

CHALGRAVE PARISH COUNCIL

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In order to comply with Government requirements in response to the COVID-19 pandemic Chalgrave Parish Council will hold electronic meetings via Zoom until further notice. The next meeting will be on **TUESDAY, MARCH 16th, 2021** at 7.30pm

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM FEBRUARY 16TH, 2021 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2021 CORRESPONDENCE
10. FEBRUARY/MARCH 2021 CORRESPONDENCE RECEIVED
11. TO DISCUSS the PARISH ASSEMBLY
12. EMERGENCY PLAN
13. ACCOUNTS-a) Cheques for Signature
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

Residents and press are welcome to access this meeting via Zoom Video Communications. This can be downloaded from <https://zoom.us>

Please contact Lesley Smith at chalgravepc@btinternet.com for the ID number and the password if you would like to join this meeting.

MINUTES of the remote meeting of Chalgrave Parish Council held on Tuesday, February 16th, 2021 at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr K Ludgate; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk; Ward Cllr Mark Versallion; The Rev Linda Washington.

Guest: Mr Paul Levy-Treasurer Chalgrave Sports Club

Public present: 1

Committees

Planning	Cllr Levy-Chair 07931408697		
Rights of Way	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
Website	Cllr Warburton 07941624419		
Speed Watch	Mike Wells-Chair 877098	Cllr Levy 07931408697	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

Groups

Pond	Barbara Jackson 07960445492	Cllr Day 875921
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1. APOLOGIES FOR ABSENCE

None.

2. MINUTES OF JANUARY 19TH, 2021 MEETING

The minutes of the January 19th, 2020 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

- i. Cllrs Parry and Levy declared a prejudicial interest-Chalgrave Sports Club
- ii. Cllrs Day and Masters are on the editorial team of The Chalgrave News.

4. REPORT FROM WARD COUNCILLOR VERSALLION

- a) **Lords Hill Roundabout.** There has been no update from Highways England yet about the lane re-marking ongoing.
- b) **CBC Budget.** The Executive Committee has proposed a 5% increase in Council Tax, 3% of which is for adult social care. This equates to a £1.40 per week increase for a Band D property. Bedfordshire Police are proposing a 7% increase. This will help to fund 153 new officers.
- c) **Local Plan.** The Local Plan is nearing adoption. The Inspector has recently sent an update resulting in CBC dropping three potential sites in Hockliffe. One remains for 41 new homes by Hockliffe Lower School.
- d) **Chalgrave Manor Solar Farm.** There is no update yet. The Tilsworth solar farm application is ongoing. There is a possibility that an application for another solar farm comprising 105 acres west of the A5 may be submitted. The large concentration of applications in this area is due to the proximity of the Sundon substation. Although Cllr Versallion favours panels and wind turbines for green energy he questions taking up 105 acres in the Green Belt when they could be found elsewhere. Cllr Day commented on the piecemeal nature of potential locations for solar farms and suggested that CBC needed an overall policy. Cllr Versallion replied that he had asked for this but it was too late for a plan now and also the county is desperate for green power.
- e) **Hockliffe Road Speed Sign.** Cllr Versallion said he would follow up on a replacement speed sign on the PC's behalf.

5. CHALGRAVE CHURCH REPORT-The Rev Linda Washington

The church remains closed for services and private prayer. Services are available online and via Zoom. There have been a few funeral services.

Contacts. Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com; nwashy2@gmail.com

6. OPEN FORUM

Cllrs Parry and Levy declared a prejudicial interest. Cllr Parry is Chairman of Chalgrave Sports Club. Cllr Levy is the secretary of the club.

Mr Paul Levy attended the meeting on behalf of Chalgrave Sports Club. He asked that his presentation and any points arising were minuted. He began his presentation by saying that cricket has been played in the parish for a century. He was here to inform the members that the landlord of the sports ground has terminated Chalgrave Sports Club's lease of the field. The Club has offered to buy the field but the landlord does not want to sell. He has asked the Sports Club to vacate and remove all the assets from the grounds. The landlord has agreed to allow 90 days after the end of lockdown for the committee members to remove the assets.

As yet the future of the Sports Club is uncertain but the committee is continuing to seek alternatives. The committee is hoping that someone, who does not yet know of the situation, will come forward to offer a piece of land that may be suitable. If an alternative cannot be found within the parish the committee will consider other venues outside of the parish or become a wandering side. Mr Levy said that the Club hoped to continue as a service to the community.

