

CHALGRAVE PARISH COUNCIL

MRS. LESLEY SMITH
CLERK TO THE COUNCIL
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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, SEPTEMBER 5th, 2023** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF JULY 25th, 2023 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JULY 25th, 2023 MINUTES
9. POINTS RAISED from JUNE/JULY 2023 CORRESPONDENCE
10. EMERGENCY PLAN-Report and update
11. JULY/AUGUST/ SEPTEMBER 2023 CORRESPONDENCE RECEIVED
12. ACCOUNTS-a) To approve online payments
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, July 25th, 2023 at 7.30pm.

Present: Cllr Ken Green; Cllr Harvey Greenwood; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Pond	Jan Day	Barbara Jackson
Defibrillator	Barbara Jackson	

1. APOLOGIES FOR ABSENCE

Cllr Kevin Ludgate; Ward Cllr Mark Versallion; The Rev Linda Washington.

2. MINUTES OF JUNE 20th, 2023 MEETING

The minutes of the June 20th, 2023 meeting were amended, approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

- a) **Reported Crime.** No crimes were reported during May. Five crimes have been reported in June and two in July

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
08/06/23	St Mary's Close	Other theft	None
10/06/23	Hockliffe Road	Theft or unauthorised taking of a motor vehicle	None
15/06/23	Chalgrave	Other theft	None
16/06/23	Hill Close	Public fear, alarm or distress	None
16/06/23	Hill Close	Public fear, alarm or distress	None
01/07/23	A5	Robbery of Personal Property	None
07/07/23	Church Lane	Other Criminal Damage	None

- b) **Office of the Police and Crime Commissioner.**

- i. June 2023 newsletter in correspondence.
- ii. Annual Town and Parish Council Meeting provisionally arranged for sometime in October 2023. Details to follow.

- c) **BedsAlert.** Bedfordshire Police are to receive £6.3 million of extra funding to combat drugs, violence, exploitation and organised crime. Information in correspondence

- d) **Police Survey.** Cllr Green volunteered to complete the survey on behalf of the PC.

KG

5. REPORT FROM WARD CLLR VERSALLION

No report this month

6. REPORT FROM CHALGRAVE CHURCH

No report this month.

Contact. Rev. Linda is keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com

7. MATTERS ARISING FROM JUNE 20th, 2023 MINUTES

a) Chalgrave Manor and Tebworth Solar Farms.

- i. Cllr Parry and the clerk met with the co-chairs of the Memorial Hall Committee. The Committee is hoping to secure some funding for the new playground from ib vogt, the developers of Tebworth Solar Farm.
- ii. £100,000 is to be distributed between Chalgrave, Chalton and Toddington by Aton, the developers of Chalgrave Manor Solar Farm. Cllr Parry wants to arrange a meeting with Aton to discuss funding for Chalgrave Parish.

b) McDonald's Hockliffe. Cllrs Parry & Warburton to arrange a meeting with them about a possible combined litter pick. Ongoing. **PP; PW**

c) Grass Verges and Rewilding.

- i. The PC has asked CBC's Environment Team to come and talk to us about rewilding verges. Meeting to be arranged. Progressing. **Clerk**
- ii. Cllr Ludgate will investigate whether landowners must cut back hedges that overhang HW land. The overgrown hedge at the corner of Chalgrave Road and the B5120 has been reported to HW as a hazard as it restricts visibility at the junction. Ongoing. **KL**

d) Coronation of King Charles 111. Commemorative mugs are on sale for £4.50 each. Contact the clerk or parish cllrs if interested.

e) Community Award. The PC has received a nomination for this year's Community Award. The PC unanimously agreed to the nomination. The award will be announced at the next Chalgrave Games.

f) Memorial Hall. The PC has recently awarded a grant of £550 to the Hall Committee. Ask to see the hall's accounts. **Clerk**

g) Broken Wingfield Sign. The PC has received a quote of £935.36 +VAT from Signs of the Times (SOTT) to make and install a new sign. The clerk has contacted the PC's insurance company. Progressing. **Clerk**

8. POINTS RAISED on MAY/JUNE 2023 CORRESPONDENCE

No comments made this month.

