

CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH
CLERK TO THE COUNCIL
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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

In order to comply with Government requirements in response to the COVID-19 pandemic Chalgrave Parish Council will hold electronic meetings via Zoom until further notice. The next meeting will be on **TUESDAY, FEBRUARY 16th, 2021** at 7.30pm

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JANUARY 19TH, 2021 MINUTES
9. POINTS RAISED from DECEMBER 2020/JANUARY 2021 CORRESPONDENCE
10. JANUARY/FEBRUARY 2021 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN
12. ACCOUNTS-a) Cheques for Signature
13. TO REVIEW the INTERNAL AUDIT ARRANGEMENTS
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

Residents and press are welcome to access this meeting via Zoom Video Communications. This can be downloaded from <https://zoom.us>

Please contact Lesley Smith at chalgravepc@btinternet.com for the ID number and the password if you would like to join this meeting.

MINUTES of the remote meeting of Chalgrave Parish Council held on Tuesday, January 19th, 2021 at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr K Ludgate; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk; Ward Cllr Mark Versallion; Mrs Barbara Jackson.

Public present: 0

Committees

| | | | | | |
|----------------------|------------------|-------------|-----------|-------------|----------------------------|
| Planning | Cllr Levy-Chair | 07931408697 | | | |
| Rights of Way | Cllr Green-Chair | 874107 | Cllr Levy | 07931408697 | Cllr Warburton 07941624419 |
| Website | Cllr Warburton | 07941624419 | | | |
| Speed Watch | Mike Wells-Chair | 877098 | Cllr Levy | 07931408697 | |

Responsibilities

| | | |
|--------------|------------------|--------------|
| Cllr Parry | Highways liaison | 07831 605600 |
| Cllr Ludgate | Police liaison | 07885 375363 |
| Cllr Masters | Fly tipping | 07530 803903 |

Groups

| | | | | |
|-------------|-----------------|-------------|----------|--------|
| Pond | Barbara Jackson | 07960445492 | Cllr Day | 875921 |
|-------------|-----------------|-------------|----------|--------|

1. APOLOGIES FOR ABSENCE

The Rev Linda Washington.

2. MINUTES OF DECEMBER 15TH, 2020 MEETING

The minutes of the December 15th, 2020 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllrs Day and Masters are on the editorial team of The Chalgrave News.

4. POLICE MATTERS

Reported Crime. 1 crime reported in December 2020:

| Date | Location | Crime | Other details |
|------------|--------------------------|---|---------------|
| 25/12/2020 | Tebworth Road, Wingfield | Assault without injury-common assault and battery | None |

5. REPORT FROM WARD COUNCILLOR VERSALLION

- a) **London Luton Airport (LLA) Consultation.** NATS and LLA are proposing changing airspace for arrivals into Luton Airport with a new holding area north of the airport. Aircraft would be above 8,000 feet and the holding area would only be used in an emergency. Cllr Versallion thinks this part of Bedfordshire will experience no significant difference but there have been objections in other parts of the county.
- b) **Covid-19.** Vaccinations have begun and everyone should know where their vaccination centres are by now. There are many volunteers helping out at the centres.
- c) **CBC Budget.** There is a consultation at the moment. CBC is proposing a 2% increase in Council Tax and a 3% increase for adult social care.
- d) **Chalgrave Manor Solar Farm.** There is no update yet. The Tilsworth solar farm proposal has also gone quiet. There is a possibility that an application for another solar farm west of the A5 may be submitted. The large concentration of applications in this area is due to the proximity of the Sundon substation.
- e) **New Leader for CBC.** Richard Wenham is the new Leader. Cllr Versallion thinks he will be good.

6. MATTERS ARISING FROM DECEMBER 15TH, 2020 MINUTES

- a) **Lords Hill Roundabout.** Lane re-marking ongoing.
- b) **Flooding on Corner opposite the Queen's Head, Tebworth.**
 - i. Cllr Green said that water is coming across Toddington Road and flowing down The Lane. He will follow up with the HW Area Technician. Ongoing.

