

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, NOVEMBER 19th, 2019** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM OCTOBER 15th, 2019 MINUTES
9. POINTS RAISED from SEPTEMBER/OCTOBER 2019 CORRESPONDENCE
10. OCTOBER/NOVEMBER 2019 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN
12. ACCOUNTS-a) Cheques for Signature
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, October 15th, 2019 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Frances Masters; Cllr Phil Parry; Cllr Peter Warburton; Lesley Smith-Clerk.

Also present: Mr. Steve Calder

Public present: 0

Committees

Planning	Cllr Levy-Chair 07931408697		
Rights of Way	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
Website	Cllr Green 874107	Cllr Warburton 07941624419	
Speed Watch	Mike Wells-Chair 877098	Cllr Levy 07931408697	

Responsibilities

Cllr Parry	Highways liaison		07831 605600
Cllr Ludgate	Police liaison		07768 606968
Cllr Masters	Fly tipping		07530 803903

1. APOLOGIES FOR ABSENCE

PC James Bonney.

2. MINUTES OF September 17th, 2019 MEETING

The minutes of the September 17th, 2019 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

a) Crime figures. One crime reported in September 2019

Date	Offence	Location		Number
17/09/2019	Robbery-Personal	Wingfield Road, Tebworth	Offender liable to be charged	1
	Grand Total			1

b) Beds Police and Crime Commissioner: On the Record. September 2019 newsletter in correspondence.

c) Beds Police and Crime Commissioner (PCC). Cllr Parry attended the PCC's Annual Parish Conference on October 1st, 2019. He said that Bedfordshire Police lack government funding because the county is classed as a rural area. Report in correspondence.

d) PC James Bonney is the Beat Officer for Chalgrave, Toddington and Chalton. He informed the PC about the theft of an Amazon delivery van whilst out on deliveries in Tebworth, which is likely to have been targeted and not a localised issue.

5. REPORT FROM WARD COUNCILLOR VERSALLION

No report this month.

6. CHURCH REPORT by MR STEVE CALDER

a) Harvest Service The church looked wonderful following its decoration the week before and lasted a long time. The service was well attended and numbers in church are still increasing.

b) Bookings. This year there have been two baptisms and two weddings. Parishioners from Tebworth and Wingfield attended, which has given opportunity for further connections and possible links for the 800 years celebration next year.

c) 800 Year Celebration. Mrs Sandy Ryan and Cllr Parry met for an initial discussion about how the villages and churches can work together to celebrate 800 years. They will meet again, along with Cllr Warburton. Rev.

Linda Washington had a further discussion with Mr Roger Masters (Chalgrave Memorial Hall) and Mr Tom Dibb (local musician) on Saturday about further possibilities. The church is keen that this be a parish celebration.

- d) **Stained-Glass Window.** Early discussions have taken place with the architect about the possibility to install a stained-glass window in church to commemorate the 800 years and the church will be shortlisting a few designers. Unfortunately, there may not be enough time for this project to be completed by next September.
- e) **Toilet Installation.** The new indoor toilet facility is already proving its worth, but the installation of the vestry storage cupboards is still ongoing.
- f) **Bible Study Group** begins tonight at the Rectory in Toddington at 8.15pm. A good turnout is expected each week through till mid-December. All are welcome.
- g) **In Loving Memory Service** at Chalgrave Church, 3pm on October 27th, 2019
- h) **Remembrance Service** at Chalgrave Memorial Hall, 3pm on November 10th, 2019 accompanied by Ian Smith from Toddington Band as this is the first year without Peter Freeman.
- i) **Christmas Afternoon Teas** on December 7th, 2019
- j) **Christmas services** will take place: Crib Service, Carols by Candlelight, Midnight Mass. Organist cover has been arranged. As ever, the church is grateful to the small and very hard-working team which keep the church in good order.
- k) **Church Tower.** Cllr Day asked if the tower could be opened up and a discussion followed as to whether this could be used as a fund raiser. Steve Calder will inquire. **SC**

