

# **CHALGRAVE PARISH COUNCIL**

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON TUESDAY, SEPTEMBER 19<sup>th</sup>, 2017 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF JULY 18<sup>th</sup>, 2017 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JULY 18<sup>th</sup>, 2017 MINUTES
9. POINTS RAISED from JUNE/JULY 2017 CORRESPONDENCE
10. JULY/AUGUST/SEPTEMBER 2017 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. ACCOUNTS-a) Cheques for Signature
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, July 18<sup>th</sup>, 2017 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr. Ken Green; Cllr. Barbara Jackson; Cllr. Debbie Levy; Cllr. Kevin Ludgate; Cllr. Phil Parry; Cllr Mike Wells; Cllr P Whitton; Lesley Smith-Clerk.

**Public present:** 0

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	877149	
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Jackson 877617
<b>Website</b>	Cllr Green	874107	Cllr Wells 877098
<b>Speed Watch</b>	Cllr Wells-Chair	877098	

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843
Cllr Jackson	Tebworth Pond	Defibrillator		877617

#### **1. APOLOGIES FOR ABSENCE**

Ward Councillor Mark Versallion; Mr Steve Calder-All Saints Church.

#### **2. MINUTES OF JUNE 20<sup>th</sup>, 2017 MEETING**

The minutes of the June 20<sup>th</sup>, 2017 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

Cllr Wells declared a prejudicial interest in item 7d) - Parish Council computer.

#### **4. POLICE MATTERS**

##### **a) Crime Statistics.**

<b><u>Date and Time</u></b>	<b><u>Location</u></b>	<b><u>Incident</u></b>	<b><u>Police Action</u></b>
April 2017	Sports field. Tebworth Road, Wingfield	Anti-social behaviour x 2	No details available

- b) New Neighbourhood Watch Beat Officer.** In response to the PC contacting him about motorbikes doing 'doughnuts' on the new link road, PC McNamara has replied saying that the police were aware of nuisance bikes at the 'old quarry' area next to the road. The police have Operation Meteor ongoing which targets these types of areas so he will pass on our concerns to the team and also to his Sergeants. He said that the local press is also interested in this issue. The Dunstable Gazette wants to discuss the matter with the PC. Cllr Parry will contact them. **PP**

- c) On the Record.** Monthly newsletter from the Police and Crime Commissioner for Bedfordshire. In correspondence.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. REPORT FROM ALL SAINTS CHURCH-Report sent by Mr Calder.**

- a) Ordination service for Ian Smith** – St Albans Abbey on July 2<sup>nd</sup>, 2017. Over 2,000 people came to see 17 new vicars being ordained. Over 100 people from Toddington and Chalgrave parishes attended followed by tea in Toddington Village Hall.
- b) Vacancy Update.** On July 25<sup>th</sup>, 2017 the new Rector, Linda Washington, will be licenced at St Georges at a service beginning 19.45 for both churches in the benefice followed by refreshments in the Wilkinson Hall. At 6.30pm prayers will be said with Linda at Chalgrave Church before going to Saint George's.
- c) Roof update.** Repairs are almost complete. The broken tiles in the porch will be replaced and some clearing up around the building also needs carrying out.

## **7. MATTERS ARISING FROM JUNE 20<sup>th</sup>, 2017 MINUTES**

### **a) Vehicle Activated Sign (VAS); Toddington Road.**

Several weeks ago the clerk asked HW to repair the sign. The PC still has not received a response despite several requests for one. Ongoing. **Clerk**

### **b) Featherbed Lane.**

Cllr Wells will contact Ordnance Survey about the change in name to New Barns Farm Lane. Ongoing. **MW**

### **c) Wingfield Festival of Britain Sign.**

The sign has been repaired and reinstalled. The PC will send a thank you letter to Signs of the Times. **Clerk**

### **d) Parish Council Computer.**

*Cllr Wells declared a prejudicial interest.* The PC has received a Transparency Code grant of £1421.17 to purchase a new computer plus a scanner/printer. The grant also included payment for the extra hours the clerk has worked setting up the Transparency Code. Cllr Wells will send the clerk a quote for a computer and relevant software. In progress. **MW**

### **e) Wandsworth Morning Advertiser: Article 4.**

Wandsworth Council has removed permitted development rights from 120 pubs and bars by issuing a blanket Article 4 on them. This means that any change of use or development of a pub would need council approval. The PC wrote to CBC asking it to invoke Article 4. Awaiting response.

