Grounds.** The grounds look amazing and the pollarded chestnut trees have recovered and are in full leaf.

**c) Sunday Services** continue to run at 9.30am every Sunday. All welcome to attend.

- d) Dates for the diary: June 24<sup>th</sup>, 2017 – Toddington Village summer fete on the green; 2- 4.30 pm
- e) **Ordination service for Ian Smith** – St Albans Abbey on July 2<sup>nd</sup>, 2017 at 11.15am Ian has been a church member at All Saints all his life. On July 2<sup>nd</sup> a bus has been organised for people to witness his Ordination. He will then have a 3 year apprenticeship in Flitwick before being given his own church.
- f) **Vacancy Update.** The date has yet not been finalised but it is believed that on July 25<sup>th</sup>, 2017 the new Rector, Linda Washington, will be licenced at St Georges at a service beginning 19.45 for both churches in the benefice followed by refreshments in the Wilkinson Hall.
- g) **Roof update.** Repairs are almost complete. The broken slates on the north and south isles will be replaced, then the scaffolding is coming down.

## **7. MATTERS ARISING FROM MAY 16<sup>th</sup>, 2017 MINUTES**

- a) **Street Lamp, Toddington Road.** The lamp is working now.
- b) **Vehicle Activated Sign (VAS); Toddington Road.**  
Several weeks ago the clerk asked HW to repair the sign. The PC still has not received a response despite several requests for one. Ongoing.
- c) **Featherbed Lane.** Cllr Wells will contact Ordnance Survey about the change in name to New Barns Farm Lane. Ongoing. **MW**
- d) **Wingfield Festival of Britain Sign.** The sign has been repaired and reinstalled.
- e) **Parish Council Computer.** *Cllr Wells declared a prejudicial interest.* The PC has received a Transparency Code grant of £1421.17 to purchase a new computer plus a scanner/printer. The grant also includes payment for the extra hours the clerk has worked setting up the Transparency Code. Cllr Wells to send the clerk a quote for a computer and relevant software. In progress. **MW**
- f) **Wandsworth Morning Advertiser: Article 4.** Wandsworth Council has removed permitted development rights from 120 pubs and bars by issuing a blanket Article 4 on them. This means that any change of use or development of a pub would need council approval. The PC wrote to CBC asking it to invoke Article 4. Awaiting response.
- g) **Parish 'Walkabout'.** The 'Walkabout' with Rob Porter, the Highways Officer for this area takes place on Wednesday June 21<sup>st</sup>, 2017. **PP; Clerk**
- h) **C193/A5 Junction.** The PC agreed to ask CBC if anything can be done to improve safety when turning at this junction. **Clerk**
- i) **Community Plan.** Cllr Green commented that there had only been one meeting about the Plan and no review has been published. He described it as a 'lightweight document'. The PC approved his draft letter to CBC, which includes these comments. Clerk to send to CBC. **Clerk**
- j) **Land Registry.** Land Registry has sent the PC a Notice of Objection made by a resident in response to the PC's application for adverse possession of The Pond, Tebworth. After discussion it was agreed that the PC will go ahead with the application and offer to negotiate with the objector. The objector has also agreed to negotiate. The PC will write to that person asking them to suggest a time and venue to meet. **Clerk**
- k) **CBC: Draft Local Plan.** The draft Plan has been approved by the Executive Committee. The public consultation will begin on July 4<sup>th</sup>, 2017 and there will be public drop-in sessions, all between 2-8pm as follows:  
 July 11: Marston Sports Pavilion  
 July 20: Biggleswade Town Council office  
 July 26: Arlesey Village Hall  
 August 7: Sandy Village Hall  
 August 9: Caddington Sports and Social Club

There is also a drop-in session for town and parish councils on July 18<sup>th</sup> at Priory House, Chicksands between 2-8pm.

Details of the growth options are in correspondence.

- l) **Carillion.** Invitation for two representatives to attend the official opening of the A5-M1 link road. Ongoing.
- m) **Toddington Parish Council: Recreation Portfolio Review.** Cllr Jackson attended an event on May 24<sup>th</sup>, 2017, 7.30pm at Toddington Village Hall. She described it as interesting and positive. Luton and Bedfordshire have £130 million to invest in recreational facilities and is open to all parishes.
- n) **London Luton Airport Noise Team.** The Civil Aviation Authority (CAA) is consulting on a decision making process for all future airspaces. The consultation ends on June 30<sup>th</sup>, 2017

- o) **Emergency Planning.** Formulation of an Emergency Plan ongoing. A public meeting is to be arranged. In progress. **BJ; DL**

## **8. POINTS RAISED on APRIL/MAY 2017 CORRESPONDENCE**

Nothing this month.

