

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, OCTOBER 15<sup>th</sup>, 2019** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM SEPTEMBER 17<sup>th</sup>, 2019 MINUTES
9. POINTS RAISED from JULY/AUGUST/SEPTEMBER 2019 CORRESPONDENCE
10. SEPTEMBER/OCTOBER 2019 CORRESPONDENCE RECEIVED
11. TO DISCUSS QUEEN'S HEAD PUB
12. TO DISCUSS COMMUNICATION WITH PARISHIONERS
13. EMERGENCY PLAN
14. ACCOUNTS-a) Cheques for Signature
15. HIGHWAYS ISSUES
16. TO FORM POND COMMITTEE
17. COMMITTEE REPORTS
18. ITEMS FOR INCLUSION ON THE NEXT AGENDA
19. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, September 17<sup>th</sup>, 2019 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Frances Masters; Cllr Phil Parry; Cllr Peter Warburton; Lesley Smith-Clerk.

Also present: Mr. Steve Calder

**Public present:** 0

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair 07931408697		
<b>Rights of Way</b>	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
<b>Website</b>	Cllr Green 874107	Cllr Warburton 07941624419	
<b>Speed Watch</b>	Mike Wells-Chair 877098	Cllr Levy 07931408697	

#### **Responsibilities**

Cllr Parry	Highways liaison			07831 605600
Cllr Ludgate	Police liaison			07768 606968
Cllr Masters	Fly tipping			07530 803903

#### **1. APOLOGIES FOR ABSENCE**

. Cllr Jan Day; Ward Cllr Mark Versallion; PC James Bonney.

#### **2. MINUTES OF July 16<sup>th</sup>, 2019 MEETING**

The minutes of the July 16<sup>th</sup>, 2019 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. POLICE MATTERS**

**a) Crime figures.** There were no crimes reported in July 2019 and one in August

Date	Offence	Location	Number
09/08/2019	Theft by an employee-no further details available	Chalgrave	1
	<b>Grand Total</b>		<b>1</b>

**b) Beds Police and Crime Commissioner: On the Record.** August 2019 newsletter in correspondence.

**c) Beds Police and Crime Commissioner (PCC).** Invitation to the PCC's Annual Parish Conference on October 1<sup>st</sup>, 2019. In correspondence.

**d) PC James Bonney** is the Beat Officer for Chalgrave, Toddington and Chalton.

- i. Suspicious Car. Cllr Parry had previously reported a car regularly parked in the gateway to the Memorial Hall. PC Bonney has recently checked and the car is no longer there.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. CHURCH REPORT by MR STEVE CALDER**

**a) Church Grant.** Steve thanked the PC for its continued financial support towards maintaining the churchyard. Two volunteers cut the grass and tend to the areas in and around the graves.

**b) Attendances** are stable and gently growing on Sunday morning services, one reason being the earlier start time of 9.15am. There a Christening service on September 22<sup>nd</sup> at 2pm.

- c) **Peter Freeman**, the organist and organiser of events for the church, died on April 1<sup>st</sup>, 2019. He chose the hymns appropriate to the readings and brought the services to life. He is missed by all.
- d) **Organists**. Sunday morning services are currently covered by a rota of organists.
- e) **Toilet Installation** is complete where the vestry used to be. The new vestry will be moved upstairs but has been delayed as the carpenter's workshop was destroyed in a recent fire. The builder is currently looking for a new carpenter to complete the works.
- f) **Alpha Course**. This ran through the spring and summer in Chalgrave Memorial Hall. It was very successful and people are invited to join the next Alpha course, hopefully at the same venue.
- g) **Rev. Linda Washington** has been working hard in the community with parishioners experiencing ill health and with Christenings, baptisms and weddings.

#### 7. MATTERS ARISING FROM September 17<sup>th</sup>, 2019 MINUTES

- a) **Fly Tipping**. Cllr Masters **proposed** installing another CCTV sign by the gulley on Chalgrave Road as fly tipping frequently occurs there. The PC **unanimously agreed** to the proposal. Clerk to purchase another sign. **Clerk**
- b) **Queen's Head**. The PC has put the application for the Asset of Community Value (ACV) for the pub garden on hold. Cllr Parry will speak to the landlord to find out the position with his lease for the pub. **PP**
- c) **A5-M1 Link Road/B5120 Roundabout**. Cllr Versallion has asked Highways England (HA) to have a site meeting with him and a parish council member regarding the lane markings. He contracted them again in July. but has not had a response. He chased them at the beginning of last week and is awaiting a reply. Cllr Warburton thinks the speed of approach to the roundabout is also an issue. The PC representative at the site meeting will discuss this with HA. Ongoing.
- a) **Swift Boxes**. The clerk will ask the church warden if some Swift Boxes could be installed at Chalgrave Churchyard. **Clerk**
- b) **Tebworth Pond**. The PC is now registered as the owner of an area of the pond and surrounds known as the 'Blue Land'. Barbara Jackson has contacted the Wildlife Trust regarding the best way to clear the pondweed.