9. CHALGRAVE COMMUNITY EMERGENCY PLAN

New pads for the defibrillator are due to be ordered. **BJ**

10. JUNE/JULY 2023 CORRESPONDENCE RECEIVED

Clerks and Councils Direct. July 2023 magazine in correspondence.

a) CBC: Partnerships, Community and Engagement Team

- i. Schools for the Future: Information about the transition from the three-tier system to the two-tier system in correspondence.
- ii. Deadline for applying for the Community Asset Scheme is July 24th, 2023. In correspondence.
- iii. The Youth Support Service is carrying out a mapping exercise of youth provision in Central Bedfordshire. Survey ends August 11th, 2023. In correspondence.

b) English Regional Transport Association (ERTA). ERTA's AGM was held on July 15th, 2023. ERTA has proposed a new station at Ampthill. Information in correspondence.

c) Bedfordshire Rural Communities Charity. Latest newsletter in correspondence.

11. CO-OPTION

The PC has received an application from Mrs Jane Spiers to be co-opted onto the council. After discussion it was **unanimously agreed** to co-opt her onto the council and invite her to the September 2023 meeting. Another person has expressed interest and has asked for more details. Ongoing. **Clerk**

12. ACCOUNTS

a) **Online Banking.** The PC has approved the following online payments:

	Payee	Description	Amount £
2	M W Agri	Grass cutting-pond area; June 2023	26.40
3	Lesley Smith	Salary + expenses June 2023	308.98
		Total	335.38

b) **Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-July 2023	£5.00
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c) **Bank Statements; 05/07/2023**

- i. Current Account: £8,215.79
- ii. Reserve account: £6,244.30

13. HIGHWAYS ISSUES

- a) **Pothole opposite 1 Home Farm, Tebworth.** Report to HW. **Clerk**
- b) **1 Home Farm.** Continue to press HW for a metal barrier. **Clerk**
- c) **Dislodged Manhole Cover, St Mary's Close, Tebworth.** The cover has been reported to Housing Repairs. There has been a repair but it still needs attention. Report again. **Clerk**
- d) **Verge opposite the Queen's Head** has been cut.
- e) **Grass Verge from Church Road to Toddington.** The ground is uneven and difficult to walk on forcing pedestrians to walk on the road. The PC will ask for a footway along this stretch of verge. **Clerk**
- f) **Potholes near the Queen's Head/Plough** have been reported to HW.

14. COMMITTEE REPORTS

a) **Planning**

Applications

Application No.	Address	Proposed work	PC comments	CBC decision
21/05629 Variation of conditions	Pond Farm, Hill Close, Wingfield	Change cladding on 1 st floor to red brick; reduce height of rear elevation & add skylight	No objections	To be decided
22/04307	Land at Sundon	Development of new sports facility	No objections	To be decided
23/01322	21 Hockliffe Road	New application for extensions to the main house and the annexe	No objections	Granted
23/00852	Ivy Farm Barns. Plot 2	Variation of condition 19 of planning permission CB/19/02342/FULL	Object.	Application withdrawn
23/00967/DOC	30 The Lane, Tebworth	Discharge of condition 2 and 3 against planning permission 21/05332/LB Listed Building	No documents available	Conditions discharged
TRE/23/00187	1 Chalgrave Road, Tebworth	Works to trees protected by tree preservation orders	No objections	Granted
23/01211	53 Wingfield Road, Tebworth	Single storey side extension	No objections	Granted
23/01386	9 Woodlands, Tebworth	Part single/part double rear extension. Partial garage conversion	No objections	Granted
23/00940/PAAD	Well Cottage, Featherbed Lane	Conversion of barns to 4 dwellings	Object	Refused
23/01682/AG	College Farm, Chalgrave Road	Creation of hardstanding and track*	N/A	Granted

* Cllr Warburton will investigate why the track is being installed.

PW

b) Rights of Way (ROW)

- i. Cllr Parry will contact Trinity Hall Farm to clear Footpath (FP) 17. Cllr Green reported that there are problems with several of the footpaths on land owned by Trinity Hall Farm.
- ii. Cllr Green said that some of the bridges need maintenance. He will report to the Footpaths Officer, Lindsay Measures. **KG**
- iii. FP 22 has not been cleared. Contact the landowner. **Clerk**
- iv. The clerk reported that a part of FP 12 had not been cleared behind 38 Tebworth Road, Wingfield. Cllr Green will investigate. **KG**

c) Website

Cllr Warburton is meeting with Simon Gatward about tidying up the website. Ongoing. **PW; SG**

d) Speed Watch.

Speed Watch scheduled for this week (week beginning 24th July). **PP**

e) Tebworth Pond.

The pond area requires maintenance. Cllr Parry and the clerk will ask previous volunteers to help with the work. New volunteers also welcome. **PP; Clerk**

15. ITEMS FOR INCLUSION ON NEXT AGENDA

None at present.

16. DATE AND TIME OF NEXT MEETING

Tuesday, September 5th, 2023

Meeting closed at 20.34pm

Signed by Chairman.....

Date.....