

CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH
CLERK TO THE COUNCIL
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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

In order to comply with Government requirements in response to the COVID-19 pandemic Chalgrave Parish Council will hold electronic meetings via Zoom until further notice. The next meeting will be on **TUESDAY, JULY 21st, 2020** at 7.30pm

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JUNE 16th, 2020 MINUTES
9. POINTS RAISED from MAY/JUNE 2020 CORRESPONDENCE
10. JUNE/JULY 2020 CORRESPONDENCE RECEIVED
11. TO DISCUSS MAINTENANCE of ASSETS
12. EMERGENCY PLAN
13. ACCOUNTS-a) Cheques for Signature
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

Residents and press are welcome to access this meeting via Zoom Video Communications. This can be downloaded from <https://zoom.us>

Please contact Lesley Smith at chalgravepc@btinternet.com for the ID number and the password if you would like to join this meeting.

MINUTES of the remote meeting of Chalgrave Parish Council held on Tuesday, June 16th, 2020 at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Frances Masters; Cllr Phil Parry; Cllr Peter Warburton; Lesley Smith-Clerk; The Rev Linda Washington.

Public present: 0

Committees

Planning	Cllr Levy-Chair 07931408697		
Rights of Way	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
Website	Cllr Warburton 07941624419		
Speed Watch	Mike Wells-Chair 877098	Cllr Levy 07931408697	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

Groups

Pond	Barbara Jackson 07960445492	Cllr Day 875921
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1. APOLOGIES FOR ABSENCE

None.

2. MINUTES OF MAY 19th, 2020 MEETING

The minutes of the May 19th, 2020 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

- a) Cllr Masters; her husband is chairman of the Memorial Hall Committee: Item 7f)
- b) Cllr Levy is Secretary to Chalgrave Sports Club and her husband is the treasurer: Item 7g)
- c) Cllr Parry is Chairman of Chalgrave Sports Club: Item 7g)

4. POLICE MATTERS

- a) **Crime Figures.** One crime reported in April: theft from a motor vehicle on Toddington Road, Tebworth. No crimes reported in May
- b) **PC Konopka** has sent apologies for the May meeting.
- c) **Toddington Station.** A 2nd officer is to be allocated to the station.

5. CHURCH REPORT by the Rev Linda Washington

- a) **Response to Corona Virus.** The church is still closed but we are taking gentle steps forward to open soon for individual private prayer. Please contact either Rev Linda or Rev Nigel Washington. However the minister is not yet allowed to lead formal prayers or services.
- b) **Current Plans.** We hope to open once, maybe twice, a week for an hour or so. Times will be published on the noticeboard, web site and Facebook page. If people have been self-isolating they may prefer to go into the church at a separate time from other visitors. Please get in touch so we can help.
- c) **Funerals.** Small funerals with limited numbers of people attending can now be held in church.
- d) **Online Services** are held regularly. Everybody is welcome.
 - i. **Weekly pre-recorded service** is released each Sunday and is available to watch all week via the Chalgrave Church website, the Chalgrave Church page on 'A Church Near You' or the church Facebook page.
 - ii. **'The Upper Room' live service** is held on Zoom: 9am each Sunday. Led by members from the Quintet of churches.
 - iii. **Morning Prayer** via Zoom: 9.30am each Tuesday.

- iv. Virtual Church Coffee Morning via Zoom, 10.30am on Tuesday mornings. (time may occasionally change).
- e) **800 Year Celebration.** Tentative arrangements are being made for the celebrations to be held on September 13th, 2020
- f) **Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com; nwashy2@gmail.com

6. REPORT FROM WARD COUNCILLOR VERSALLION

- a) **No report** this month from Cllr Versallion.
- b) **Ward Cllr Grant Scheme Extension.** Some months ago Ward Cllrs were allocated £2,000 to help local groups in their wards. Any grant given has to be match funded. The additional £1,000 they've recently been allocated does not require match funding.