KG

- ii. Cllr Parry met with the contractor carrying out work on Hockliffe Road to discuss the recent flooding that occurred. The contractor has installed a pipe which, hopefully, will carry water away from the road.
- c) **Festival of Britain Tebworth Sign.** Signs of the Times (SOTT) has removed the damaged sign and is repairing it. One of the upright posts has also been damaged and needs replacing. The PC has received a revised quote of £540 approx. to remove both posts and replace them with wooden ones. Cllr Green commented that the concrete posts were part of the village's heritage. He offered to examine the damaged post and see if he could do anything himself. The PC **unanimously agreed.** Progressing. **KG**
- d) **Boundary Sign.** The Wingfield boundary sign has been damaged at the bottom right-hand side corner. The PC has asked SOTT to repair the damage. Progressing.
- e) **Parking on Grass Verges.** Currently, CBC has no policy about parking on grass verges and pavements and can only take action if parking restrictions are in place. Cllr Parry will draft a letter asking people not to park on the pavement. **PP**
- f) **Tebworth Pond**
 - i. Cllr Day is putting an article in The Chalgrave News about creating a wildlife pond in their garden. **JD**
 - ii. Cllr Day has asked for a quote for hedging and plants for the pond and surrounding area. Ongoing.
 - iii. The pond is getting fuller with the amount of rain recently. Level to be monitored.

7. CHALGRAVE CHURCH REPORT

None this month.

Contacts. Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com; nwashy2@gmail.com

8. POINTS RAISED on NOVEMBER/DECEMBER 2020 CORRESPONDENCE

No points raised for discussion this month.

9. DECEMBER 2020/JANUARY 2021 CORRESPONDENCE RECEIVED

- a) **London Green Belt Council.** News release-Threats to London's Green Belt. In correspondence.
- b) **CBC: Leadership Changes.** Letter from the new leader, Richard Wenham and details of the members of CBC's Executive in correspondence.
- c) **Local Government Boundary Commission.** Details of some changes to ward boundaries in Central Beds. Chalgrave is in Heath and Reach Ward which remains unchanged. In correspondence.
- d) **BATPC: Bedfordshire Bugle.** January 2021 newsletter in correspondence.
- e) **Villages Focus Group.** December update in correspondence
- f) **CPRE: Bedfordshire Matters.** Winter 2020 magazine in correspondence.
- g) **Clerks and Councils Direct.** January 2021 magazine in correspondence.
- h) **The Times Newspaper.** Article about the government introducing legislation that will enable individuals to buy disused property from councils and public sector organisations. In correspondence.
- i) **Public Sector Network (PSN): NHS Pageant.** PSN is supporting The NHS, Social Care and Frontline Workers' Day event planned for the 5th July 2021. Request to help to raise awareness of the event and encourage the public to participate. In correspondence.

10. CHALGRAVE COMMUNITY EMERGENCY PLAN

Barbara Jackson explained that the Emergency Plan is a live document and due to be updated next month. She is currently going through it and will change as necessary. The clerk will circulate the current plan to the cllrs. **LS**

11. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

| Chq No: | Payee | Description | Amount £ |
|---------|---------------------------|---|---------------|
| 1089 | Lesley Smith | Clerk's salary + expenses Dec '20/Jan '21 | 467.39 |
| 1090 | London Green Belt Council | Subscription 2021 | 25.00 |
| | | Total | 492.39 |

- b) **Online Banking.** The clerk suggested applying to the PC's bank, NatWest, for online banking. **Cllr Parry proposed and Cllr Levy seconded the action. Unanimously agreed.** **LS**

