

CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH
CLERK TO THE COUNCIL
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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

In order to comply with Government requirements in response to the COVID-19 pandemic Chalgrave Parish Council will hold electronic meetings via Zoom until further notice. The next meeting will be on **TUESDAY, SEPTEMBER 15th, 2020** at 7.30pm

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JULY 21st, 2020 MINUTES
9. POINTS RAISED from JUNE/JULY 2020 CORRESPONDENCE
10. JULY/AUGUST/SEPTEMBER 2020 CORRESPONDENCE RECEIVED
11. MILLENNIUM and COMMUNITY AWARDS
12. TO DISCUSS ANNUAL MAINTENANCE of ASSETS
13. EMERGENCY PLAN
14. ACCOUNTS-a) Cheques for Signature
15. HIGHWAYS ISSUES
16. COMMITTEE REPORTS
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

Residents and press are welcome to access this meeting via Zoom Video Communications. This can be downloaded from <https://zoom.us>

Please contact Lesley Smith at chalgravepc@btinternet.com for the ID number and the password if you would like to join this meeting.

MINUTES of the remote meeting of Chalgrave Parish Council held on Tuesday, July 21st, 2020 at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk; Ward Cllr Mark Versallion; The Rev Linda Washington.

Public present: 1

Committees

Planning	Cllr Levy-Chair	07931408697			
Rights of Way	Cllr Green-Chair	874107	Cllr Levy	07931408697	Cllr Warburton 07941624419
Website	Cllr Warburton	07941624419			
Speed Watch	Mike Wells-Chair	877098	Cllr Levy	07931408697	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

Groups

Pond	Barbara Jackson	07960445492	Cllr Day	875921
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1. APOLOGIES FOR ABSENCE

Cllr K Ludgate.

2. MINUTES OF June 16th, 2020 MEETING

The minutes of the June 16th, 2020 meeting were amended, approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

- a) Cllr Levy is Secretary to Chalgrave Sports Club and her husband is the treasurer: Item 7e)
- b) Cllr Parry is Chairman of Chalgrave Sports Club: Item 7e)
- c) Cllrs Day and Masters are on the editorial team for The Chalgrave News: Item 7d) iv

4. POLICE MATTERS

- a) **Crime Figures.** One crime reported in June: June 6th, 2020 Other damage to a motor vehicle, Toddington Road, Tebworth.
- b) **Police and Crime Commissioner Election** is due to take place in May 2021. The PC has received information from Festus Akinbusoye, Conservative candidate for the post. In correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION

- a) **CBC: Effect of Covid-19.** Staffing levels at CBC were not too badly affected although some staff are still self-isolating and Social Services have been busy. The pandemic has increased appreciation of Social Services and teachers because of home schooling.
- b) **Highways England.** The A5 is gradually being de-trunked. Buckinghamshire County Council has withdrawn its objection to using the A505 as an alternative route for HGVs. It is CBC's responsibility to find the money to implement the scheme.
- c) **Lords Hill Roundabout.** The B5120 is still closed both ways from the roundabout into and out of Houghton Regis. Highways England (HE) has agreed to look again at the problem with the lane markings at the roundabout. Cllr Versallion and Cllr Parry are meeting with HE at the roundabout on August 13th, 2020. Toddington PC is also concerned about it and its ward cllr may attend this meeting.
- d) **Fly Tipping.** The PC informed Cllr Versallion that CBC had put up 'CCTV may be in operation' signs at three fly tipping hotspots in the parish. He said that signs were effective and to let him know of any fly tipping incidents in the parish.
- e) **Planning Application for The Stables and Greenacres, Little Billington-CB/20/01719/REG3.** CBC has received an application for 77 caravans for Gypsies and Travellers, 65 static and 12 tourers. CBC previously removed about 50 unauthorised caravans. The site is already approved for 46 but this application will push the number up to approximately 90. The Village Focus Group, which includes Billington, Stanbridge and Tilsworth parishes has begun a campaign which it would like Chalgrave PC to contribute to.

- f) **Solar Farm, Tilsworth.** A pre-application, CB/20/01795/SCN, has been submitted for a 65-acre solar farm north of Tilsworth. Cllr Versallion said it would have a significant effect on traffic in the area.
- g) **Boundary Commission** is reviewing Central Bedfordshire to make sure ward councillors will represent about the same number of electors i.e. 3,000 +/- 10%. Cllr Versallion has argued to keep rural wards as rural wards. Chalgrave Parish will remain in Heath and Reach Ward and no parish boundaries are being changed.

