

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, OCTOBER 19<sup>th</sup>, 2021** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. TO APPROVE MINUTES OF SEPTEMBER 21<sup>st</sup>, 2021 MEETING
3. SPECIFIC DECLARATIONS OF INTEREST
4. POLICE MATTERS
5. REPORT from WARD COUNCILLOR MARK VERSALLION
6. REPORT from ALL SAINTS CHURCH, CHALGRAVE
7. MATTERS ARISING FROM SEPTEMBER 21<sup>st</sup>, 2021 MINUTES
8. POINTS RAISED from JULY/AUGUST/SEPTEMBER 2021 CORRESPONDENCE
9. SEPTEMBER/OCTOBER 2021 CORRESPONDENCE RECEIVED
10. EMERGENCY PLAN-Report and Update (if any)
11. ACCOUNTS-a) Cheques for Signature
12. HIGHWAYS ISSUES
13. COMMITTEE REPORTS
14. OPEN FORUM
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, September 21<sup>st</sup>, 2021 at 7.30pm.

**Present:** Cllr Debbie Levy; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk.

**Public present:** 0

### **Committees**

<b>Planning</b>	Cllr Levy-Chair	07931408697			
<b>Rights of Way</b>	Cllr Green-Chair	874107	Cllr Levy	07931408697	Cllr Warburton 07941624419
<b>Website</b>	Cllr Warburton	07941624419			
<b>Speed Watch</b>	Cllr Parry	0731 605600	Cllr Levy	07931408697	

### **Responsibilities**

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

### **Groups**

<b>Pond</b>	Barbara Jackson	07960445492	Cllr Day	875921
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## **1. APOLOGIES FOR ABSENCE**

Cllr Jan Day; Cllr Ken Green; Cllr Frances Masters; Cllr K Ludgate; Rev Linda Washington; Mr. Steve Calder.

## **2. MINUTES OF July 20<sup>th</sup>, 2021 MEETING**

The minutes of the July 20<sup>th</sup>, 2021 meeting were amended, approved and signed as correct by the chairman.

## **3. SPECIFIC DECLARATIONS OF INTEREST**

None this month.

## **4. POLICE MATTERS**

a) **Reported Crime.** No crimes were reported in July 2021: One crime reported in August 2021

Date	Location	Crime	Other details
09/08/2021	The Lane, Tebworth	Possession of other weapons	None

b) **Annual Parish Council Conference.** Invitation to the conference, which will be held virtually, on October 5<sup>th</sup>, 2021 between 6pm and 8pm. Details in correspondence. Cllr Parry will attend. **PP**

c) **Police and Crime Commissioner's 100 days Report.** In correspondence.

d) **Beds Alert**

- i. **Rural Crime.** Campaign launched in August to protect rural and farming communities from crime. Information in correspondence.
- ii. **Be Horse Aware.** Information about not feeding horses, closing gates etc. when in the countryside. Information in correspondence.

e) **Report Crime.gov.uk** Guidance on how to report a crime or antisocial behaviour in correspondence.

## **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

Cllr Parry will ask Cllr Versallion the following questions:

- i. Why hasn't CBC got a Climate Emergency Plan? CBC is one of the few councils who do not have a plan.
- ii. Any progress on the A5/B5120 roundabout markings?
- iii. Point out that houses are being built with no renewable energy sources
- iv. How will electric vehicle (EV) charging points be installed?
- v. Will there eventually be a charge for green bin emptying?

## **6. CHALGRAVE CHURCH REPORT**

No report this month

**Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; [revdchalgrave@gmail.com](mailto:revdchalgrave@gmail.com); [nwashy2@gmail.com](mailto:nwashy2@gmail.com)

