

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, DECEMBER 21<sup>st</sup>, 2021** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF NOVEMBER 16<sup>TH</sup>, 2021 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM NOVEMBER 16<sup>TH</sup>, 2021 MINUTES
9. POINTS RAISED from OCTOBER/NOVEMBER 2021 CORRESPONDENCE
10. NOVEMBER/DECEMBER 2021 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN-Report and Update (if any)
12. ACCOUNTS-a) Cheques for Signature
13. TO DISCUSS 2022/23 BUDGET
14. TO DISCUSS DEDICATED EMAIL ADDRESSES for PARISH COUNCIL MEMBERS
15. HIGHWAYS ISSUES
16. COMMITTEE REPORTS
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, November 16<sup>th</sup>, 2021 at 7.30pm.

**Present:** Cllr Jan Day; Cllr Ken Green; Cllr K Ludgate; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk.

Also present: Rev Linda Washington.

**Public present:** 0

### **Committees**

|                      |                  |             |           |             |                            |
|----------------------|------------------|-------------|-----------|-------------|----------------------------|
| <b>Planning</b>      | Cllr Levy-Chair  | 07931408697 |           |             |                            |
| <b>Rights of Way</b> | Cllr Green-Chair | 874107      | Cllr Levy | 07931408697 | Cllr Warburton 07941624419 |
| <b>Website</b>       | Cllr Warburton   | 07941624419 |           |             |                            |
| <b>Speed Watch</b>   | Cllr Parry       | 0731 605600 | Cllr Levy | 07931408697 |                            |

### **Responsibilities**

|              |                  |              |
|--------------|------------------|--------------|
| Cllr Parry   | Highways liaison | 07831 605600 |
| Cllr Ludgate | Police liaison   | 07885 375363 |
| Cllr Masters | Fly tipping      | 07530 803903 |

### **Groups**

|             |                 |             |          |        |
|-------------|-----------------|-------------|----------|--------|
| <b>Pond</b> | Barbara Jackson | 07960445492 | Cllr Day | 875921 |
|-------------|-----------------|-------------|----------|--------|

#### **1. APOLOGIES FOR ABSENCE**

Cllr Debbie Levy.

#### **2. MINUTES OF October 19<sup>th</sup>, 2021 MEETING**

The minutes of the October 19<sup>th</sup>, 2021 meeting were amended, approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

Cllrs Day and Masters are on the editorial team of The Chalgrave News

#### **4. POLICE MATTERS**

- a) **Reported Crime.** No crimes were reported in October 2021.
- b) **Police and Crime Commissioner's Newsletter-November 2021.** In correspondence.
- c) **PCC Events.** Feedback from the Community Event meetings in correspondence.
- d) **PCC-Commissioning.** Bids for Road Funding Part 2. Details in correspondence.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month

#### **6. CHALGRAVE CHURCH REPORT**

##### **a) Events and Special Services**

- i. Services in October included one focusing on Stewardship and another welcomed a speaker from the charity Compassion.
- ii. In Loving Memory Service was held on November 7<sup>th</sup>, 2021 during the 9.30am service.
- iii. Remembrance Services took place on November 14<sup>th</sup>, 2021 at Toddington Church and Chalgrave Church. Wreaths were laid at the Chalgrave Church War Memorial. The wreaths were then relocated to Chalgrave Memorial Hall the following day.
- iv. Christmas wreath making afternoon on November 20<sup>th</sup>, 2021
- v. Wedding on November 27<sup>th</sup>, 2021.
- vi. Pop Up Café at Chalgrave Memorial Hall on December 1<sup>st</sup>, 2021
- vii. Monthly Messy Church has resumed and the Youth Group continues to meet once or twice a month.

##### **b) Christmas Services.**

- Carols by Candlelight-December 18<sup>th</sup>, 2021 at 7pm

- Morning Carol Service-Sunday, December 12<sup>th</sup>, 2021 at 9.30am
- Crib Service-3pm December 24<sup>th</sup>, 2021 and
- Christmas Eve Midnight Mass-11.15pm December24<sup>th</sup>, 2021

**Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; [revdchalgrave@gmail.com](mailto:revdchalgrave@gmail.com); [nwashy2@gmail.com](mailto:nwashy2@gmail.com)

