

CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH
CLERK TO THE COUNCIL
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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

In order to comply with Government requirements in response to the COVID-19 pandemic Chalgrave Parish Council will hold electronic meetings via Zoom until further notice. The next meeting will be on **TUESDAY, NOVEMBER 17th, 2020** at 7.30pm

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM OCTOBER 20TH, 2020 MINUTES
9. POINTS RAISED from SEPTEMBER/OCTOBER 2020 CORRESPONDENCE
10. OCTOBER/NOVEMBER 2020 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN
12. ACCOUNTS-a) Cheques for Signature
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

Residents and press are welcome to access this meeting via Zoom Video Communications. This can be downloaded from <https://zoom.us>

Please contact Lesley Smith at chalgravepc@btinternet.com for the ID number and the password if you would like to join this meeting.

MINUTES of the remote meeting of Chalgrave Parish Council held on Tuesday, October 20th, 2020 at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk; The Rev Linda Washington.

Public present: 0

Committees

Planning	Cllr Levy-Chair 07931408697		
Rights of Way	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
Website	Cllr Warburton 07941624419		
Speed Watch	Mike Wells-Chair 877098	Cllr Levy 07931408697	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

Groups

Pond	Barbara Jackson 07960445492	Cllr Day 875921
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1. APOLOGIES FOR ABSENCE

Cllr K Ludgate.

2. MINUTES OF September 15th, 2020 MEETING

The minutes of the September 15th, 2020 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllrs Day and Masters are on the editorial team of The Chalgrave News.

4. POLICE MATTERS

- a) **Reported Crime.** One crime reported in September 2020: Theft of a motor vehicle, Wingfield Road September 23rd, 2020
- b) **Fly Tipping.** In order to tackle fly tipping across Bedfordshire the NFU Local Adviser has brought together enforcement officers from all 3 Bedfordshire councils, along with a representative from the Rural Crime Team to form the pan-Beds fly-tipping group. Information in correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION

No report this month.

6. OPEN FORUM

Cllr Parry is on the Bedfordshire Association of Town and Parish Councils (BATPC) and he represents them at the London Luton Airport Consultative Committee. He has put information about proposed changes relating to Luton Airport in correspondence.

7. MATTERS ARISING FROM SEPTEMBER 15th, 2020 MINUTES

- a) **Lords Hill Roundabout.** Highways England has agreed to review changes without awaiting the RSA4 survey. However there have been delays due to further research. HE is also looking at all three roundabouts on the A5-M1 link road. Ongoing.
- b) **Fly Tipping: CCTV Signs.** No longer considered by the PC now that the pan-Beds fly-tipping group has been formed-see 4b) above
- c) **CBC Local Plan.** The Inspector's report is in correspondence.
- d) **Flooding on Corner opposite the Queen's Head, Tebworth.** CBC has written to the residents of Holly Tree Cottage and Buttercup Farm as some of the drainage pipes run through their land. Ongoing.
- e) **Ministry of Housing, Communities & Local Government: Planning Policy Reform.** The government is holding a consultation on the reform of the planning process. Consultation ends on October 29th, 2020. Cllr Parry will respond on behalf of the PC.

PP; LS

- f) **Maintenance of Assets; Quotes.** The PC is waiting for quotes for repairing and refreshing the bus shelters, notice boards and benches. Ongoing.
- g) **Festival of Britain Tebworth Sign.** One of the upright posts has been damaged which has caused the sign to bend. Signs of the Times (SOTT) has offered to remove the sign and repair any damage caused to it. Progressing.
- h) **Boundary Sign.** The Wingfield boundary sign has been damaged at the bottom right-hand side corner. SOTT is seeing if they can repair the damage. Ongoing.
- i) **Cleaning Road Signs.** Cllr Parry will carry this out in the coming months. Ongoing. **PP**

8. POINTS RAISED on AUGUST/SEPTEMBER 2020 CORRESPONDENCE

Two points raised:

- The PC should respond to the government's Planning White Paper consultation-see 7e)
- GDPR and storage of data.

