

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, MARCH 15<sup>th</sup>, 2022** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF FEBRUARY 15<sup>th</sup>, 2022 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM FEBRUARY 15<sup>th</sup>, 2022 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2022 CORRESPONDENCE
10. EMERGENCY PLAN-Report and Update
11. FEBRUARY/MARCH 2022 CORRESPONDENCE RECEIVED
12. TO FINALISE ARRANGEMENTS for the PARISH ASSEMBLY
13. TO DISCUSS CELEBRATION of the QUEEN'S PLATINUM JUBILEE
14. TO DISCUSS APPLICATIONS for the MILLENNIUM and COMMUNITY AWARDS
15. ACCOUNTS-a) Cheques for Signature
16. HIGHWAYS ISSUES
17. COMMITTEE REPORTS
18. ITEMS FOR INCLUSION ON THE NEXT AGENDA
19. TIME AND DATE OF NEXT MEETING
20. *Close meeting to the public*
21. UPDATE ON VACANCY FOR NEW COUNCILLOR

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, February 15<sup>th</sup>, 2022 at 7.30pm.

**Present:** Cllr Jan Day; Cllr Ken Green (via Zoom); Cllr K Ludgate; Cllr Frances Masters; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk.

**Public present:** 5

#### **Committees**

<b>Planning</b>	Cllr Warburton	07941624419	
<b>Rights of Way</b>	Cllr Green-Chair	874107	Cllr Warburton 07941624419
<b>Website</b>	Cllr Warburton	07941624419	
<b>Speed Watch</b>	Cllr Parry	0731 605600	

#### **Responsibilities**

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

#### **Groups**

<b>Pond</b>	Barbara Jackson	07960445492	Cllr Day	875921
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#### **1. APOLOGIES FOR ABSENCE**

Rev. Linda Washington.

#### **2. MINUTES OF JANUARY 18<sup>th</sup>, 2022 MEETING**

The minutes of the January 18<sup>th</sup>, 2022 meeting were approved by the council and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

Cllrs Day and Masters are on the editorial team of The Chalgrave News.  
Cllr Green is a member of the Memorial Hall Committee.

#### **4. POLICE MATTERS**

##### **a) Reported Crime.** Three crimes reported in January 2022

Date	Location	Crime	Other details
26/1/22	Toddington Rd, Tebworth	Death by driving unlicensed, uninsured or disqualified	None
28/1/22	Hockliffe Rd, Tebworth	Threats to kill	None
Undisclosed	Undisclosed	Harassment	None

##### **b) Police and Crime Commissioner's Office: Communications.** The PCC's Office wants to update communities with printed information rather than just online. Office to be sent contact details of the PC and The Chalgrave News.

**Clerk**

#### **5. REPORT FROM WARD COUNCILLOR MARK VERSALLION**

No report this month

#### **6. CHALGRAVE CHURCH REPORT**

No report this month.

**Contacts.** Revs Linda and Nigel are keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; [revdchalgrave@gmail.com](mailto:revdchalgrave@gmail.com); [nwashy2@gmail.com](mailto:nwashy2@gmail.com)

#### **7. MATTERS ARISING FROM JANUARY 2022 MINUTES**

##### **a) Mobile CCTV Cameras for Fly Tipping.** CBC has 6 cameras, which parish councils can request the use of. Cllr Parry will contact Cllr Versallion or CBC's Community Safety Operations Manager to request one.

