

# CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH  
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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

In order to comply with Government requirements in response to the COVID-19 pandemic Chalgrave Parish Council will hold electronic meetings via Zoom until further notice. The next meeting will be on **TUESDAY, JANUARY 19<sup>th</sup>, 2021** at 7.30pm

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM DECEMBER 15<sup>TH</sup>, 2020 MINUTES
9. POINTS RAISED from NOVEMBER/DECEMBER 2020 CORRESPONDENCE
10. DECEMBER 2020/JANUARY 2021 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN
12. ACCOUNTS-a) Cheques for Signature
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

Residents and press are welcome to access this meeting via Zoom Video Communications. This can be downloaded from <https://zoom.us>

Please contact Lesley Smith at [chalgravepc@btinternet.com](mailto:chalgravepc@btinternet.com) for the ID number and the password if you would like to join this meeting.

**MINUTES** of the remote meeting of Chalgrave Parish Council held on Tuesday, December 19<sup>th</sup>, 2020 at 7.30pm.

**Present:** Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr K Ludgate; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk; The Rev Linda Washington.

**Public present:** 0

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	07931408697			
<b>Rights of Way</b>	Cllr Green-Chair	874107	Cllr Levy	07931408697	Cllr Warburton 07941624419
<b>Website</b>	Cllr Warburton	07941624419			
<b>Speed Watch</b>	Mike Wells-Chair	877098	Cllr Levy	07931408697	

#### **Responsibilities**

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

#### **Groups**

<b>Pond</b>	Barbara Jackson	07960445492	Cllr Day	875921
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#### **1. APOLOGIES FOR ABSENCE**

Ward Cllr Mark Versallion.

#### **2. MINUTES OF November 17<sup>th</sup>, 2020 MEETING**

The minutes of the November 17<sup>th</sup>, 2020 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

Cllrs Day and Masters are on the editorial team of The Chalgrave News.

#### **4. POLICE MATTERS**

**Reported Crime.** No crimes were reported in November 2020.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. MATTERS ARISING FROM NOVEMBER 17<sup>th</sup>, 2020 MINUTES**

- a) **Lords Hill Roundabout.** Two Highways England vans were observing the traffic today. Ongoing.
- b) **Flooding on Corner opposite the Queen's Head, Tebworth.**
- Heathcote Farm recently cleared the ditch alongside Hockliffe Road. This released a lot of water onto the road.
  - CBC has notified the PC that the resident of Holly Cottage has carried out the work on the drainage pipe that crosses his land and he has contacted the Drainage Engineer at CBC. Both have agreed that more is needed to be done about the flooding on this corner. Ongoing.
- c) **Maintenance of Assets; Quotes.** All work is completed apart from the bench at the corner of Wingfield Road. This will be done once the weather improves.
- d) **Festival of Britain Tebworth Sign.** Signs of the Times (SOTT) has removed the damaged sign and is repairing it. One of the upright posts has also been damaged and needs replacing. The PC has received a quote of £725 to remove both posts and replace them with wooden ones. Progressing.
- e) **Boundary Sign.** The Wingfield boundary sign has been damaged at the bottom right-hand side corner. The PC has asked SOTT to repair the damage. Progressing.
- f) **Parking on Grass Verge.** Contact CBC to find out if it has a policy about parking on grass verges and pavements.

**PP; Clerk**

**g) Tebworth Pond**

- i. Cllr Day will draft a leaflet asking if anyone is interested in creating a wildlife pond in their garden. Leaflets to be printed and distributed in the Chalgrave News. **JD**
- ii. Cllr Parry is concerned about the water level in the pond and the possibility of it overflowing if there is a lot of rain.

**h) Wild Flowers opposite the Queen's Head.** The PC decided to drop this idea because of the work that would be involved maintaining the area.

**7. POINTS RAISED on OCTOBER/NOVEMBER 2020 CORRESPONDENCE**

No points raised for discussion this month.

**8. NOVEMBER/DECEMBER 2020 CORRESPONDENCE RECEIVED**

- a) **Gov.uk.** Advice on making Covid-19 Christmas bubbles. In correspondence.
- b) **London Green Belt Council.** December 2020 newsletter in correspondence.
- c) **The Pyramid Schools Trust.** Proposed changes to admissions arrangements for 2022/23. In correspondence.
- d) **CPRE:**
  - i. Fieldwork; Winter 2020 magazine in correspondence.
  - ii. Countryside Voices; Autumn/Winter 2020 magazine in correspondence.

**9. CHALGRAVE COMMUNITY EMERGENCY PLAN**

A note will be distributed to households about the possibility of entering a higher tier. To include contact numbers for the Emergency Plan Team. **DL; PP**

**10. ACCOUNTS**

a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1086	Phil Parry	Chairman's expenses 2020	81.00
1087	Steven Francis	Street furniture repair and maintenance	1,094.00
1088	NOAH Enterprise	Annual charity donation	100.00
		<b>Total</b>	<b>1,275.00</b>

b) **Annual Donation to Charity.** The PC **unanimously agreed** to give a one-off donation to the local homeless charity, NOAH Enterprise. **Clerk**

c) **Paid In.** Ward Councillor grant of £576.00 for Tebworth Pond maintenance.

d) **Bank Statements; 04/12/2020**

- i. Current Account: £8,615.49
- ii. Reserve account: £5,779.96

**11. BUDGET 2021/22**

The PC **agreed** to keep the precept at £7,527, the same as the previous year.