When Cllr Green asked the reasons for the termination Mr Levy said that the landlord had the right to do what he liked with his land.

Cllr Green said he knew the landowner had concerns about how few cricket matches had been played in recent years. Mr Levy advised everyone was concerned and a plan to rejuvenate the club had been started. Mr Levy responded that he did not know of any such concerns but also pointed out that these had not been mentioned previously.

Cllr Masters said the loss of the sports club would be a tragedy for the village and would it be possible to relocate cricket games to the Memorial Hall grounds? She was informed there was not sufficient space there. Cllr Masters also asked if the assets such as club house or storage unit might be relocated to the Memorial Hall grounds where they could continue to be used by the village and was informed by Cllr Parry this was something that had already been discussed by the sports club members.

Cllr Masters asked what would happen to the £10,000 grant that the Club had received from CBC some months ago if the Club was liquidated. Mr Levy said he would hope to sell the assets and return the grant to CBC. However, the Club recently had to spend £2,700 to repair the gang mowers in order to cut the grass.

Mr Levy thanked the Parish Council for its support of the club over the years.

***Amendments were made to the minutes of the February 16th, 2021 minutes and are shown in blue text. These amendments were approved by the Parish Council at the March 3rd, 2021 extraordinary meeting.**

7. POLICE MATTERS

Reported Crime. There were no reported crimes in January 2021.

8. MATTERS ARISING FROM JANUARY 19th, 2020 MINUTES

- a) **Lords Hill Roundabout.** Ongoing. See 4a).
- b) **Flooding on Corner opposite the Queen's Head, Tebworth.** Ongoing. Cllr Green will follow up with CBC. **KG**
- c) **Festival of Britain Tebworth Sign.** Repair of the damaged concrete post is progressing.
- d) **Boundary Sign.** The Wingfield boundary sign has been damaged at the bottom right-hand side corner. The PC has asked SOTT to repair the damage. Progressing.

- e) **Parking on Grass Verges.** Cllr Parry has asked people not to park on the pavement in his Chairman's report in the latest Chalgrave News.
- f) **Tebworth Pond**
 - i. A mains water pipe next to Ivy Farm burst during the recent very cold weather. The water fed straight into the pond causing it to overflow. This could hinder planting. The PC **agreed** to contact Anglian Water to ask whether the mains water will affect the ecology of the pond. **Clerk**
 - ii. Cllr Day has ordered hedging and plants for the pond and surrounding area. The cost is £126.00. She has volunteered to look after them for a while until they can be planted. She also said she will be looking for volunteers to help with the planting subject to current COVID-19 guidelines. Progressing.

9. POINTS RAISED on DECEMBER 2020/JANUARY 2021 CORRESPONDENCE

Cllr Masters raised a question about parish polls.

10. JANUARY/FEBRUARY 2021 CORRESPONDENCE RECEIVED

- a) **CBC Local Plan.** The Inspector's Report is in correspondence.
- b) **CBC: Salt Bags.** The PC has ordered a half ton bag.
- c) **BATPC.** The PC has received notification that Louise Ashmore, the County Officer, is retiring on March 31st, 2021. The PC **agreed** to write to Louise Ashmore to thank her for her help and advice over the years. **Clerk**
- d) **BATPC: Remote Meetings.** At the moment the government is not planning to extend the remote meetings regulations beyond May 7th, 2021. NALC continues to press for an extension. BATPC has written to six Bedfordshire MPs to ask for their support in extending the remote meetings regulation. Information in correspondence.
- e) **Fly Tipping.** CBC's Environmental Protection Officer has asked Facebook groups to ask people to upload an image of the waste carrier licence when they use a waste collector. Information in correspondence. Cllr Masters will upload the information onto the Chalgrave Forum. Cllr Warburton will upload onto the Chalgrave website. **FM; PW**
- f) **Bonfires.** The PC has received a complaint about a number of bonfires on Parkview Lane. Cllr Parry will speak to the person concerned to let them know there has been a complaint. **PP**

11. CHALGRAVE COMMUNITY EMERGENCY PLAN

Barbara Jackson is currently updating the Plan.