## **7. MATTERS ARISING FROM OCTOBER 19<sup>th</sup>, 2021 MINUTES**

- a) **Lords Hill Roundabout.** Toddington Ward Cllr Silvia Collins has sent an update on the re-marking of the roundabout. National Highways now expect to be doing this next Spring although there is no firm commitment to a date. Ongoing.
- b) **Solar Farms.**
- Ward Cllr Collins has agreement from CBC that it will now take into account the cumulative effect of any future planning applications for solar farms.
  - Cllr Green asked about s106 money arising out the potential development of Tebworth Solar Farm. Cllr Parry replied that ENSO had offered to fund a project for the parish at the public meeting held on July 20<sup>th</sup>, 2021.
- c) **Hockliffe Road Speed Sign.** The PC is buying three 'Speed Watch Area' signs: two to be installed at either end of Tebworth and one on Tebworth Road, Wingfield. The locations have been approved by the CBC Traffic Manager. Progressing.
- d) **Festival of Britain Tebworth Sign.** Roger Fenwick has repaired a number of signs around the parish including the Festival of Britain sign. He has asked for a donation to Chalgrave Senior Citizens Committee in lieu of payment. **Cllr Parry proposed, seconded by Cllr Ludgate**, a donation of £150 to the Senior Citizens Committee. **All agreed.** **Clerk**
- e) **Parkview Lane Flooding.**
- Ongoing. Follow up again. **Clerk**
  - Cllr Green mentioned that flooding still occurs on the corner opposite The Queen's Head pub when it rains. **Cllr Green proposed, seconded by Cllr Masters**, that the PC pushes for improvements to the drainage in this location. **All agreed.** **Clerk**
  - Flooding by the development at Lane Farm may be caused by a blocked drain. Report to HW. **Clerk**
- f) **CBC Tree Planting Scheme.** Cllr Parry has suggested possible tree planting on the land in front of 37-51 The Lane, Tebworth. He has contacted CBC. Ongoing **PP**
- g) **Trees, Parkview Lane.** Two more trees on Parkview Lane may require attention. Branching Out is coming this Friday to examine and advise. Ongoing. **Clerk**
- h) **Proposed Changes to Eggington Parish Boundary.** The consultation set out three options regarding the future of the parish boundary of Eggington. Response sent supporting Eggington's comments.
- i) **Litter Pick.** Cllr Warburton reported that the litter pick on October 24<sup>th</sup>, 2021 was a success with 18 bags of rubbish being collected. He may organise another litter pick January 2022.

## **8. POINTS RAISED on SEPTEMBER/OCTOBER 2021 CORRESPONDENCE**

- a) **Stop the Arc Group** is campaigning to raise awareness of the government's plans to increase the total population of the five counties Beds, Bucks, Northants, Peterborough + Cambs and Oxon by at least 50% by 2050. Cllr Green proposed, seconded by Cllr Masters, that the PC supports the campaign. **All agreed.** **Clerk**

## **9. OCTOBER/NOVEMBER 2021 CORRESPONDENCE RECEIVED**

- a) **Firework Complaint.** A resident has complained to the PC about a recently held firework party. Apologies have been sent to the resident by those responsible. Fireworks guidance will be published in the Chalgrave News in time for next year's Bonfire Night.
- b) **London Greenbelt Council**
- Councils to receive funding for brownfield land development. Article in correspondence.
  - Transcript of Michael Gove, Secretary of State for Levelling Up, Housing and Communities, at Select Committee regarding planning and development. In correspondence.
- c) **CBC: Flitwick Transport Interchange.** Information about the new transport interchange in correspondence.
- d) **NALC: What can Local Councils do on Climate Change?** Publication in correspondence.
- e) **BATPC:** Updated Policy Consultation Briefing-Environmental Permitting Regulations Consultation. This affects all burial authorities. Information in correspondence.

- f) **NHS: Bedfordshire, Luton and Milton Keynes Clinical Commissioning Group.** Consultation on Fertility Services, Gluten-free Food Prescribing and the Milton Keynes Pharmacy First minor ailment scheme policies. Consultation ends December 21<sup>st</sup>, 2021. Information in correspondence.
- g) **Clerks and Councils Direct.** November 2021 magazine in correspondence.
- h) **War Memorials Trust.** November 2021 Bulletin in correspondence.
- i) **CBC; Community Buildings & Village Hall Survey.** Hall committee members will discuss. In correspondence. Cllr Green also mentioned the need for a coordinated transport system, with decent bus services, which are connected to train services etc. The PC will send a letter to Andrew Selous MP asking what government plans there are for local bus and train services for improved and accessible transport. **PP; Clerk**
- j) **Cllr Debbie Levy: Resignation Letter.** Cllr Levy has resigned, therefore there is a vacancy on the parish council. Clerk to notify the Monitoring Officer. Thanks was given to Cllr Levy for her contribution to the PC for the past 12 years. The PC will send her a letter of thanks. **PP; Clerk**

## 10. **CHALGRAVE COMMUNITY EMERGENCY PLAN**

No update this month.