7. MATTERS ARISING FROM MAY 19th, 2020 MINUTES

- a) **Fly Tipping.**
 - i. **CCTV Signs.** Two signs have recently been erected in Tilsworth. The PC asked CBC for identical signs at popular fly tipping spots in the parish. CBC has agreed to put 3 signs up, 2 on Chalgrave Road and 1 on Tebworth Road. Ongoing.
 - ii. **Roving Camera.** Cllr Masters said that once the signs are up CBC will come out with a roving camera. The PC would not be informed when this would happen or of the location.
 - iii. **Dummy Cameras.** CBC has responded to Cllr Green's query saying that fake cameras are not illegal but do need to comply with the procedures set out for the use of real CCTV cameras.
- b) **Swift Boxes.** Roger Fenwick has installed the three boxes at the Memorial Hall. The PC has sent thanks to Roger.
- c) **Defibrillator.** Cllr Green will ask Barbara Jackson if the cabinet light is working now. **KG**
- d) **Rural Pubs.** Andrew Selous MP has replied to a letter from the PC which expressed concern about the survival of public houses, particularly rural ones. Mr Selous contacted the Department of Health and Social Care and its response is in correspondence.
- e) **Tebworth Pond.**
 - i. Cllr Day is still waiting to hear from the newt specialist.
 - ii. **Recent Work.** Cllr Day, thanked Barbara Jackson and Lesley Smith for painting the railings recently. She also thanked John Parker for coppicing the willow by the road. She has tried out the new rake on the pond weed.
 - iii. Moorhens are nesting on the pond at the moment. However work can be carried out soon now that up to 6 people can meet outdoors. Volunteers welcome.
 - iv. Cllr Green is concerned about the pond by Lane Farm. It is a breeding pond for frogs and toads but appears to be filling with builders' waste. Cllr Parry will speak to the site manager. **PP**
- f) **Memorial Hall Grant 2020.** The PC agreed a grant of £825 at May's PC meeting, an increase of 50% on the recommended amount for 2020. However the hall has recently been awarded a £10,000 grant from CBC. Roger Masters, Chairman of the Hall Committee, has asked the PC to hold back the extra 50% for now and he will come back to the PC later in the year if the hall needs it.
- g) **Chalgrave Sports Club Grant 2020.** The PC has received a letter of thanks from the treasurer of the Sports Club for this year's grant. He also informed the PC that the club has applied for a grant from CBC and he will keep the PC informed of the result.

8. POINTS RAISED on APRIL/MAY 2020 CORRESPONDENCE

- a) **Marie Curie.** Request for donation to be considered later this year.
- b) **Chalgrave Sports Club.** Cllr Day asked if the club could receive a grant from the Sports England Community Emergency Fund.

9. MAY/JUNE 2020 CORRESPONDENCE RECEIVED

- a) **Bonfire-June 14th, 2020.** Cllr Parry received several texts complaining about a large bonfire in Tebworth burning illegal materials. He has spoken to the people responsible and has been assured that this will not happen again.

- b) **Allotments.** A resident recently asked if there is any provision for allotments in the parish. The clerk responded, saying the PC has no available land for such a scheme. However Tilsworth may have some vacant plots.
- c) **CBC: Local Plan-Submission of New Evidence.** CBC has submitted the new evidence to the Inspectors. The evidence is available on the CBC website.
- d) **London Green Belt Council:Local Plans, Housing and the Green Belt.** Elmbridge Borough Council recently wrote letters to the Secretary of State for Housing, Communities and Local Government concerning releasing Green Belt land for housing. Letters in correspondence.
- e) **NALC: New Model Code of Conduct.** Consultation running from June 6th-August 17th, 2020. Details in correspondence
- f) **BATPC Meeting May 2020.** Report in correspondence.

10. MILLENNIUM and COMMUNITY AWARDS

The PC has received nominations.

11. CHALGRAVE COMMUNITY EMERGENCY PLAN

No updates this month.

12. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1064	N/A	VOID	0.00
1065	Chalgrave Church	Grant 2020	557.50
1066	Chalgrave Sports Club	Grant 2020	557.50
1067	Chalgrave Senior Citizens Committee	Grant 2020	375.00
1068	David Hyde	Internal audit fee	46.10
1069	N/A	VOID	0.00
1070	Chalgrave Memorial Hall Committee	Grant 2020	550.00
1071	Community Heartbeat Trust	Emergency Telephone System-Yrs 2,3 & 4	360.00
Total			2446.10

- b) **Bank Statements; 05/06/2020**

- i. Current Account: £12,713.71
- ii. Reserve account: £5,779.67

13. HIGHWAYS ISSUES

- a) **Issues to Report to HW**

- i. **Manhole Cover; Saint Mary's Close.** The cover stands proud of the ground on the corner of Saint Mary's Close and the cement surrounding it is cracked and broken. Report to HW. **Clerk**
- ii. **Road Traffic Accident at 1 Home Farm.** The 20mph has not been put back up. Contact HW. **Clerk**
- iii. **Warning Sign at Pond Farm.** The sign is at an angle and hidden in the hedge. Cllr Parry will speak to the landowner. **Clerk**
- iv. **Speed Sign on Hockliffe Road.** Follow up request for a new sign. **Clerk**
- v. **Flooding on Corner opposite the Queen's Head, Tebworth.** Request further investigation. **Clerk**
- b) **Parking on Corner of Toddington Road and Wingfield Road.** Parking restrictions to be installed. Ongoing.
- c) **Damaged Road Surface.** Cllr Levy previously reported an area of damaged road surface between 2 Tebworth Road and Heath Farm, Tebworth Road. Follow up with HW. **Clerk**
- d) **Pothole** at the end of Wingfield Road has been repaired.

14. COMMITTEE REPORTS

a) Planning

i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
19/03654/PCB	St Mary's Close, Tebworth	Payphone Kiosk removal	No objections	Not proceeded with
20/01246/LDCE	Annexe at 102 Tebworth Road, Wingfield	Lawful Development Certificate Existing: existing residential use of garage building	No objections	To be decided
20/01561	The Cottage, Trinity Hall Farm, Hockliffe	Part 2-storey & part 1-storey rear & side extension	No objections	To be decided
20/00982	The Plough, Wingfield	Reinforcement of existing barn roof structure.	No objections	Consultation period. To be decided
20/01791	The Paddocks, Wingfield Road, Tebworth	i. Change of use of professional golf coaching studio (restricted use) to professional golf coaching studio use under class D2 (assembly & leisure) ii. Change of use of outbuilding housing kennels to workshop & storage unit for golf club building.	Restrictions applied to a previous application in 2015 to continue.	Consultation period. To be decided

b) Rights of Way (ROW)

- i. No Cycling Marker Signs are currently out of stock but more are due soon.
- ii. ROW 22 from Heath Farm, Tebworth Road to Chalgrave Golf Club has not been cut for a while. Cllr Green will send the details to Cllr Levy who will check it out very soon. **KG; DL**
- iii. Greenway, Tebworth. A cow has broken the gate at the end of the Greenway and is awaiting repair. Ongoing.
- iv. Heritage Trail. Information about the Trail is going on a phone app and will be published soon. Ongoing.
- v. ROW Map. Cllr Green is obtaining quotes for printing the new map. Progressing. **KG**
- vi. Bench at Corner of Hill Close. This is now propped up but needs replacing. Cllr Green will put together a proposal for the July meeting.
- vii. Cycling on ROW. Cllr Warburton asked if this was permitted. Cllr Green replied that it isn't but walking with a cycle is alright. Cllr Levy asked about putting up 'No cycling' signs.

c) Speed Watch

Speed Watch is suspended for the foreseeable future due to Covid-19 restrictions.

d) Website

The PC has no objections to Cllr Warburton's personal assistant updating the chalgrave.org website.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

None at the moment.

16. DATE AND TIME OF NEXT MEETING

Tuesday, July 21st, 2020 at 7.30pm.

Meeting closed at 20.40

Signed by Chairman..... Date.....

