

# CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH  
CLERK TO THE COUNCIL  
Tel: 01525 874716  
email: chalgravepc@btinternet.com

4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, JULY 20<sup>th</sup>, 2021** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF JUNE 22<sup>nd</sup>, 2021 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JUNE 22<sup>nd</sup>, 2021 MINUTES
9. POINTS RAISED from MAY/JUNE 2021 CORRESPONDENCE
10. JUNE/JULY 2021 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN-Report and Update (if any)
12. ACCOUNTS-a) Cheques for Signature
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, June 22<sup>nd</sup>, 2021 at 7.30pm.

**Present:** Cllr Jan Day; Cllr Levy; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk.

**Public present:** 1

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	07931408697			
<b>Rights of Way</b>	Cllr Green-Chair	874107	Cllr Levy	07931408697	Cllr Warburton 07941624419
<b>Website</b>	Cllr Warburton	07941624419			
<b>Speed Watch</b>	Cllr Parry	0731 605600	Cllr Levy	07931408697	

#### **Responsibilities**

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

#### **Groups**

<b>Pond</b>	Barbara Jackson	07960445492	Cllr Day	875921
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#### **1. APOLOGIES FOR ABSENCE**

Cllr Ken Green; Cllr K Ludgate; Ward Cllr Mark Versallion; Rev Linda Washington; Mr Steve Calder.

#### **2. MINUTES OF May 18<sup>th</sup>, 2021 MEETING**

The minutes of the May 18<sup>th</sup>, 2021 meeting were amended, approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

Ref: Item 15 Grants, Cllrs Day and Masters are on the editorial team of The Chalgrave News

#### **4. POLICE MATTERS**

- a) **Crime figures.** No crimes were reported in May 2021
- b) **PCC Events.** Invitation to attend the Priority Meeting for the Community Policing team on Thursday, June 24<sup>th</sup>, 2021 at 6.30pm via Zoom.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. CHALGRAVE CHURCH REPORT**

No report this month

**Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; [revdchalgrave@gmail.com](mailto:revdchalgrave@gmail.com); [nwashy2@gmail.com](mailto:nwashy2@gmail.com)

#### **7. MATTERS ARISING FROM MAY 18<sup>th</sup>, 2021 MINUTES**

- a) **Hockliffe Road Speed Sign.** No response yet from HW to the PC's request for speed strips across the road which will monitor the speed and frequency of traffic. Follow up request. **Clerk**
- b) **Lords Hill Roundabout.** Ongoing.
- c) **Festival of Britain Tebworth Sign.** Cllr Green and Mr Roger Fenwick have begun to replace the damaged concrete post. Progressing. **KG; RF**
- d) **Tebworth Pond**
- Cllr Day and John Wojdyla have pulled weeds out of the pond and planted loosestrife. Cllr Day asked for volunteers to continue clearing the weeds.
  - The moorhens are still there so caution required when working in the area so they aren't disturbed.
  - Cllr Day has met the new residents of Pond Cottage. Cllr Parry will deliver a welcome leaflet to them and introduce himself on behalf of the PC. **PP**
  - There may be a problem with the gate to the pond. Ask Paul Whitton to investigate. **Clerk**
  - Ask CBC to clear the gully by the pond as it tends to flood during wet weather. **Clerk**

- e) **Parkview Lane Flooding.** The PC has followed up with HW on any progress to resolve the issue. Follow up again. Ongoing. **Clerk**
- f) **Keep Britain Tidy Campaign.**
- Cllr Warburton said that the instances of littering seemed to be less.
  - The PC wrote to CBC and Andrew Selous MP to press central government to take more action regarding fly tipping. Response from CBC in correspondence.

## 8. **POINTS RAISED on APRIL/MAY 2021 CORRESPONDENCE**

A comment about the grant application for the Memorial Hall.

## 9. **MAY/JUNE 2021 CORRESPONDENCE RECEIVED**

### a) **NALC**

- Open Letter to all Councillors from Cllr Sue Baxter, NALC Chair. In correspondence.
- Model Councillor Code of Conduct 2020 in correspondence.
- Chief Executive's Bulletin June 18<sup>th</sup>, 2021 in correspondence.

### b) **Ministry of Housing and Local Government.** Invitation to make recommendations for the Birthday 2022 honours list in correspondence. In correspondence.

### c) **Magpas Air Ambulance.** Update on the service in correspondence.

## 10. **EMAIL POLICY for CHALGRAVE PC**

- a) In May the clerk drafted and circulated an email policy for the PC to consider. After discussion **Cllr Warburton proposed, seconded by Cllr Masters** that the PC adopts the policy. **All agreed**
- b) The clerk will look into getting a gov.uk email address. **Clerk**

## 11. **CBC TREE PLANTING SCHEME**

- a) Cllr Parry queried where trees could be planted as PC land is very limited. One suggestion was on the triangle on The Lane. Cllr Parry will speak to the nearby residents to get their opinions on the proposal. **PP**
- b) The verge at the junction of Toddington Road and Chalgrave Road was also suggested. Contact HW. **Clerk**

## 12. **COMMUNITY MEETING**

The PC discussed whether to hold a community meeting later this year. Some councillors felt that it was best to wait until next year's Parish Assembly. Cllr Day commented that things were still uncertain due to Covid-19 and it was too soon to plan a community gathering. The PC did not make a decision either way.