9. SEPTEMBER/OCTOBER 2020 CORRESPONDENCE RECEIVED

- a) **Villages Focus Group.** Request to support Andrew Selous MP in his efforts to change planning law regarding Gypsy and Traveller sites. In correspondence.
- b) **London Green Belt Council.** Minutes of Zoom Meeting held on September 30th, 2020. In correspondence.
- c) **CBC: Carbon Neutral Sustainability Plan.** Information in correspondence.
- d) **CBC: Winter Waste Collections.** Garden waste collections will be suspended from December 7th, 2020 until March 1st, 2021.
- e) **Local Electricity Bill: Update.** A well-attended Adjournment Debate on the proposed Bill was held in the House of Commons on October 14th, 2020. In April 2020 Chalgrave PC asked Andrew Selous MP to support the Bill. Information in correspondence.
- f) **CBC: Countryside Sites Survey.** Information in correspondence.
- g) **Parking on Grass Verges.** The PC received a complaint from a resident about people parking on the grass verge near his house. The clerk responded saying that it is not an offence unless it causes an obstruction such as physically preventing someone from exiting their drive.
- h) **Local Council Administration-12th Edition** now on sale at discounted price of £119.99.

10. CHURCH REPORT by the Rev Linda Washington

- a) **Church Services.** Weekly services are now held inside the church at 9.30am.
- b) **800 Year Celebration Picnic** took place on September 13th, 2020.
- c) **Annual Parochial Council Meeting** will be held on Sunday, October 25th, 2020 at 3pm, following a short service of Public Worship at 2.30pm.
- d) **Services.**
 - i. **In Loving Memory Service** will be held on November 1st at 2.30pm.
 - ii. **Remembrance Service.** There are no specific plans at the moment. Chalgrave Sports Club will lay a wreath at the Memorial Hall. Cllr Parry suggested having a short service at the hall reading out the names, followed by a minute's silence; music uploaded onto his phone. Attendees would be from the Sports Club, Memorial Hall, British Legion and the PC. The PC **agreed** to buy a wreath to lay. Cllr Parry will contact the Chairman of the Memorial Hall Committee about laying their wreath and holding the service. Cllr Parry will liaise with The Rev Linda. **PP**
 - iii. **Christmas Services.**
 - Carols by Candlelight-December 19th, 2020 at 7pm
 - Crib Service-December 24th at 3pm
 - Midnight Mass-December 24th at 11.15pm
- e) **Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com; nwashy2@gmail.com

11. CHALGRAVE COMMUNITY EMERGENCY PLAN

The contact numbers for the Emergency Plan Team are in the Chalgrave News.

12. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
1080	M W Agri	Grass cutting at Tebworth Pond: Septembe 2020	28.80
1081	CPRE	Annual subscription	36.00
1082	Lesley Smith	Tebworth Pond: Gate installation & garden tools	807.98
		Total	871.78

- b) **Bank Statements; 05/10/2020**

- i. Current Account: £9,434.38
- ii. Reserve account: £5,779.86

13. TEBWORTH POND

- a) **The gate** which gives access to the back of the pond has been installed.
- b) Most of the **pond weed** pulled out of the pond has been removed and some has been left in bags by the gate ready to be collected.
- c) **Hedge.** Cllr Day will arrange for the hedges to be cut. **JD**
- d) **Newt Specialist.** Cllr Day had a site meeting with the specialist at the end of September. He is not keen on encouraging Gret Crested Newts to Tebworth Pond because of run-off from the road. However he would support anyone who would be interested in making a wildlife pond in their garden.