**PP**

- b) **Chalgrave Manor Solar Farm; s106 Money.** The PC has written to Cllr Versallion asking for an update. Awaiting reply. Ongoing.
- c) **Lords Hill Roundabout.** National Highways expect to re-mark the roundabout in Spring 2022 although there is no firm commitment to a date. Ongoing.
- d) **Hockliffe Road Speed Sign.** The three 'Speed Watch Area' signs have been installed.
- e) **Parkview Lane Flooding.**
  - i. HW are looking into developing a solution to improve the drainage but funding is not available yet. Ongoing.
  - ii. The clerk contacted CBC regarding the flooding that still occurs on the corner opposite The Queen's Head pub when it rains, asking for improvements to the drainage in this location. HW has responded saying there is no planned repair at this time but they will continue to monitor and inspect in line with their established service plan.
- f) **Trees, Parkview Lane.** Two more trees on Parkview Lane require attention. Work is scheduled for February 17<sup>th</sup>, 2022. Progressing.
- g) **Litter Pick.**
  - i. Cllr Parry thanked Cllr Warburton for organising the litter pick on January 30<sup>th</sup>, 2022. Thanks have also been received from Mr Paul Whitton.
  - ii. The PC received a standard response after it had to McDonald's Head Office about the amount of McDonald's litter in the parish. The PC has written again. Awaiting response. Ongoing.
- h) **Co-ordinated Transport System.** Cllr Green commented that an overall national strategy was required where, for instance, someone can use a relatively frequent bus service in Chalgrave and get connections at all points where bus/train services are timed to suit arrivals and departures.
- i) **Re-wilding of verges.** The PC has contacted CBC to request the re-wilding of grass verges with wild flowers. Awaiting reply. Ongoing
- j) **Dedicated Email Addresses for Cllrs.** CloudNext charges £110 + VAT for gov.uk email accounts. Progressing.

**Clerk**

#### **8. POINTS RAISED on DECEMBER 2021/JANUARY2022 CORRESPONDENCE**

- a) **Co-ordinated Transport System.** See 7f).
- b) **Hare Coursing.** Cllr Masters has written a piece for the Chalgrave News. It includes information on how to report incidences.
- c) **Littering.** Suggestion that the PC should continue to pursue McDonald's to extend its litter pick boundary.

#### **9. JANUARY/FEBRUARY 2022 CORRESPONDENCE RECEIVED**

- a) **Yellow Lines and H Bar.** Are now installed at on the corner of Wingfield Road and St Mary's Close respectively.
- b) **CBC: Strategic Plan 2022-2027.** The draft Plan is in correspondence.
- c) **CBC: Bus Service Improvement Plan.** The results of the recent consultation are in correspondence.
- d) **CBC: Proposed Community and Leisure Centre in Houghton Regis.** Details of the consultation are in correspondence. Consultation ends February 16<sup>th</sup>, 2022
- e) **CBC: Proposed Changes to Eggington Boundary-Stage 2.** Details of the consultation are in correspondence. Consultation ends March 30<sup>th</sup>, 2022. Based on the results of Stage 1 of the consultation CBC General Purposes Committee recommended that the boundary remains unchanged. Stage 2 will ask people to comment on whether they support the draft recommendation. In correspondence.
- f) **CBC: Schools for the Future-Principles and Policies; Proposed Changes.** Information in correspondence.
- g) **NALC: Chief Executive's Bulletin.** January 21st edition in correspondence.
- h) **Luton Rising Consultation** on proposals to increase passenger numbers to 32 million by building a 2<sup>nd</sup> terminal and making the best use of the existing runway. Consultation ends on April 4<sup>th</sup>, 2022. In correspondence.
- i) **NALC; Michael Gove** supports Remote Meetings for town and parish councils. Article in correspondence.
- j) **CPRE; South East E-Bulletin.** Winter 2022 edition in correspondence.

#### **10. ARRANGEMENTS for the PARISH ASSEMBLY**

- a) **Date and Time.** Thursday, April 14<sup>th</sup>, 2022 at 7.30pm.
- b) **Food.** To be arranged.
- c) **Beverages.** Cllr Parry to purchase.

**DL**  
**PP**

- d) **Invitees.** Clerk to invite representatives from local organisations, MP, Ward Cllr and police **Clerk**

**11. ARRANGEMENTS for the QUEEN'S PLATINUM JUBILEE**

- a) **Date.** June 3<sup>rd</sup>, 2022  
 b) **Venue.** Chalgrave Memorial Hall.  
 c) **Chalgrave Memorial Committee** will have more meetings and then report back to the PC. On agenda for the PC's March meeting. Ongoing. **Clerk**

**12. CHALGRAVE COMMUNITY EMERGENCY PLAN**

No update this month.