#### **7. MATTERS ARISING FROM JULY 20<sup>TH</sup>, 2021 MINUTES**

- a) **Bedfordshire Police and Partnership Trust.** The PC received a request for a donation towards the Bobby Scheme, which was set up to help the vulnerable and elderly. PC to consider in November 2021.
- b) **Hockliffe Road Speed Sign.** At the July meeting Cllr Green suggested putting up signs which says 'Speed Watch Area'. The PC agreed to buy three signs: two to be installed at either end of Tebworth and one on Tebworth Road, location to be decided. The cost for the three signs and their installation will be £169.32 + VAT. **Clerk**
- c) **Lords Hill Roundabout.** Cllr Parry to contact Cllr Versallion. Ongoing. See item 5ii. **PP**
- d) **Festival of Britain Tebworth Sign.** The concrete post has been repaired. Signs of the Times is repairing the sign. Progressing.
- e) **Tebworth Pond.** Working party to clear pond and surrounding area to be arranged. **Clerk**
- f) **Parkview Lane Flooding.** The PC continues to follow up with HW on any progress to resolve the flooding issue. The PC agreed to keep pushing HW. Ongoing. **Clerk**
- g) **Email Policy for Chalgrave PC.** Chalgrave IT Solutions has agreed to help setting up a gov.uk email address for the council. Ongoing. **Clerk**
- h) **CBC Tree Planting Scheme.** PC land is very limited. At the June meeting the triangle on The Lane was suggested. Cllr Parry has spoken to the nearby residents to get their opinions on the proposal but some are not happy with the idea.
- i) **Willow Tree, Parkview Lane.** The tree has been cut back and a dead branch removed. The contractors, Branching Out, suggested that it needs cutting back every three/five years. There are two more trees on Parkview Lane which may require attention. Ask Branching Out to examine and advise. **Clerk**
- j) **Community Meeting.** The PC agreed to defer a community meeting this year and hold the Parish Assembly, as normal, in April 2022.

#### **8. POINTS RAISED on JUNE/JULY 2021 CORRESPONDENCE**

None this month.

#### **9. JULY/AUGUST/SEPTEMBER 2021 CORRESPONDENCE RECEIVED**

- a) **CBC Consultations.**
  - i. **Proposed Changes to Eggington Parish Boundary.** The consultation sets out three options regarding the future of the parish boundary of Eggington. The options are:
    - Option 1: Eggington Parish boundary remains unchanged.
    - Option 2: Leighton-Linslade Parish boundary is extended to incorporate certain areas of land and the Eggington Parish area would be reduced.
    - Option 3: A new parish is created.Consultation ends November 10<sup>th</sup>, 2021. In correspondence. The clerk has contacted Eggington PC asking for its views on the proposal. Awaiting reply.
  - ii. **Bus Service Improvement Plan.** Consultation ends September 22<sup>nd</sup>, 2021.
- b) **CBC: Garden Waste Collections** will be carried out between October 18<sup>th</sup> and October 30<sup>th</sup>, 2021.
- c) **CBC: Local Plan.** The Local Plan was adopted by CBC on July 22<sup>nd</sup>, 2021. Notice in correspondence.
- d) **London Green Belt Council (LGBC).**
  - i. **Minutes of July 7<sup>th</sup>, 2021 meeting** in correspondence.
  - ii. **Planning appeal decision.** Correspondence between the chairman of LGBC and central government regarding the Inspector's decision to support the appeal to build on Green Belt land. In correspondence.
- e) **NALC: Chief Executive's Bulletin-September 10<sup>th</sup>, 2021.** In correspondence.
- f) **BATPC.** Updates from Robin Thomas, the new Bedfordshire County Officer. In correspondence.
- g) **CBC: Electric Vehicle (EV) Chargepoints.** CBC adopted its EV Chargepoint Plan on June 8<sup>th</sup>, 2021. Information in correspondence.
- h) **CPRE.**
  - i. **Membership Renewal Notice.**
  - ii. **Bedfordshire Matters.** Autumn 2021 magazine in correspondence

- iii. Bedfordshire Living Countryside Awards 2021. In correspondence
- iv. Fieldwork. Summer 2021 magazine in correspondence
- v. Countryside Voices. Summer 2021 magazine in correspondence
- i) **Clerks and Councils Direct**. September 2021 magazine in correspondence
- j) **Came & Company Local Council Insurance** is changing its name to Gallagher. Chalgrave PC's policy terms and conditions are unaffected by the change. In correspondence.