14. HIGHWAYS ISSUES

- a) **Wild Flowers opposite the Queen's Head.** Cllr Green previously suggested planting wild flowers on the wide verge opposite the Queen's Head. Cllrs Parry and Green and the clerk had a site meeting with Steve Halton-Senior Countryside Officer at CBC. Cllr Parry is not keen on the idea because of the continuous maintenance involved. Cllr Green will contact Steve Halton to find out what the PC's commitments would be. Cllr Masters expressed concern about visibility to traffic being restricted. Ongoing. **KG**
- b) **Trees opposite 72 Wingfield Road.** Following a complaint from a parishioner about lack of visibility on the bend Cllrs Parry, Warburton and Ludgate met at the site to see what can be done to improve visibility. Cllr Warburton said that there were three elements to the issue; parked cars, speeding traffic and overhanging trees. It is hoped that the latter can be cut back as far as possible although speeding is more of an issue. The parishioner is willing to help maintain that area. Cllr Warburton will investigate further and liaise with the parishioner. **PW**
- c) **Issues Previously Reported to HW**
- i. **Manhole Cover; Saint Mary's Close.** Repaired.
 - ii. **Warning Sign at Pond Farm.** Completed
 - iii. **Speed Sign on Hockliffe Road.** Follow up again request for a new sign. Ongoing. **Clerk**
- d) **Damaged Road Surface** between 2 Tebworth Road and Lords Hill is due to be resurfaced on October 29th (NB. Rescheduled since PC meeting to November 16th). Report gully outside 2 Tebworth Road again to CBC. **Clerk**
- e) **Lords Hill.** A damaged chevron close to the junction of Lords Hill and Featherbed Lane has been replaced.
- f) **Driveway between Nos 78 & 80 Wingfield Road.** Cllr Parry has reported the poor condition of the driveway to HW. The issue has been passed on to CBC Housing as #80 is council owned. Ongoing.
- g) **Yellow Lines on Wingfield Road.** No date for installation yet. Ongoing.
- h) **Thorn Turn Tidy Tip.** Cllr Green said he could not get an appointment. Cllr Day replied that there are technical issues there at the moment. Cllr Parry suggested trying Clipstone Tidy Tip in Leighton Buzzard.

15. COMMITTEE REPORTS

- a) **Planning**

- i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
20/01246/LDCE	Annexe, 102 Tebworth	Lawful Development Certificate Existing: existing residential use of garage building	No objections	To be decided

	Road, Wingfield			
20/01791	The Paddocks, Wingfield Road, Tebworth	i. Change of use of professional golf coaching studio (restricted use) to professional golf coaching studio use under class D2 (assembly & leisure) ii. Change of use of outbuilding housing kennels to workshop & storage unit for golf club building.	Restrictions applied to a previous application in 2015 to continue.	Granted
20/02211	Ivy Farm Barns, Toddington Road, Tebworth	Variation of Condition 19 to CB/19/02342/FULL (Replacement of agricultural building to 3 dwellings, 1 ancillary accommodation, garages and vehicular access)	Concern about access road being so close to the bend at Ivy Farm	Consultation period. To be decided
20/02852	Trinity Hall Barns, Watling Street, Hockliffe *	Change of use of agricultural buildings to commercial offices (B1) and reinstatement of collapsed section	No objections	Consultation period. To be decided
TRE/20/00325	The Vicarage, 1 Chalgrave Road, Tebworth	Work to trees protected by Tree Preservation Orders	No objections	Granted
20/02070	Church Cottage, Church Lane, Chalgrave	Replacement garage (part retrospective)	Object. Much bigger footprint; GB; property already extensively extended	Refused

- ii. Chalgrave Manor Farm-Proposed Solar Farm. Awaiting full planning application. The PC will submit a response.
- iii. Queen's Head Pub. With reference to the new structure at the front of the Queen's Head CBC has advised that it is taking a relaxed view of this and similar structures at hospitality venues in response to social distancing requirements. Once the restrictions are lifted CBC will review the situation.

b) Rights of Way (ROW)

- i. ROW Map. Maps are available in both parish pubs and Hockliffe Post Office.
- ii. Kissing Gates will eventually be installed on land alongside Toddington Road.

c) Speed Watch

Hopefully there will be a Speed Watch in the next few weeks.

d) Website

Some new items have been added to the chalgrave.org website.

16. ITEMS FOR INCLUSION ON NEXT AGENDA

None at present.

17. DATE AND TIME OF NEXT MEETING

Tuesday, November 17th, 2020 at 7.30pm.

Meeting closed at 20.55

Signed by Chairman..... Date.....