

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
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THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, JANUARY 21st, 2020** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM DECEMBER 17th, 2019 MINUTES
9. POINTS RAISED from NOVEMBER/DECEMBER 2019 CORRESPONDENCE
10. DECEMBER 2019/JANUARY 2020 CORRESPONDENCE RECEIVED
11. TO DISCUSS ARRANGEMENTS FOR THE PARISH ASSEMBLY 2020
12. EMERGENCY PLAN
13. ACCOUNTS-a) Cheques for Signature
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, December 17th, 2019 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr Jan Day; Cllr Debbie Levy; Cllr Frances Masters; Cllr Phil Parry; Lesley Smith-Clerk; Ward Cllr Mark Versallion; Mr. Steve Calder.

Public present: 0

Committees

Planning	Cllr Levy-Chair 07931408697		
Rights of Way	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
Website	Cllr Green 874107	Cllr Warburton 07941624419	
Speed Watch	Mike Wells-Chair 877098	Cllr Levy 07931408697	
Pond	Barbara Jackson 07960445492	Cllr Day 875921	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

1. APOLOGIES FOR ABSENCE

Cllr Ken Green; Cllr Kevin Ludgate; Cllr Peter Warburton; PC James Bonney; Rev. Linda Washington.

2. MINUTES OF November 19th, 2019 MEETING

The minutes of the November 19th, 2019 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

- a) **Crime figures.** No crimes reported in October 2019
- b) **Beds Police and Crime Commissioner: On the Record.** December 2019 newsletter in correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION

- a) **A5-M1 Link Road/B5120 Roundabout.** Cllr Versallion has been trying to arrange a site meeting with Highways England (HE) but it proving to be difficult. An assessment is due June/July 2020. Cllr Versallion is meeting with HE again in January. It was suggested that a comment should be put on Facebook. Cllr Parry will draft and circulate for comments. Ongoing. **PP**
- b) **Ward Councillor Grant.** Every CBC ward councillor has access to £2,000. They can allocate grants to local projects that demonstrate a community benefit. Any grant awarded is subject to matched funding from the town or parish council.
- c) **Queen's Head.** Cllr Versallion asked about the PC's application to make the Queen's Head garden a Community Asset. Cllr Parry said he had contacted CBC and asked for the application to be put on hold.
- d) **Next Ward Councillor Surgery** is at the Queen's Head, 5.30pm on January 20th.
- e) **Fly Tipping.** Cllr Versallion asked if there have been less incidents of fly tipping in the parish.
- f) **Local Plan.** There is no significant news on the Plan, which is likely to be adopted.
- g) **New Homes Bonus.** Cllr Parry asked how the money is used. Cllr Versallion replied that it is used for running general services over the county. For example 30% to 40% is earmarked for schools and green spaces in new growth areas.

6. CHURCH REPORT by Steve Calder

- a) **Christmas Services**
- Carols by Candlelight: Saturday, December 21st, 2019 at 7pm
 - Crib Service: Tuesday, December 24th, 2019 at 3pm
 - Midnight Mass: Tuesday, December 21st, 2019 at 11pm
 - United Benefice Holy Communion at St George's, Toddington. Wednesday December 25th, 2019
- b) **Christmas Afternoon Tea** was held on Saturday, December 7th, 2019. The church raised £1,250 to go towards the new stained-glass window which will celebrate the church's 800th anniversary.
- c) **Toilet** is now installed and working and cupboards have been moved upstairs.

- d) **Christmas Flower Arrangements.** Praise for the ladies who arranged the church flowers and also for the gardening team who look after the grounds of the church.

7. MATTERS ARISING FROM NOVEMBER 19th, 2019 MINUTES

- a) **Fly Tipping.** The PC has another CCTV sign which needs putting up by the gully on Chalgrave Road as fly tipping frequently occurs there. Cllr Ludgate will investigate a suitable site. A Mail Online article, which discusses this subject, is in correspondence. **KL**
- b) **A5-M1 Link Road/B5120 Roundabout.** The Parish Council wrote to HE to find out what progress has been made about altering the lane markings. Representatives from HE are willing to attend a PC meeting after the assessment mentioned in 5a) has been completed. Ongoing.
- c) **Swift Boxes.**
- Clerk to contact St Albans Diocese about the possibility of installing nest boxes at Chalgrave Church.
 - The Memorial Hall Committee has agreed that boxes can be put up at the hall. The clerk to contact the Wildlife Trust for advice about installation of the boxes. **Clerk**
- d) **Communication with Parishioners.** Ongoing.
- e) **Greensand Trust.** The PC has received a letter of thanks from the Greensand Trust for its donation to the fund set up in memory of its co-founder Richard Woolnough who passed away recently. Richard helped the PC with the Heritage Trail in 2008.
- f) **London Green Belt Council.** CPRE asked LGBC members to urge London's Mayor, Sadiq Khan, to stand firm on protecting the Green Belt. Cllr Parry has done this.