6. CHURCH REPORT by the Rev Linda Washington

- a) **Response to Corona Virus.** The church has been closed since mid-March. There have been no services, christenings or weddings. One graveyard funeral has been conducted.
- b) **Online Services** are held each Sunday with prayers and readings. To find out more and how to join in go to the Church website and Facebook page.
- c) **Services in the Church Grounds.** Services lasting about 45 minutes have been held for the past four weeks and include listening to some hymns, readings and prayers. Prayers for specific people are included. Services begin on Sundays at 10.30am. People bring their own fold up chair and drink.
- d) **Private Prayer.** The church is open for private prayer on Thursdays.
- e) **800 Year Celebration.** After much deliberation arrangements are being made for celebrations, albeit on a smaller scale than originally planned, to be held on September 13th, 2020. There will be the first wedding of the year at the church on September 12th. This is assuming it will be safe to do so. More details nearer the time.
- f) **Annual Parochial Council Meeting** should have been held in April but might be held now after one of the open-air services.
- g) **Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com; nwashy2@gmail.com

7. MATTERS ARISING FROM JUNE 16th, 2020 MINUTES

- a) **Fly Tipping: CCTV Signs,** 2 on Chalgrave Road and 1 on Tebworth Road, have been put up by CBC.
- b) **Defibrillator.** The light is working now. The problem was due to the new bulb not being fitted correctly.
- c) **Tebworth Pond.**
 - i. Cllr Day is still waiting to hear from the newt specialist. She will follow up. **JD**
 - ii. PC members and volunteers held a meeting at the pond on Sunday July 19th to discuss maintenance of the pond. At the moment a family of moorhens are nesting on the pond. However some work can be carried out on the ground nearest the road in two weeks' time. Volunteers welcome.
 - iii. It was suggested that 4 pairs of waders be purchased for volunteers to use when clearing out the pond weed. Investigate prices etc. **Clerk**
 - iv. An update will be put in the next edition of the Chalgrave News. **JD; FM**
- d) **Pond by Lane Farm.** Cllr Green had previously expressed concern about the pond as it is a breeding pond for frogs and toads but appears to be filling with builders' waste. Cllr Parry has spoken to the site manager who said he will clear it out, clean it up and restore the drainage pipe. Ongoing.
- e) **Chalgrave Sports Club Grant 2020.** The club has received a grant from CBC so the Treasurer has refunded the extra 50% that the PC awarded to the club for 2020. The PC has received a cheque for £185.83.
- f) **Marie Curie.** Request for donation to be considered in November 2020.
- g) **Bonfire-June 14th, 2020.** Cllr Parry had previously received several texts complaining about a large bonfire in Tebworth burning illegal materials. There have been two bonfires since then. Only wood was burned and did not cause a problem.
- h) **Millennium and Community Awards.** The PC has received nominations for the Community Award. The PC discussed whether to defer the award until next year as the award cannot be given in public at the moment. Cllr Parry suggested keeping options open as an opportunity may still arise this year. On agenda for next PC meeting. **Clerk**
- i) **Allotments.** A resident previously asked if there is any provision for allotments in the parish. The clerk had responded, saying the PC has no available land for such a scheme. Cllr Green wondered whether people with large gardens might be willing to offer part to those that would like an allotment. The discussion then turned to the best way of providing information to the community. Ongoing.

8. POINTS RAISED on MAY/JUNE 2020 CORRESPONDENCE

No points raised.

9. JUNE/JULY 2020 CORRESPONDENCE RECEIVED

- a) **CBC-Draft Recommendations on the New Electoral Arrangements.** See 5g) above. Information in correspondence.

- b) **CPRE A6-M1 Link Road.** Request to join CPRE's campaign to stop the A6-M1 link road. The PC has written letters written to Grant Shapps MP, Minister for Transport, Hilary Chipping, Chief Exec, SEMLEP and Cllr James Jamieson, Leader CBC. Mr Shapps has sent a reply which is in correspondence.
- c) **CPRE-Regeneration of the Countryside Manifesto.** Information in correspondence.
- d) **CPRE-Oxford-Cambridge Arc.** CPRE is concerned about the lack of public awareness of the development proposals for the arc. Information in correspondence.
- e) **Local Plan.** CBC currently has a consultation on the Local Plan-additional evidence. Cllr Green has read through the documents and he and Cllr Parry will meet to discuss how to respond. Consultation ends August 12th, 2020. **KG; PP**
- f) **Bedfordshire Bugle.** July 2020 edition in correspondence.
- g) **CPRE: Bedfordshire Matters.** Summer 2020 magazine in correspondence.
- h) **Clerks and Councils Direct.** July 2020 magazine in correspondence.
- i) **Magpas-Flying High.** Spring/Summer 2020 magazine in correspondence.

10. **MAINTENANCE of ASSETS**

The PC provisionally agreed to an annual inspection of assets. On the September agenda.

Clerk

11. **CHALGRAVE COMMUNITY EMERGENCY PLAN**

No updates this month.