BJ

12. ACCOUNTS

- a) **Cheques for Signature.** No cheques for signature this month.
- b) **Pond Plants.** The PC has received a quote of £126.00 for hedging and plants for Tebworth Pond.
- c) **Online Banking.** Application for online banking is ongoing. **LS**
- d) **Bank Statements; 05/02/2021**
 - i. Current Account: £6,834.00
 - ii. Reserve account: £5,785.06

13. INTERNAL AUDIT REVIEW

The PC carried out a review of its internal audit arrangements. The review is to assure the PC that it has maintained an adequate and effective internal audit of its risk management, control and governance processes. The PC went through a series of questions relating to the quality of its internal controls, risk management and competence of its internal auditor. The PC concluded that its internal audit arrangements were effective and there were no areas that need addressing.

14. HIGHWAYS ISSUES

- a) **Parkview Lane.** The clerk will contact CBC's Senior Drainage Engineer to arrange a site meeting. Ongoing. **LS**
- b) **Drains.** A blocked drain near Willow Tree Farm has been reported to HW. Ongoing.
- c) **Trees opposite 72 Wingfield Road.** Cllr Warburton said that there are a couple of places where branches and foliage obscure the view and need cutting back. There is also a bushy shrub growing next to the boundary of 51 Wingfield Road which needs cutting back. Ongoing. **PW**
- d) **Driveway between Nos 78 & 80 Wingfield Road** is in poor condition It is due to be resurfaced in the spring. Ongoing.
- e) **Yellow Lines on Wingfield Road.** No date for installation yet. Ongoing.

- f) **Street Signs.** The Chalgrave Road sign at the junction with Lords Hill was knocked over some time ago and reported to HW but is still to be done. Contact HW again. Ongoing. **Clerk**
- g) **The Lane, Tebworth.** A section of The Lane has been resurfaced recently. HW will patch and surface dress from there down to Spinney Farm in the summer. Ongoing.
- h) **Hockliffe Road Speed Sign.** See 4e)
- i) **Corner of Parkview Lane.** Cllrs Day and Green said they will plant up the corner of Parkview Lane with wild flowers etc. subject to the PC's agreement. There were no objections to this. **JD; KG**

15. **COMMITTEE REPORTS**

a) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
20/04569/VOC	Pond Farm, Wingfield	Variation of conditions re materials and elevations for previous planning application granted in 2018	Concerned about the number of agricultural buildings being converted in this area	To be decided
20/04597	North Star Cottage, Watling St, Hockliffe	Stand-alone drying kiln & stand-alone goods crane	Will have little impact on Wingfield and Tebworth	Consultation period
20/02852	Trinity Hall Barns, Watling Street, Hockliffe	Change of use of agricultural buildings to commercial offices (B1) and reinstatement of collapsed section	No objections	To be decided
20/03856	<u>Chalgrave Manor Farm, Chalgrave</u>	Installation of Solar panels & inverter stations; Distribution Network Operator (DNO) building; erection of boundary fencing & CCTV cameras; connection to existing electricity grid; formation of temporary construction compound.	Comments submitted to Planning	To be decided.
21/00217/VOC	<u>New Farm Dairy, Wingfield</u>	Existing building to be demolished and replaced with a single storey 3-bedroom dwelling. Variation of condition #15 of planning application 18/00203	House extends further back. The single garage and carport are now a double garage. 2 windows instead of 1, which overlook house next door	Consultation period

- ii. **Trinity Hall Farm.** Find out if the crane is going to be removed.

Clerk

b) **Rights of Way (ROW)**

- i. **Stiles** near Toddington Road have not been repaired yet and one on The Slipe needs work. Ongoing.
- ii. **Heritage Trail.** There will soon be an app, called Trail Tale, available for the Chalgrave Heritage Trail. Ongoing.
- iii. **Bridge.** The bridge on FP 8 is rotten. Cllr Green has reported it. Ongoing.

c) **Speed Watch.**

None at present.

d) **Website**

Cllr Warburton has uploaded information on flooding. His next article will be about fly tipping.

PW

16. ITEMS FOR INCLUSION ON NEXT AGENDA

None at present.

17. DATE AND TIME OF NEXT MEETING

Tuesday, March 16th, 2021 at 7.30pm.

Meeting closed at 21.05

Signed by Chairman..... Date.....