### **f) Parish 'Walkabout'.**

The 'Walkabout' with Rob Porter, the Highways Officer for this area, took place on Wednesday June 21<sup>st</sup>, 2017. Cllr Parry went through the list of issues discussed with the cllrs. Clerk to forward the list to Mr. Porter. Cllr Parry will inform the church that Church Lane is due to be resurfaced. **Clerk**

### **g) C193/A5 Junction.**

The PC asked CBC if anything can be done to improve safety when turning at this junction. The Team Leader Traffic Management at CBC has responded saying that the A5 is owned by Highways England. He will ask them when he meets with them if it is in their programme for junction reviews. **Cllr Green proposed, seconded by Cllr Parry,** contacting Highways England to ask if this is the case or could be considered. **All agreed.** **Clerk**

### **h) Community Plan.**

Cllr Green commented that there had only been one meeting about the Plan and no review has been published. He described it as a 'lightweight document'. At the June meeting the PC approved his draft letter to CBC, which includes these comments and it was sent to CBC, which has acknowledged receipt. Awaiting full response. **Clerk**

### **i) Land Registry.**

Land Registry recently sent the PC a Notice of Objection made by a resident in response to the PC's application for adverse possession of The Pond, Tebworth. The PC and the objector have agreed to negotiate so a time and venue to meet will be arranged. The objector has asked to meet with Cllrs Levy, Wells and Whitton. **Clerk**

The weed in the pond will be removed within the next few months.

### **j) CBC: Draft Local Plan.**

The draft Plan has been approved by the Executive Committee. The public consultation began on July 4<sup>th</sup>, 2017 and ends on August 29<sup>th</sup>, 2017. There will be public drop-in sessions, all between 2-8pm as follows:

July 20: Biggleswade Town Council office

July 26: Arlesey Village Hall

August 7: Sandy Village Hall

August 9: Caddington Sports and Social Club

Councillors decided to respond to the consultation individually as well as sending a response from the PC. **All**

### **k) Carillion.**

Cllr Parry attended the official opening of the A5-M1 link road.

### **l) Emergency Planning.**

Formulation of an Emergency Plan ongoing. A public meeting is to be arranged. In progress. **BJ; DL**

### **m) Village Focus Group.**

Meeting July 19<sup>th</sup>, 2017 at 6.30pm. Location to be confirmed. The clerk will attend. **Clerk**

### **n) Lane Farm.**

Awaiting response from James Jamieson, Leader CBC about non-response by CBC to letters sent by the PC. Clerk to contact Cllr Versallion. Ongoing. **Clerk**

## **8. POINTS RAISED on MAY/JUNE 2017 CORRESPONDENCE**

Nothing this month.

## **9. JUNE/JULY 2017 CORRESPONDENCE RECEIVED**

- a) **CBC: Draft Local Plan.** Leaflets received advertising the consultation on the draft Local Plan running between July 4<sup>th</sup> and August 29<sup>th</sup>, 2017. In correspondence.
- b) **CBC: Draft Local Plan Consultation-Draft Proposals for Housing Growth.** Information that developers and agents who are promoting sites for development may contact parish councils to ask for the opportunity to present their proposals to them. In correspondence.
- c) **CPRE; Local Plan.** CPRE is expressing concern about the timing of the draft Local Plan consultation as it is the summer holidays and also that it is difficult finding specific information relating to individual towns and villages. Cllr Green suggested waiting for CPRE's response to the consultation and then base the PC's response on that. Cllrs also agreed to respond individually. **All**
- d) **London Green Belt Council (LGBC).**
- i. LGBC is carrying out an audit of its interactive 'Threat to London's Green Belt Map'. Request to look at the map to see if any threats we are aware of are shown and to let LGBC know if they are not. In correspondence.
  - ii. Details of LGBC full council meeting on July 12<sup>th</sup>. In correspondence.
- e) **CBC Highways.** Information about the Velocity Patcher to repair potholes. In correspondence.
- f) **CBC. Ipsos Mori National Survey** to find out what residents think of transport and highways services. Cllr Parry will fill in and send off. **PP**
- g) **CBC Streetworks. Temporary Road Closure.** B5120 Toddington Road, Westoning. 08.00hrs to 20.00hrs on Sunday July 30<sup>th</sup>, 2017. Details in correspondence.
- h) **BATPC: Bedfordshire Bugle.** July 2017 newsletter in correspondence.
- i) **NALC: Legal Briefing L04-17.** Reform of data protection legislation. In correspondence.
- j) **CPRE: Bedfordshire Matters.** Summer 2017 issue in correspondence.
- k) **London-Luton Airport.** June 2017 Inform newsletter plus Transform newspaper in correspondence.
- l) **Clerks and Councils Direct.** July 2017 edition in correspondence.