c) **Bank Statements; 05/01/2021**

- i. Current Account: £7,306.39
- ii. Reserve account: £5,785.01

12. HIGHWAYS ISSUES

- a) **Parkview Lane.** There was a long discussion about the flooding at the top of Parkview Lane and possible causes, one of which is the gully across Wingfield Road from Parkview Lane. It was felt that the PC and CBC need to work together to alleviate the problem. Cllr Parry suggested regular clear outs of the soakaway and the need to act quickly. Ongoing.
- b) **Drains.** A blocked drain near Willow Tree Farm has been reported to HW.
- c) **Trees opposite 72 Wingfield Road.** Cllr Warburton said that there are a couple of places where branches and foliage obscure the view and need cutting back. There is also a bushy shrub growing next to the boundary of 51 Wingfield Road which needs cutting back. Ongoing. **PW**
- d) **Driveway between Nos 78 & 80 Wingfield Road** is in poor condition It is due to be resurfaced in the spring. Ongoing.
- e) **Yellow Lines on Wingfield Road.** No date for installation yet. Ongoing.
- f) **Street Signs.** The Chalgrave Road sign at the junction with Lords Hill was knocked over some time ago and reported to HW but is still to be done. Ongoing.
- g) **Mud on The Lane, Tebworth.** The PC has received complaints about mud on The Lane. Cllr Parry has spoken to the farmers using The Lane. They will clean the road in a month or so. Ongoing.
- h) **Patching: The Lane, Tebworth.** HW has scheduled patching work on The Lane between 15-18 February 2021. Cllr Parry met with the Streetworks Manager to discuss arrangements for parking and access.

13. COMMITTEE REPORTS

a) **Planning**

i. Applications

| Application No. | Address | Proposed work | PC comments | CBC decision |
|-----------------|---|---|--|---------------------|
| 20/04569/VOC | Pond Farm, Wingfield | Variation of conditions re materials and elevations for previous planning application granted in 2018 | Concerned about the number of agricultural buildings being converted | To be decided |
| 20/04597 | North Star Cottage, Watling St, Hockliffe | Stand-alone drying kiln & stand-alone goods crane | Will have little impact on Wingfield and Tebworth | Consultation period |
| 20/02852 | Trinity Hall Barns, Watling Street, Hockliffe | Change of use of agricultural buildings to commercial offices (B1) and reinstatement of collapsed section | No objections | To be decided |
| 20/03856 | <u>Chalgrave Manor Farm, Chalgrave</u> | Installation of Solar panels & inverter stations; Distribution Network Operator (DNO) building; erection of boundary fencing & CCTV cameras; connection to existing electricity grid; formation of temporary construction compound. | See below ** | To be decided. |
| 20/04009 | <u>Upper Tithe Farm, Hockliffe Rd, Tebworth</u> | Part single, part two storey rear extension and front dormer window. | No objections | Granted |

** Comments

1. The large number of applications that have been submitted to provide and store green energy in this area.
2. Each application is considered individually by Central Bedfordshire Council Planning. CBC has no strategic plan in place for providing green energy, which would look at the area as a whole.

3. All the applications are on Green Belt land, which is also being used for housing developments.
4. The Chalgrave Manor Solar Farm application is predominantly on Grade 3A agricultural land. Grade 3 land is defined as good to moderate quality agricultural land and the proposed solar farm site is being used for crop growing at the moment.
5. The Councillors queried how much green energy Central Bedfordshire needs to produce and how much it currently produces.

ii. Lane Farm. Cllr Green commented that the developers had made a good job of rebuilding Lane Farm and its appearance was close to the original.

b) Rights of Way (ROW)

- i. Stiles near Toddington Road have not been repaired yet. However the one coming into Boggy Meadow has. Ongoing.
- ii. Heritage Trail. There will soon be an app, called Trail Tale, available for the Chalgrave Heritage Trail. Ongoing.
- iii. Way Marker Post. A way marker post lying in the ditch on Featherbed Lane will be put up again. Ongoing.
- iv. Bridge. The bridge on FP 8 is rotten. Cllr Green has reported it. Ongoing.

c) Speed Watch

None at present.

d) Website

Cllr Warburton will upload some historical information about the parish onto the website.

PW

14. ITEMS FOR INCLUSION ON NEXT AGENDA

Internal Audit review

15. DATE AND TIME OF NEXT MEETING

Tuesday, February 16th, 2021 at 7.30pm.

Meeting closed at 20.52

Signed by Chairman..... Date.....