The tax base for Chalgrave has decreased from 214 to 213 so the Band D charge will increase by 0.5% from £35.22 to £35.38 per annum. **Clerk**

**12. HIGHWAYS ISSUES**

a) **Damaged Road Surface.** The road surface between Heath Farm, Tebworth Road and Lords Hill was resurfaced on November 16<sup>th</sup> but Cllrs Warburton and Levy said the standard of work was poor. Cllrs Parry and Warburton had a site meeting with CBC's Streetworks Manager. He explained that the road had been re-dressed not resurfaced.

b) **Parkview Lane.** A large quantity of water collected at the junction of Parkview Lane and Wingfield Road during the recent heavy rain. Cllr Parry commented that the gully at the junction of Parkview Lane and Wingfield Road needs jetting out. Clerk to look back through the records about previous issues with drainage at this location. **Clerk**

c) **Drains.** A drain near Willow Tree Farm, The Lane is blocked. Report to HW. **Clerk**

d) **Trees opposite 72 Wingfield Road.** Cllr Warburton will arrange a working party in the spring to cut back the growth. Ongoing. **PW**

- e) **Driveway between Nos 78 & 80 Wingfield Road** is in poor condition It is due to be resurfaced in the spring. Ongoing.
- f) **Yellow Lines on Wingfield Road.** No date for installation yet. Ongoing.
- g) **Street Signs.** The Chalgrave Road sign and the Tebworth Road sign at the junctions with Lords Hill were knocked over some time ago. The Tebworth Road sign has been rectified. Chalgrave Road sign is still to be done. Ongoing.
- h) **Mud on The Lane, Tebworth.**
- i) The PC has received a complaint about mud on The Lane. Cllr Parry will speak to the farmers using The Lane. **PP**
- j) Cllr Green said that the verges down The Lane had been cut by the CBC contractors today and they had made a mess. Cllr Parry will investigate. **PP**
- k) **Patching: The Lane, Tebworth.** HW has scheduled patching work on The Lane between 15-18 February 2021.

### 13. **CHALGRAVE CHURCH REPORT by the Rev Linda Washington**

- a) **Christmas Cards** listing the Christmas services are being delivered to all households in Chalgrave.
- b) **Services.**
- i. Recorded services are being prepared.
  - ii. **Christmas Services.**
    - Carols by Candlelight-December 19<sup>th</sup>, 2020 at 7pm
    - Crib Service-December 24<sup>th</sup> at 2.30pm
    - Midnight Mass-December 24<sup>th</sup> at 11.15pm
  - iii. **Remembrance Service, November 8<sup>th</sup>, 2020.** A service was held at Chalgrave Church followed later by a small service was held at 12.30pm at Chalgrave Memorial Hall. The Memorial Hall Committee, Sports Club Committee and the Parish Council all laid wreaths.
- c) **Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; [revdchalgrave@gmail.com](mailto:revdchalgrave@gmail.com); [nwashy2@gmail.com](mailto:nwashy2@gmail.com)

### 14. **COMMITTEE REPORTS**

#### a) **Planning**

##### i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
20/01246/LDCE	Annexe, 102 Tebworth Road, Wingfield	Lawful Development Certificate Existing: existing residential use of garage building	No objections	To be decided
20/02211	Ivy Farm Barns, Toddington Road, Tebworth	Variation of Condition 19 to CB/19/02342/FULL (Replacement of agricultural building to 3 dwellings, 1 ancillary accommodation, garages and vehicular access)	Concern about access road being so close to the bend at Ivy Farm	Granted
20/02852	Trinity Hall Barns, Watling Street, Hockliffe	Change of use of agricultural buildings to commercial offices (B1) and reinstatement of collapsed section	No objections	To be decided
20/03856	<u>Chalgrave Manor Farm, Chalgrave</u>	Installation of Solar panels & inverter stations; Distribution Network Operator (DNO) building; erection of boundary fencing & CCTV cameras; connection to existing electricity grid; formation of temporary construction compound.	See below **	To be decided.
20/04009	<u>Upper Tithe Farm, Hockliffe Rd, Tebworth</u>	Part single, part two storey rear extension and front dormer window.	No objections	Consultation period. To be decided.

**\*\* Comments**

1. The large number of applications that have been submitted to provide and store green energy in this area.
2. Each application is considered individually by Central Bedfordshire Council Planning. CBC has no strategic plan in place for providing green energy, which would look at the area as a whole.
3. All the applications are on Green Belt land, which is also being used for housing developments.
4. The Chalgrave Manor Solar Farm application is predominantly on Grade 3A agricultural land. Grade 3 land is defined as good to moderate quality agricultural land and the proposed solar farm site is being used for crop growing at the moment.
5. The Councillors queried how much green energy Central Bedfordshire needs to produce and how much it currently produces.

**b) Rights of Way (ROW)**

- i. New Gates. The landowner of Watergate Farm has repaired stiles on his land so they will not be replaced with kissing gates. Ongoing.
- ii. Slow Ways. Cllr Green is looking into Slow Ways. This is a network of walking routes using existing footpaths to connect towns and villages all over Great Britain.
- iii. Heritage Trail. There will soon be an app, called Trail Tale, available for the Chalgrave Heritage Trail.
- iv. Way Marker Post. A way marker post lying in the ditch on Featherbed Lane will be put up again. Ongoing.
- v. Heathcote Farm has sprayed off an area, which has improved access across the bridge on Hockliffe Road and onto the footpath crossing the field.
- vi. Bridge. The clerk reported that part of the bridge on FP 8 is rotten.

**c) Speed Watch.**

None at present.

**d) Website**

Cllr Warburton is going to write an article on parish topics for the website. Cllr Green suggested an article for the Chalgrave News which would include some old photos of the parish. Cllr Warburton agreed to sort. **PW**

**15. ITEMS FOR INCLUSION ON NEXT AGENDA**

None at present.

**16. DATE AND TIME OF NEXT MEETING**

Tuesday, January 19<sup>th</sup>, 2021 at 7.30pm.

Meeting closed at 20.37

Signed by Chairman..... Date.....