## **9. MAY/JUNE 2017 CORRESPONDENCE RECEIVED**

- a) **Rural Services Network.** Rural Area survey. In correspondence.
- b) **Village Focus Group.** Meeting July 19<sup>th</sup>, 2017 at 6.30pm. Location to be confirmed. Cllr Parry will attend. Details in correspondence. **PP**
- c) **NALC.** Reform of Data Protection Legislation & Introduction of the General Data Protection Regulation. Data protection law changes on May 25<sup>th</sup>, 2018. In correspondence.
- d) **London Green Belt Council.** Agenda for a meeting on July 12<sup>th</sup>, 2017 6.30-8.30pm at Palace of Westminster. Includes the minutes of a meeting held on March 15<sup>th</sup>, 2017. In correspondence.
- e) **London Green Belt Council.** Request to contact the local MP asking for their support in protecting the Green Belt. In correspondence.
- f) **Civic Voice.** Invitation to attend Bedford War Memorial Workshops on July 4<sup>th</sup>, 2017 in Bedford.
- g) **Streetworks.** Proposed temporary road closure-Goswell End Road, Harlington between August 14<sup>th</sup>-18<sup>th</sup>, 2017. In correspondence.
- h) **Friends of Bedfordshire Society.** Invitation for Chalgrave to take part in Bedfordshire Day on November 28<sup>th</sup>, 2017. In correspondence.
- i) **Public Sector Executive.** Magazine in correspondence.
- j) **Leighton Buzzard Library Theatre.** July-September 2017 programmes.

## **10. ACCOUNTS**

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1024	Chalgrave Sports Club	2017 grant	350.00
1025	MW Agri Ltd	Chalgrave Memorial Hall-grass cutting	120.00
<b>Total</b>			<b>470.00</b>

- b) **Arnold-Baker: Local Council Administration.** The PC approved the purchase of the latest edition, which costs £76. **Clerk**

## **11. MILLENNIUM AND COMMUNITY AWARDS 2016**

The PC has received no nominations yet.

## **12. COMMITTEE REPORTS**

- a) **Footpaths**

- Footpath 12.** Cllr Green has received an email from a couple complaining that they had walked from Toddington to Wingfield via Tebworth and the paths between Tebworth and Wingfield were overgrown. Cllr Green has replied and apologised. He has also forwarded the email to CBC which is responsible for clearing the paths once a year.
- Chalgrave Games.** Cllr Green suggested having an 'Adopt a Footpath' stall at the Games.
- Footpaths between Hockliffe Road and Toddington Road.** Cllr Green has walked all of the paths between Hockliffe Road and Toddington Road. He has also sent letters to some landowners about work that needs doing on their land.

- b) **Speed Watch**

Three Speed Watches were carried out last week. They showed that the traffic numbers are down by about 50% although the number of speeding vehicle is about the same as before.

- c) **Planning**

- Applications**

<u>Application No.</u>	<u>Address</u>	<u>Proposed work</u>	<u>PC comments</u>	<u>CBC decision</u>
17//02328	28a The Lane, Tebworth	Single storey rear extension	No objections	To be decided

16/04498	A5 Salvage Works. Watling Street	Demolition of existing dwelling, workshop & ancillary storage sheds, removal of mobile home, removal of hardstanding. Erection of 12 dwellings, formation of new access etc.	Concern about access in and out of the site. 12 houses not adding significantly to housing stock & is not a good argument by developers. No affordable homes.	To be decided
16/04674	Land adjacent 50 Tebworth Road, Wingfield	Erection of a one and a half storey dwelling with double garage	As before	Planning appeal dismissed
17/01421/LB	30 The Lane, Tebworth	Alterations to openings on NE and SW elevations; relocation of kitchen, utility, study & toilet with internal alterations	No objections	Granted
17/02266	34. Tebworth Road, Wingfield	Erection of new detached garage	No objections There is no notice of planning application outside the property	To be decided
17/01933	Ivy Farm, Toddington Road, Tebworth	Conversion of redundant agricultural buildings to 4 new 2 bedroom dwellings	See below*	To be decided

\*

1. Concerned about proposed new drive to the development being built on Green Belt.
2. Buildings claimed to be redundant but they are used by the farmer for dipping and shearing sheep.
3. The buildings are within the conservation area of Tebworth.
4. The farm would be without any farm buildings if should they be converted. If the farm was sold as a farm new barns would have to be built.
  - ii. Lane Farm. Awaiting response from James Jameson, Leader CBC. Ongoing.
  - iii. Willow Tree Farm. CBC has opened a Planning Enforcement case on this property due to alleged unauthorised works in a conservation area. An investigation will take place. The PC will be notified if a breach has taken place.

#### d) Website

Someone has asked to be added to the useful links on the website. After discussion the PC agreed that the applicant would only be added to the website if they bought an advertisement in the Chalgrave News. Then they would automatically be added to the website.

#### **13. ITEMS FOR INCLUSION ON NEXT AGENDA**

None.

#### **14. DATE AND TIME OF NEXT MEETING**

Tuesday, July 18<sup>th</sup>, 2017 at 7.30pm.

Meeting closed at 20.39

Signed by Chairman.....

Dated.....