## **10. ACCOUNTS**

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1026	Void	Cheque made out incorrectly	0.00
1027	M W Agri Ltd	Memorial Hall grass cutting (part of 2017 grant)	120.00
1028	Lesley Smith	Clerk's salary + expenses June/July 2017	433.34
1029	Community Heartbeat	New pads for defibrillator	87.60
1030	Ken Green	Materials for footpath maintenance on behalf of P3	<u>49.99</u>
<b>Total</b>			<b>690.93</b>

## **11. HIGHWAYS ISSUES**

- b) **Rob Porter report.** Following the 'walk about' on June 21<sup>st</sup> the clerk has compiled a list of issues discussed to send to Mr. Porter. **Clerk**
- c) **Potholes.** The following will be reported to HW:
- Outside The Plough, Wingfield
  - The junction of Tebworth Road/The Meadows
  - Outside 2 Tebworth Road
  - Outside 7 Toddington Road
- Clerk**

## **12. COMMITTEE REPORTS**

- a) **Speed Watch**
- Cllr Wells reported that the lowest number of letters, three, had been sent to speeding motorists by the police after the last Speed Watch. The last Speed Watches carried out showed that the traffic numbers are down by about 50% and there are fewer lorries now. Cllr Parry added that at the A5/M1 Link Road opening James Jamieson, Leader CBC, said that the 7.5 tonne limit signs were in the process of being installed.
- b) **Footpaths**
- i. **Footpath 12.** Cllr Green has cleared FP 12 which was really overgrown. Another FP running alongside 50 Tebworth Road, Wingfield needs strimming but CBC cannot do it due to lack of manpower. He will continue to clear the paths as much as he can and he thanked Callum Angel for his help with the

strimming. He also thanked Cllr Parry for cleaning the Heritage Trail board opposite The Plough, Wingfield.

- ii. Footpaths Committee. Cllr Green is trying to arrange a meeting but he said that the committee needs new people ready for next year.
- iii. Cordless Strimmer. Cllr Green is investigating the price of a new cordless strimmer.

### c) Planning

#### i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
17//02328	28a The Lane, Tebworth	Singe storey rear extension	No objections	Granted
16/04498	A5 Salvage Works. Watling Street	Demolition of existing dwelling, workshop & ancillary storage sheds, removal of mobile home, removal of hardstanding. Erection of 12 dwellings, formation of new access etc.	Concern about access in and out of the site. 12 houses not adding significantly to housing stock & is not a good argument by developers. No affordable homes.	Granted
17/02266	34. Tebworth Road, Wingfield	Erection of new detached garage	No objections There is no notice of planning application outside the property	Application withdrawn
17/01953	Ivy Farm, Toddington Road, Tebworth	Conversion of redundant agricultural buildings to 4 new 2 bedroom dwellings	See below*	To be decided

\*

1. Concerned about proposed new drive to the development being built on Green Belt.
  2. Buildings claimed to be redundant but they are used by the farmer for dipping and shearing sheep.
  3. The buildings are within the conservation area of Tebworth.
  4. The farm would be without any farm buildings if should they be converted. If the farm was sold as a farm new barns would have to be built.
- ii. Lane Farm. Awaiting response from James Jamieson, Leader CBC. Ongoing.
  - iii. Willow Tree Farm. CBC has opened a Planning Enforcement case on this property due to alleged unauthorised works in a conservation area. An investigation will take place. The PC will be notified if a breach has taken place. Ongoing.
  - iv. Solar Farm, Chalgrave Manor Farm. Probably not going ahead.

### d) Website

No report this month.

### **13. ITEMS FOR INCLUSION ON NEXT AGENDA**

None.

### **14. DATE AND TIME OF NEXT MEETING**

Tuesday, September 19<sup>th</sup>, 2017 at 7.30pm.

Meeting closed at 20.36

Signed by Chairman.....

Dated.....