## 11. **ACCOUNTS**

- a) **Cheques for Signature.** The following cheques have been approved and signed:

| <u>Chq No:</u> | <u>Payee</u>               | <u>Description</u>                      | <u>Amount £</u> |
|----------------|----------------------------|---|-----------------|
| 1184           | Auckland Manufacturing Ltd | Speed Watch sign x 3                    | 203.18          |
| 1185           | M W Agri Ltd               | Grass cutting at Tebworth Pond-Oct 2021 | 19.20           |
| 1186           | Lesley Smith               | Clerk's salary + expenses October 2021  | 232.85          |
| 1187           | HMRC                       | Clerk's PAYE: Aug/Sept/Oct 2021         | 137.40          |
|                |                            | <b>Total</b>                            | <b>592.63</b>   |

- b) **Clerk's Salary and Hours.** Clerk's hours and salary to be reviewed. Cllr Warburton has offered to carry out the review. Ongoing. **Clerk; PW**
- c) **Online Banking.** Online banking application is now completed. Progressing.
- d) **Precept 2022.** The PC has received the Precept Request 2022/23 letter from CBC. To be discussed at the December PC meeting. **Clerk**
- e) **Bank Statements; 11/11/2021**
- i. Current Account: £7,674.47
  - ii. Reserve account: £6,194.99

## 12. **ANNUAL DONATION**

**Bedfordshire Police Bobby Scheme.** Cllr Parry proposed, seconded by Cllr Day, that the PC donated £100 to the Bobby Scheme. **All agreed.** **Clerk**

## 13. **HIGHWAYS ISSUES**

- a) **Driveway between Nos 78 & 80 Wingfield Road.** Still no action from CBC for resurfacing. Continue to press HW. **Clerk**
- b) **Road Sign** at the junction of Chalgrave Road and the B5120 is still crooked. Report to HW. **Clerk**
- c) **16 and 18, The Lane, Tebworth.** HW has removed the steps from the grass verge.
- d) **Yellow Lines.** Cllr Parry will follow up on the installation of the yellow lines at the junction of Wingfield Road and Toddington Road. **PP**

## 14. **COMMITTEE REPORTS**

- a) **Planning**

- i. **Applications**

| Application No. | Address                           | Proposed work  | PC comments                   | CBC decision      |
|-----------------|-----------------------------------|--|-------------------------------|-------------------|
| 21/00743/LB     | <u>1 Chalgrave Road, Tebworth</u> | Conversion of Grade 2 stable block for ancillary use | No objections                 | Granted           |
| 21/04219        | <u>Land adjacent to Tebworth</u>  | Proposed solar farm & battery storage facilities     | Comments:<br>Proposed site on | Awaiting decision |

|          |   |  |   |                   |
|----------|---|--|---|-------------------|
|          |   |  | Green Belt land; several proposed solar farms within a concentrated area          |                   |
| 21/01379 | <u>Trinity Hall Farm, A5</u>                  | Silage storage   | Request that trees are planted around the perimeter of the area to soften outlook | Awaiting decision |
| 21/03795 | <u>9 The Meadows, Tebworth Road Wingfield</u> | Change of use from grass verge to driveway. Includes a dropped kerb to allow access for 2 cars to be parked on land owned by applicant | No objections   | Granted           |

**b) Rights of Way (ROW)**

The developers of Tebworth Solar Farm have sent the CBC Footpaths Officer diagrams of how the Rights of Way will be affected by the solar farm. Cllr Green has made a list of comments on the proposals. Comments and diagrams are in correspondence.

**c) Website**

- i. Church information has been updated.
- ii. Comments sent to the website have to be approved before they can be posted on the site.
- iii. Cllr Warburton will check the links to the cllrs' email addresses as some do not work. **PW**

**d) Speed Watch**

One session was held in November.

**15. ITEMS FOR INCLUSION ON NEXT AGENDA**

Precept; Cllrs' email addresses.

**16. DATE AND TIME OF NEXT MEETING**

Tuesday, December 21<sup>st</sup>, 2021 at 7.30pm.

Meeting closed at 20.45pm

Signed by Chairman..... Date.....