8. POINTS RAISED on OCTOBER/NOVEMBER 2019 CORRESPONDENCE

The PC agreed to support the Local Electricity Bill, which will enable local communities to sell locally produced clean energy. **Clerk**

9. NOVEMBER/DECEMBER 2019 CORRESPONDENCE RECEIVED

- a) **Mud on The Lane, Tebworth.** A resident has raised concerns about The Lane being very muddy, specifically alongside the road by the building at Lane Farm. Cllr Parry has spoken to the site manager.
- b) **Large Crane at Trinity Hall Farm.** A resident has notified the PC about a large crane at Trinity Hall Farm. The crane is visible from houses along Wingfield Road. She asked if a planning application had been submitted for the crane and if the land was Green Belt. Investigations showed that the land is Green Belt and planning permission is not required as the crane is not a permanent fixture. The site manager will be invited to the January meeting. **PP**
- c) **CBC: Town and Parish Council Conference.** Will be held on Wednesday, January 22nd, 2020, 6pm-9pm at Priory House, Chicksands. Cllr Green will attend. **KG**
- d) **Highways England: A5 Works-Hockliffe.** Works are planned to start on December 5th for approximately two weeks, week nights between 8pm and 6am. Details in correspondence.
- e) **CPRE.**
- Fieldwork; Winter 2019 edition. In correspondence.
 - Countryside Voice; Winter 2019 edition. In correspondence.

10. CHALGRAVE COMMUNITY EMERGENCY PLAN

Volunteers went around checking on people during the water outage in December. «AddressBlock»

11. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1051	Greensand Trust	Donation to Richard Woolnough fund	30.00
1052	Phil Parry	Chairman's expenses 2019	79.00
1053	British Legion Poppy Appeal	Remembrance Day Wreath 2019	17.00
Total			126.00

- b) **Bank Statements; 05/12/2019**

- Current Account: £7,602.32
- Reserve account: £5,768.91

12. PRECEPT

After discussion **Cllr Parry proposed, seconded by Cllr Day** that the precept be raised by 2.4%. **All agreed.** The Band D annual Council Tax charge remains at £35.22. **Clerk**

13. HIGHWAYS ISSUES

- a) **Parking on the Corner of Saint Mary's Close** restricts visibility. Cllr Parry will keep putting notes on the offending cars. **PP**
- b) **Parking on Corner of Toddington Road and Wingfield Road.** This continues to be a problem, severely restricting visibility at this junction. The PC will look into installing double yellow lines at this location. **Clerk**
- c) **Verges on Lords Hill** near Tebworth Road have recently been cut and has left shredded tin cans etc. on the verges. The PC will ask for a litter pick. **Clerk**
- d) **Ditches on Tebworth Road** are very full of water after the recent rain.
- e) **Drain at Junction Wingfield Road and Toddington Road** is blocked so water is running across Toddington Road and down The Lane. This has been reported to HW as an emergency as the PC is concerned the water will turn to black ice should temperatures drop. Ongoing.

14. COMMITTEE REPORTS

a) Pond.

Cllr Day will contact Barbara Jackson in the New Year to plan a maintenance programme. **JD; BJ**

b) Planning

Applications

Application No.	Address	Proposed work	PC comments	CBC decision
19/01311	Lane Farm, The Lane, Tebworth	Demolition & replacement of existing farmhouse with 2 dwellings	Objects.	Granted
19/02791	Chalgrave Cottage, Church Lane, Chalgrave	Retrospective. Porch; 1 st floor window; addition of 1 st floor double doors; removal of chimney	Objects. Property has already been hugely extended. Annexe should remain as an annexe.	Granted
19/02342	Ivy Farm barns	Replacement of agricultural building to 3 dwellings, 1 ancillary accommodation, garages and vehicular access.	Object: concerned about access road; more development in Tebworth; request removal of permitted development rights should application be granted; development on ridge and furrow.	To be decided
19/02799	Land off Parkview Lane	Appearance of dwelling and landscaping	No future building on the 'garden' which was formerly agricultural land	Consultation period. To be decided
19/02386	The Old Vicarage, 1 Chalgrave Road, Tebworth	Replace fireplaces. Erection of boundary fence and metal gate	No objections	Consultation period. To be decided
19/03728	Buttercup Farm, Hockliffe Road, Tebworth	Demolition of garage & construction of a detached dwelling	Within conservation area. Does the proposal comply with CBC's infill policy?	To be decided
19/03654/PCB	St Mary's Close, Tebworth	Payphone Kiosk removal	No objections	Consultation period. To be decide
TCA/19/00443	3 Parkview Lane, Tebworth	To fell 2 trees and remove dead wood from 3 rd tree	No objections	Granted

19/03743	24A The Lane, Tebworth	Single storey rear extension	No objections	Consultation period. To be decided
19/04131	43 The Lane, Tebworth	Loft conversion and dormer windows	No objections	Consultation period. To be decided

c) **Speed Watch**

One carried out in December.

d) **Rights of Way (ROW)**

No report this month

e) **Website**

No report this month.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

Parish Assembly

16. DATE AND TIME OF NEXT MEETING

Tuesday, January 21st, 2020 at 7.30pm.

Meeting closed at 20.50

Signed by Chairman..... Date.....