7. MATTERS ARISING FROM OCTOBER 15th, 2019 MINUTES

- a) **Fly Tipping.** The PC has another CCTV sign which needs putting up by the gully on Chalgrave Road as fly tipping frequently occurs there. Cllr Ludgate will investigate a suitable site. **KL**
- b) **A5-M1 Link Road/B5120 Roundabout.** Clerk to contact Cllr Versallion again about a site meeting with Highways England (HA) and a parish council member about the lane markings. Ongoing. **Clerk**
- c) **Swift Boxes.** Rev. Linda Washington has indicated that it would be difficult to erect Swift Boxes at Chalgrave Church as St Albans Diocese would have to give permission and there could be concern over the fabric of the building. Cllr Green **proposed, seconded** by Cllr Ludgate that the clerk sends a letter to Rev. Washington asking for a definitive yes or no answer. **All agreed.** **Clerk**
Cllr Green said he would ask the Memorial Hall Committee if boxes could be put up at the hall. **KG**
- d) **Litter.**
 - i. McDonalds will also provide bags if residents arrange a litter pick. Cllr Masters asked if this was something the PC could consider. She will contact the manager of Hockliffe McDonalds again. **FM**
 - ii. Cllr Masters recently contacted CBC and was told that there are verge clean-ups every six weeks. CBC also said that there is a spare team which should have swept the Chalgrave verges today.
 - iii. Cllr Masters has reported to CBC that several bottles containing urine have recently been found in the St Mary's Close bus shelter.
 - iv. Referring to the dead badger on Toddington Road, Cllr Green said CBC will pick up dead animals if they are reported.
- e) **London Green Belt Council: Press Release on Green Belt and Climate Change.** Clerk to write to CBC to ask their view on the press release. **Clerk**

8. POINTS RAISED on JULY/AUGUST/SEPTEMBER 2019 CORRESPONDENCE

CPRE. Cllr Masters asked what the benefits were to subscribing to CPRE, which currently costs the PC £36 per year. Cllr Green replied that CPRE reflects the PC's views about Green Belt, new housing etc. It also gives updates on development plans and gives advice, for example on planning matters.

9. SEPTEMBER/OCTOBER 2019 CORRESPONDENCE RECEIVED

- a) **Local Plan.** Inspectors' letter and information in correspondence.
- b) **BATPC.**
 - i. **Report to BATPC regarding London-Luton Airport.** The report deals with arrival routes and holding areas into Luton Airport. In correspondence.
 - ii. **Bedfordshire Bugle.** September newsletter in correspondence.
 - iii. **Annual Report and Accounts 2018-19** in correspondence.

- iv. Autumn/Winter Training Programme in correspondence.
- v. Transparency and Audit Training Session. Details in correspondence.
- vi. National Audit Office has issued the second part of its consultation on the new Code of Audit Practice, which is due to come into force by April 1st, 2020. Summary in correspondence.
- c) **London Green Belt Council**. September newsletter in correspondence.
- d) **CBC Cllr Adam Zemy**. Referring to the September 26th full council meeting, Cllr Zemy has circulated information on how CBC spends the New Homes Bonus payments. In correspondence.
- e) **CBC: Partnerships, Community and Engagement Team**.
 - i. Briefing on the full council meeting held on September 26th in correspondence. Two items discussed were Council grant schemes and New Homes Bonuses. In correspondence.
 - ii. Q and A on the New Homes Bonus. In correspondence
- f) **CBC: Community Grant Schemes**. Information in correspondence.
- g) **CBC: Monitoring Officer**. Information on the cost of the May 2nd, 2019 elections per parish. The cost for Chalgrave's contested election is £1,084.38.
- h) **CBC: Public Space Protection Orders Consultation**. Priory House, Chicksands is holding a drop-in session between 9.30am-12.00pm on Friday, November 8th. Details in correspondence.
- i) **Public Sector Executive**. October 2019 magazine in correspondence.

10. QUEEN'S HEAD PUB

Cllr Parry **proposed** withdrawing the application for making the garden and Asset of Community Value (ACV). This was **seconded** by Cllr Green. **5 for; 2 abstentions**. Therefore the **proposal was carried**.