#### 8. POINTS RAISED on JUNE/JULY 2019 CORRESPONDENCE

- a) **Litter**.
  - i. Cllr Masters spoke to the manager of McDonalds on September 16<sup>th</sup>. He agreed to carry out a risk assessment along Hockliffe Road. He will also provide bags if residents arrange a litter pick.
  - ii. The PC discussed whether to support the Big Beds Clean Up campaign. The PC agreed to suggest this in an article in the Chalgrave News and on the website and see what the response is. Cllrs Parry and Masters to write the article. **Clerk**
- b) **London Green Belt Council: Press Release on Green Belt and Climate Change**. Cllr Green suggested writing to CBC to ask their view on the press release and Cllr Masters commented that it was another argument against overdevelopment on Green Belt land.
- c) **Magpas Air Ambulance**. Cllr Green suggested choosing a charity annually to donate to. The PC **unanimously agreed** to this suggestion. The PC also **unanimously agreed** to donate £100 to Magpas this year. **Clerk**

#### 9. JULY/AUGUST/SEPTEMBER 2019 CORRESPONDENCE RECEIVED

##### CBC: Draft Local Plan.

- i. Update 3/10
  - ii. Notice that CBC has received the Inspector's feedback and has sent response to them. 14/10
  - iii. Inspectors' letter
- 1. **CBC: Street Lighting Review**. Clerk has responded to the review. In correspondence
- 2. **Highways England: Smart Motorway Programme M1 Jcts 13 to 16**. Information on overnight closures in correspondence.
- 3. **CBC: Garden Waste Collections** will be suspended from December 9<sup>th</sup> and will recommence March 2<sup>nd</sup>, 2020. Information in correspondence. 14/10
- 4. **CPRE: Strategic Plan 2020-2026**. Information in correspondence.
- d) **CPRE: Summer 2019 Magazines**. Bedfordshire Matters, Fieldwork and Countryside Voice all in correspondence.
- e) **Clerks and Councils Direct**. September 2019 magazine in correspondence.
- f) **CPRE**. The PC **unanimously agreed** to pay the £36 annual subscription for membership. **Clerk**
- g) **Public Sector Executive**. August/September 2019 magazine in correspondence.

## **10. COMMUNICATION WITH PARISHIONERS**

- a) **WhatsApp.** After discussion the PC **agreed** to set up a WhatsApp group in order to communicate quickly with each other if a situation occurred that required immediate action e.g. the recent case of fly tipping on Tebworth Road, which blocked the carriageway. Clerk to set up group. **Clerk**
- b) **Circulating Information to Parishioners.** Cllrs discussed possible means of collectively circulating information such as road closures, CBC consultations etc. to residents e.g. via email. Cllr Green will seek advice from Mike Wells and Cllr Parry will contact Toddington PC to find out if they have such a scheme. **KG; PP**

## **11. CHALGRAVE COMMUNITY EMERGENCY PLAN**

No additions, changes or amendments this month.

## **12. ACCOUNTS**

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1161	Community Heartbeat Trust	New battery plus pads	328.80
1162	HMRC	Clerk's PAYE	178.40
1163	Ladywell Accountancy Services	Annual fee 2019-2020	37.50
1164	Lesley Smith	Clerk's salary plus expenses; Aug/Sept '19	417.53
1165	CPRE	Annual membership	36.00
		<b>Total</b>	<b>998.23</b>

## **13. HIGHWAYS ISSUES**

- a) **To Report:**
- i. Pothole almost opposite to St Mary's Close.
- b) **Parking on the Corner of Wingfield Road** continues to be a problem. Cllr Ludgate will speak to PC Bonney about the possibility of erecting a 'No Parking' sign. **KL**
- c) **Parish Walkabout.** Contact new Area Technician about arranging a walkabout around the parish to list any HW issues that need attention. **Clerk**

## **14. COMMITTEE REPORTS**

- a) **Planning**

i. **Applications**

<u>Application No.</u>	<u>Address</u>	<u>Proposed work</u>	<u>PC comments</u>	<u>CBC decision</u>
18/04553	North Star Cottage, Watling St, Hockliffe	Demolition of buildings/structures; retention of pallet operation & expansion of the operation's facilities	Revise to no objections	Granted
19/01311	Lane Farm, The Lane, Tebworth	Demolition & replacement of existing farmhouse with 2 dwellings	Objects.	To be decided
19/01226	College Farm, Chalgrave Road, Chalgrave	Demolition of existing barns & glasshouse. Construction of 3 new dwellings & garages	Objects.	Application withdrawn
19/01614	Chalgrave Cottage, Church Lane, Chalgrave	Erection of garage and store	Objects. Not enough detail included. The dimensions proposed are huge and as big as the house itself. Green Belt.	Application withdrawn

19/02383	Chalgrave Cottage, Church Lane, Chalgrave	Erection of single storey garage and store	Request permitted development rights be withdrawn	To be decided
19/01733	43 The Lane, Tebworth	Demolition of garden shed	No objections	Granted
19/02342	Ivy Farm barns	Replacement of agricultural building to 3 dwellings, 1 ancillary accommodation, garages and vehicular access.	Object: concerned about access road; more development in Tebworth; request removal of permitted development rights should application be granted; development on ridge and furrow.	To be decided
19/00883	Land west of Houghton Regis	Reserved matters of appearance, scale and landscaping for residential development of 255 dwellings	No comments at this stage	Granted
	Land off Parkview Lane	Appearance of dwelling and landscaping	No future building on the 'garden' which was formerly agricultural land	To be decided

- ii. Lane Farm. Send the CBC Conservation Officer the article from the Chalgrave News about Lane Farm.

**Clerk**

**b) Speed Watch**

No report this month.

**c) Rights of Way (ROW)**

- i. One of the footpaths off Hill Close is difficult to walk through but is being attended to.
- ii. Some of the stiles are also being attended to.
- iii. Cllr Green is carrying out some surveying work on the paths.
- iv. More people need to be involved with maintaining the footpaths.

**d) Website**

Cllrs Day and Warburton received a training session with Mr. Simon Gatward in August. Clerk to formally thank Mr Gatward for all his help.

**Clerk**

**15. ITEMS FOR INCLUSION ON NEXT AGENDA**

Footpaths map.

**16. DATE AND TIME OF NEXT MEETING**

Tuesday, October 15<sup>th</sup>, 2019 at 7.30pm.

Meeting closed at 21.17

Signed by Chairman..... Date.....