## 10. CHALGRAVE COMMUNITY EMERGENCY PLAN

No changes this month

## 11. ACCOUNTS

- a) **Cheques for Signature**. The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
1175	M W Agri Ltd	Grass cutting at Tebworth Pond-July 2021	19.20
1176	Branching Out Tree & Garden Services Ltd	Cutting back Parkview Lane willow tree	660.00
1177	Lesley Smith	Clerk's salary + expenses August 2021	227.65
1178	M W Agri Ltd	Grass cutting at Tebworth Pond-August '21	19.20
		<b>Total</b>	<b>926.05</b>

- b) **Clerk's Salary and Hours**. Cllr Parry informed the PC that the clerk has requested a review of her salary and monthly working hours. Clerk to submit the details of her hours worked from mid-August 2020 to Mid-August 2021 and details of her current pay scale. Cllr Warburton has offered to carry out the review. **Clerk; PW**
- c) **Online Banking**. Set up online banking. Progressing **Clerk**
- d) **Litter Pick**. The PC agreed to fund the litter picking being organised by Cllr Warburton subject to the cost of the litter picking equipment.
- e) **Bank Statements; 03/09/2021**
- i. Current Account: £9,052.51
  - ii. Reserve account: £6,194.89

## 12. HIGHWAYS ISSUES

- a) **Pavements**. The PC has received complaints about the poor condition of some of the pavements, specifically along Toddington Road opposite The Grand Chapel. Report to HW. **Clerk**
- b) **Driveway between Nos 78 & 80 Wingfield Road**. Still no action from CBC for resurfacing. Continue to press for a site meeting with HW. **Clerk**
- c) **Bend Sign outside the Queen's Head** has been repaired.
- d) **Hockliffe Road Closure**. CBC did not notify the PC of the closure by Anglian Water. After investigation the PC discovered that CBC HW incorrectly sent the notification to Houghton Regis TC on July 14<sup>th</sup>, 2021.

## 13. COMMITTEE REPORTS

- a) **Planning**
- i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
21/02328	<u>Queens Head, Toddington Road, Tebworth*</u>	Retrospective retention of weather shelter and storage unit	No objection to storage unit. No objection to weather shelter providing it is compliant with COVID restrictions and adheres to regulations regarding outdoor smoking areas.	Awaiting decision

20/03856	<u>Chalgrave Manor Farm, Chalgrave</u>	Installation of Solar panels & inverter stations.	Comments submitted to Planning	Granted
21/02386/VOC	<u>College Farm, Chalgrave Road, Chalgrave</u>	Replacement of existing barn structures with 2 attached barn-style residential buildings. Amend visibility required to the west from 215m to 129m	Concerned about the number of barn conversions taking place in the parish	Granted
21/00743/LB	<u>1 Chalgrave Road, Tebworth</u>	Conversion of Grade 2 stable block for ancillary use	No objections	Awaiting decision
21/01569/SCN	<u>Land adjacent to Tebworth</u>	Proposed solar farm & battery storage facilities	Object. Proposed site on Green Belt land; several proposed solar farms within a concentrated area	Pre application advice released
21/01379	<u>Trinity Hall Farm, A5</u>	Silage storage	Request that trees are planted around the perimeter of the area to soften outlook	Awaiting decision
21/02301	<u>9 The Meadows, Tebworth Road Wingfield</u>	Dropped kerb	No objections	Application withdrawn
21/03795	<u>9 The Meadows, Tebworth Road Wingfield</u>	Change of use from grass verge to driveway. Includes a dropped kerb to allow access for 2 cars to be parked on land owned by applicant	No objections	Consultation period

**\*Queen's Head.** The front shelter has been partially built on Highways land so CBC's decision is still ongoing.

**b) Website**

Cllr Warburton asked for articles for the website including one on the pros and cons of solar farms.

**c) Rights of Way (ROW)**

Nothing this month.

**d) Speed Watch.**

The Speed Watch sign is currently in Toddington and needs to be collected by the police to be repaired. Cllr Levy offered to write an article for the Chalgrave News about recommencing Speed Watch once the sign has been repaired.

**DL**

**14. ITEMS FOR INCLUSION ON NEXT AGENDA**

Litter picking.

**15. DATE AND TIME OF NEXT MEETING**

Tuesday, October 19<sup>th</sup>, 2021 at 7.30pm.

Meeting closed at 20.24pm

Signed by Chairman..... Date.....