Cllr Green **proposed, seconded** by Cllr Masters, that the clerk writes to the pub informing the tenants of the PC's decision. **All agreed.** **Clerk**

11. COMMUNICATION WITH PARISHIONERS

Circulating Information to Parishioners. Cllr Parry has contacted Toddington PC to find out if they have such a scheme. Toddington use the village Facebook page. Cllr Green suggested using the Chalgrave News Facebook page to pass on information such as road closures etc.

At this point Cllr Masters declared an interest as she is on the editorial team of The News.

The PC agreed to trial this for a period of time and it was agreed not to respond to any comments posted on Facebook but to bring them up at the following PC meeting.

12. CHALGRAVE COMMUNITY EMERGENCY PLAN

No additions, changes or amendments this month.

13. ACCOUNTS

- a) **Cheques for Signature**. The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1166	Magpas Air Ambulance	Donation	100.00
Total			100.00

- b) **Bank Statements; 31/10/2019**

- i. Current Account: £9,332.66
- ii. Reserve account: £5,767.01

14. HIGHWAYS ISSUES

- a) **To Report:**
 - i. Pothole almost opposite to St Mary's Close.
 - ii. Subsidence on Footway close to 72 Wingfield Road and on the same side of the road.
- b) **Parking on the Corner of Wingfield Road** continues to be a problem. Cllr Ludgate has contacted PC Bonney about the possibility of erecting a 'No Parking' sign. No reply yet. Cllr Ludgate will contact PC Bonney again **KL**
- c) **Parish Walkabout**. HW will be sending invitations to parishes for a walkabout in the new year. Due to a number of staff changes in the last few months and staff shortages walkabouts had to be postponed from earlier this year.
- d) **Man Sleeping in Car**. Cllr Ludgate mentioned that a man had been sleeping in his car on occasions opposite the footpath on Wingfield close to Woodlands.

15. FORMING A COMMITTEE for TEBWORTH POND

Cllr Day agreed to be the PC representative and will speak to Barbara Jackson about putting together a maintenance programme for Tebworth Pond. Maintenance work is planned for October 20th, 2019. **JD**

16. COMMITTEE REPORTS

a) Planning

Applications

Application No.	Address	Proposed work	PC comments	CBC decision
19/01311	Lane Farm, The Lane, Tebworth	Demolition & replacement of existing farmhouse with 2 dwellings	Objects.	To be decided
19/02791	Chalgrave Cottage, Church Lane, Chalgrave	Retrospective. Porch; 1 st floor window; addition of 1 st floor double doors; removal of chimney	Objects. Property has already been hugely extended. Annexe should remain as an annexe.	To be decided
19/02383	Chalgrave Cottage, Church Lane, Chalgrave	Erection of single storey garage and store	Request permitted development rights be withdrawn	To be decided
19/02342	Ivy Farm barns	Replacement of agricultural building to 3 dwellings, 1 ancillary accommodation, garages and vehicular access.	Object: concerned about access road; more development in Tebworth; request removal of permitted development rights should application be granted; development on ridge and furrow.	To be decided
19/02799	Land off Parkview Lane	Appearance of dwelling and landscaping	No future building on the 'garden' which was formerly agricultural land	To be decided
	The Old Vicarage, 1 Chalgrave Road, Tebworth		No objections	To be decided

b) Speed Watch

Next Speed Watch to be arranged.

c) Rights of Way (ROW)

- Three volunteers from Toddington and Cllr Green have cut back brambles on FP12. Cllr Green said this made a big improvement but there was a lot of work there.
- Cllr Green has suggested to a local landowner changing some of the ROW on his land. Some of the stiles on the land are in bad condition so Cllr Green has also suggested replacing them with squeeze gates.
- There are fences across the Icknield Way by the Thorn Turn but there is a way through. Cllr Green will speak to the ROW officers at CBC.

KG

d) Website

No report this month.

17. ITEMS FOR INCLUSION ON NEXT AGENDA

None.

18. DATE AND TIME OF NEXT MEETING

Tuesday, November 19th, 2019 at 7.30pm.

Meeting closed at 21.09

Signed by Chairman..... Date.....