**13. ACCOUNTS**

- a) **Cheques for Signature.** The following cheque has been approved and signed:

Chq No:	Payee	Description	Amount £
1193	Lesley Smith	Clerk's salary + expenses January 2022	228.32
		<b>Total</b>	<b>228.32</b>

b) **Bank Statements; 04/02/2022**

- i. Current Account: £6,520.04  
 ii. Reserve account: £6,195.14

**14. HIGHWAYS ISSUES**

- a) **Drain Opposite Lane Farm** has been cleared by CBC but is overflowing again due to excessive rain.  
 b) **Driveway between Nos 78 & 80 Wingfield Road.** Works are due to be carried out. Date to be arranged for works to be completed. Ongoing.  
 c) **Toddington Road** will be closed between February 21-23, 2022, 0800-18.00hrs to replace Cats' Eyes.  
 d) **Anglian Water; Hockliffe Road** will be closed between March 21-April 14, 2022. Closure is 24 hours a day.  
 e) **Road Signs** at the junctions of Chalgrave Road and Tebworth Road and the B5120 are crooked. Cllr Parry will investigate and fix if possible. **PP**  
 f) **Waste Bin; St Mary's Close.** The clerk has requested a new bin.  
 g) **Overgrown Grass Verge-Wingfield.** A resident has reported an overgrown verge by The Plough's car park in the direction of Hill Close. Clerk to advise the resident that the verge is the responsibility of HW. **Clerk**

**15. COMMITTEE REPORTS**

a) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
21/04219	<u>Land adjacent to Tebworth</u>	Proposed solar farm & battery storage facilities	Comments: Proposed site on Green Belt land; several proposed solar farms within a concentrated area	Consultation period
21/01379	<u>Trinity Hall Farm, A5</u>	Silage storage	Request that trees are planted around the perimeter of the area to soften outlook	Awaiting decision
21/05196	Lords Hill Cottage, Featherbed Lane	Ground floor rear extension, 1 <sup>st</sup> floor side extension to main house & office annexe	No objections	Application withdrawn
21/05332	30 The Lane, Tebworth	Install 4 new windows & 1 French door; new entrance lobby & internal alterations	No objections	Consultation period

21/05629 Variation of conditions	<u>Pond Farm, Hill Close, Wingfield</u>	Change cladding on 1 <sup>st</sup> floor to red brick; reduce height of rear elevation & add skylight	No objections	Awaiting decision
22/00022	<u>College Farm, Chalgrave Road, Chalgrave</u>	New detached garage & rear conservatory for existing building	Comments to be decided	Consultation ends 14 February 2022
22/00276	<u>88 Tebworth Road, Wingfield</u>	Garage extension; loft conversion with front, rear & side windows; replace part roof with increased roof height	No objections	Consultation period ends 28 February 2022

**b) Rights of Way (ROW)**

- i. Two waymark posts have been put up and a bridge that needs repair is being looked at.
- ii. A stile between Ivy Farm and the brook has been repaired. A second one at the top of the hill is due to be done.
- iii. Stiles between Tebworth and Hockliffe are due for repair by the landowners.
- iv. The diversion of the Heritage Trail around Grove Farm is now a permissive bridleway.
- v. Cllr Green wants to form a Footpaths Committee which includes some younger volunteers.
- vi. A new ROW Officer for our area has replaced Michelle Flynn who has left CBC.

**c) Website**

Standard postings this month

**d) Speed Watch.**

The Speed Watch sign still needs repair but Cllr Parry is hoping to carry out a speed watch in March.

**16. ITEMS FOR INCLUSION ON NEXT AGENDA**

Co-option; Parish Assembly; Queen's Platinum Jubilee; Community and Millennium Awards.

*The public was asked to leave the room as the PC was going to discuss the applications for the councillor vacancy.*

**17. COUNCILLOR VACANCY**

The PC has received two applications for the position. Some councillors were hesitant to make a decision they did not know the applicants. Cllr Ludgate **proposed** that a decision should be postponed until after the Parish Assembly, which will be on April 14<sup>th</sup>, 2022. Cllr Parry **seconded** this proposal. The proposal was carried by **4 votes to 2**.

It was suggested and agreed that both candidates would be invited to have an informal meeting with the cllrs before the PC's March meeting and a decision made after the Parish Assembly.

**18. DATE AND TIME OF NEXT MEETING**

Tuesday, March 15<sup>th</sup>, 2022 at 7.30pm.

Meeting closed at 21.08pm

Signed by Chairman..... Date.....