## 13. **CHALGRAVE COMMUNITY EMERGENCY PLAN**

Before tonight's meeting Barbara Jackson brought to the PC's attention that the Chalgrave defibrillator was not shown on the location map website. Contact Barbara to register the Chalgrave location. **Clerk**

Details of the defibrillator need updating on the Chalgrave.org website. **Clerk**

## 14. **ACCOUNTS**

### a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1101	Community Heartbeat	VETS fee Year 6	120.00
1102	M G Agri Ltd	Grass cutting at Tebworth Pond-May '21	19.20
1103	HMRC	Clerk's PAYE: 2 <sup>nd</sup> & 3 <sup>rd</sup> quarters	281.05
1104	David Hyde	Internal audit fee 2021	51.57
1105	Lesley Smith	Clerk's salary + expenses April/May/June '21	771.99
<b>Total</b>			<b>1243.81</b>

### b) **Willow Tree-Parkview Lane.** The PC has received two quotes for cutting back the willow tree:

- Branching Out: £660.00
- Michael Bellamy: £1080.00. This quote includes the hire of a cherry picker.

The PC opted to accept the Branching Out quote. Arrange a date for the work.

**Clerk**

### c) **Bank Statements; 01/06/2021**

- i. Current Account: £12,520.09
- ii. Reserve account: £5,785.24

## 15. GRANTS

After discussion the following grants were proposed:

Memorial Hall: **Cllr Parry proposed, seconded by Cllr Levy** that the PC would award the Memorial Hall a grant of £550.00. **All agreed.**

Senior Citizens Committee: **Cllr Levy proposed, seconded by Cllr Day** that the PC would award the Senior Citizens a grant of £375.00. **All agreed.**

All Saints Church: **Cllr Warburton proposed, seconded by Cllr Day** that the PC would award All Saints Church a grant of £400.00. **All agreed.**

**Cllr Parry proposed, seconded by Cllr Warburton** that the PC would give the Chalgrave News a donation of £550.00. Cllrs Day and Masters did not vote. Cllrs Levy, Parry and Warburton voted in favour, **therefore carried.**

The grants and donation below were confirmed:

Memorial Hall	£550.00
All Saints Church	£400.00
Senior Citizens	£375.00
Chalgrave News	£550.00

**Clerk**

## 16. HIGHWAYS ISSUES

- a) Driveway between Nos 78 & 80 Wingfield Road. No action as yet for resurfacing. Arrange a site meeting with HW. **Clerk**
- b) Pothole and Poor Road Surface outside The Grand Chapel, Tebworth. Work has been scheduled for this area between 12-14 July, 2021.
- c) Junction Tebworth Road and Lords Hill has been patched.

## 17. COMMITTEE REPORTS

### a) Planning

#### i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
21/02328	<u>Queens Head, Toddington Road, Tebworth</u>	Retrospective retention of weather shelter and storage unit	No objection to storage unit. No objection to weather shelter providing it is compliant with COVID restrictions and adheres to regulations regarding outdoor smoking areas.	Awaiting decision
20/03856	<u>Chalgrave Manor Farm, Chalgrave</u>	Installation of Solar panels & inverter stations.	Comments submitted to Planning	Awaiting decision
21/02386/VOC	<u>College Farm, Chalgrave Road, Chalgrave</u>	Replacement of existing barn structures with 2 attached barn-style residential buildings. Amend visibility required to the west from 215m to 129m	Concerned about the number of barn conversions taking place in the parish	Consultation period
21/00743/LB	<u>1 Chalgrave Road, Tebworth</u>	Conversion of Grade 2 stable block for ancillary use	No objections	Awaiting decision
21/01569/SCN	<u>Land adjacent to Tebworth</u>	Proposed solar farm & battery storage facilities	Object. Proposed site on Green Belt land; several	Pre application advice released

			proposed solar farms within a concentrated area	
21/01379	Trinity Hall Farm, <u>A5</u>	Silage storage	Request that trees are planted around the perimeter of the area to soften outlook	Consultation period
21/02301	9 The Meadows, <u>Tebworth Road</u> <u>Wingfield</u>	Dropped kerb	No objections	Consultation period

**b) Rights of Way (ROW)**

FP 21 and 22 have not been cut. Footpaths Officer has been contacted. Ongoing.

**c) Website**

Nothing to report this month

**d) Speed Watch.**

Michael Wells has resigned from coordinating Speed Watch. Cllr Parry will act as coordinator until someone permanent can be found

**PP**

**18. ITEMS FOR INCLUSION ON NEXT AGENDA**

Nothing at present.

**19. DATE AND TIME OF NEXT MEETING**

Tuesday, July 20<sup>th</sup>, 2021 at 7.30pm.

Meeting closed at 21.03

Signed by Chairman..... Date.....