12. **ACCOUNTS**

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1072	Community Heartbeat	Annual fee 2020	120.00
1073	M W Agri	Grass cutting at Tebworth Pond	16.00
1074	Lesley Smith	Clerk's salary + expenses June/July 2020	617.38
		Total	753.38

- b) **Bank Statements; 03/07/2020**

- i. Current Account: £10,581.14
- ii. Reserve account: £5,779.72

13. **HIGHWAYS ISSUES**

- a) **Issues to Report to HW**

- i. **Manhole Cover; Saint Mary's Close.** The cover stands proud of the ground on the corner of Saint Mary's Close and the cement surrounding it is cracked and broken. CBC is not responsible for this matter but they have reported it to the appropriate authority. Ongoing.
- ii. **Road Traffic Accident at 1 Home Farm.** The 20mph has been replaced.
- iii. **Warning Sign at Pond Farm.** CBC has put up a new sign. Request made to CBC to remove the old sign. Ongoing.
- iv. **Speed Sign on Hockliffe Road.** Follow up request for a new sign. **Clerk**
- v. **Flooding on Corner opposite the Queen's Head, Tebworth.** Request further investigation. **Clerk**

- b) **Damaged Road Surface.** Cllr Levy previously reported an area of damaged road surface between 2 Tebworth Road and Heath Farm, Tebworth Road. Follow up again with HW. **Clerk**

- c) **Street Signs.** A Tebworth Road sign and a Chalgrave Road sign, both at the junctions with Lords Hill have been knocked over and damaged. Report to HW. **Clerk**

- d) **Lords Hill.** A chevron close to the junction of Lords Hill and Featherbed Lane has been knocked over. **Clerk**

- e) **Wild Flowers opposite the Queen's Head.** Cllr Green suggested planting wild flowers on the wide verge opposite the Queen's Head. Cllr Masters was concerned about the flowers obscuring visibility for traffic. Find out an appropriate person at CBC to discuss the proposal with. **Clerk**

14. **COMMITTEE REPORTS**

- a) **Planning**

- i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
20/01246/LDCE	Annexe, 102 Tebworth Road, Wingfield	Lawful Development Certificate Existing: existing residential use of garage building	No objections	To be decided

20/01561	The Cottage, Trinity Hall Farm, Hockliffe	Part 2-storey & part 1-storey rear & side extension	No objections	Refused. Site is in the Green Belt. Proposed extensions disproportionate to original dwelling
20/00982	The Plough, Wingfield	Reinforcement of existing barn roof structure.	No objections	Granted
20/01791	The Paddocks, Wingfield Road, Tebworth	i. Change of use of professional golf coaching studio (restricted use) to professional golf coaching studio use under class D2 (assembly & leisure) ii. Change of use of outbuilding housing kennels to workshop & storage unit for golf club building.	Restrictions applied to a previous application in 2015 to continue.	Consultation period. To be decided
20/02211	Ivy Farm Barns, Toddington Road, Tebworth	Variation of Condition 19 to CB/19/02342/FULL (Replacement of agricultural building to 3 dwellings, 1 ancillary accommodation, garages and vehicular access)	Concern about access road being so close to the bend at Ivy Farm	Consultation period. To be decided
TRE/20/00325	The Vicarage, 1 Chalgrave Road, Tebworth	Work to trees protected by Tree Preservation Orders	No objections	Consultation period. To be decided

b) Rights of Way (ROW)

- i. 'No Cycling' Signs are currently out of stock but more are due soon.
- ii. ROW 22 from Heath Farm, Tebworth Road to Chalgrave Golf Club has not been cut for a while. The CBC Footpaths Officer, Michelle Flynn, is dealing with this.
- iii. Heritage Trail. Information about the Trail is going on a phone app and will be published soon. Progressing.
- iv. ROW Map. Cllr Green has obtained quotes for printing the new map. 1,000 copies will cost £102 approximately. A pack of cardboard leaflet holders costs £7.40. Progressing. **KG**
- v. Bench at Corner of Hill Close. This is now propped up but needs repairing. Awaiting a quote for repair. Ongoing.
- vi. Stile. Cllr Green is trying to contact a landowner about a stile that is in bad condition on his land. Ongoing. **KG**
- vii. Cllr Green will try to obtain some Dog Fouling Signs. **KG**

c) Speed Watch

Speed Watch is suspended for the foreseeable future due to Covid-19 restrictions.

d) Website

Thanks to Cllr Warburton's personal assistant for helping with the chalgrave.org website.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

Millennium and Community Awards; Annual maintenance of assets.

16. DATE AND TIME OF NEXT MEETING

Tuesday, September 15th, 2020 at 7.30pm.

Meeting closed at 21.19

Signed by Chairman..... Date.....