

CHALGRAVE PARISH COUNCIL

MRS. LESLEY SMITH
CLERK TO THE COUNCIL
Tel: 01525 874716
email: clerk@chalgrave-pc.gov.uk

4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, OCTOBER 17th, 2023** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF SEPTEMBER 5th, 2023 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM SEPTEMBER 5th, 2023 MINUTES
9. POINTS RAISED from JULY/AUGUST/ SEPTEMBER 2023 CORRESPONDENCE
10. EMERGENCY PLAN-Report and update
11. SEPTEMBER/OCTOBER 2023 CORRESPONDENCE RECEIVED
12. ACCOUNTS-a) To approve online payments
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, September 5th, 2023 at 7.30pm.

Present: Cllr Harvey Greenwood; Cllr Phil Parry (Chair); Cllr Peter Warburton; Cllr Jane Spiers; Lesley Smith-Clerk.

Public present: 1

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Pond	Jan Day	Barbara Jackson
Defibrillator	Barbara Jackson	

1. APOLOGIES FOR ABSENCE

Cllr Ken Green; Cllr Kevin Ludgate.

Cllr Parry welcomed Jane Spiers to the council. Cllr Spiers signed the Declaration of Acceptance of Office form, which was countersigned by the clerk.

2. MINUTES OF JULY 25th, 2023 MEETING

The minutes of the July 25th, 2023 meeting were amended, approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Spiers declared interests in Chalgrave Memorial Hall, The Chalgrave News and Chalgrave Church.

4. POLICE MATTERS

a) **Reported Crime.** Two crimes were reported during August.

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
01/07/23	A5	Robbery of Personal Prpoerty	None
07/07/23	Church Lane	Other Criminal Damage	None
08/08/23	Church Lane	Theft from a motor vehicle	None
27/08/23	Tebworth	Blackmail	None

b) **Community Policing Team.** Information on changes to how Community Policing currently operates. In correspondence.

c) **Office of the Police and Crime Commissioner.**

i. July 2023 newsletter in correspondence.

ii. Annual Town and Parish Council Meeting provisionally arranged for October 11th, 2023. Cllrs Greenwood and Parry will attend. **HG; PP**

d) **BedsAlert.** August and September 2023 newsletters in correspondence.

5. REPORT FROM WARD CLLR VERSALLION

No report this month

6. REPORT FROM CHALGRAVE CHURCH

No report this month.

Contact. Rev. Linda is keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com

7. MATTERS ARISING FROM JULY 25th, 2023 MINUTES

a) Chalgrave Manor and Tebworth Solar Farms.

- i. Cllr Parry and the clerk met with the co-chairs of the Memorial Hall Committee on August 1st, 2023. The Committee is hoping to secure some funding for the new playground from ib vogt, the developers of Tebworth Solar Farm. The PC is hoping that Enso will help to fund future community projects as well as any current ones including the playground. The PC has asked to see the Hall's accounts.
- ii. £100,000 is to be distributed between Chalgrave, Chalton and Toddington by Aton, the developers of Chalgrave Manor Solar Farm. Cllr Parry wants to arrange a meeting with Aton to discuss funding for Chalgrave Parish.
- iii. PC to confirm that grass will be sown underneath the solar panels of the solar farms as per the conditions for granting planning permission for both farms by CBC. Ongoing. **PP; Clerk**

b) McDonald's Hockliffe. Cllrs Parry & Warburton to arrange a meeting with them about a possible combined litter pick. Cllr Warburton has provisionally arranged a separate litter pick for October 15th, 2023. Ongoing. **PP; PW**

c) Grass Verges and Rewilding.

- i. The PC has asked CBC's Environment Team to come and talk to us about rewilding verges. Meeting to be arranged. Progressing. **Clerk**
- ii. The overgrown hedge at the corner of Chalgrave Road and the B5120 has been reported to HW as a hazard as it restricts visibility at the junction. However the corner is due to be widened as part of the Tebworth Solar Farm development. Ongoing.

d) Coronation of King Charles 111. Commemorative mugs are on sale for £4.50 each. Contact the clerk or parish cllrs if interested.

e) Community Award. The PC has received a nomination for this year's Community Award. The PC **unanimously agreed** to the nomination. The award will be announced at the next Chalgrave Games.

f) Broken Wingfield Sign. The new sign is ready and due to be installed by Signs of the Times. The insurance company has paid £810.36 towards the cost of the sign, which is £935 + VAT. Progressing.

g) Dog Bin. After a request by the PC on behalf of the Memorial Hall Committee HW has agreed that a dog bin can be placed in the grass verge close to the entrance to the hall and the bus shelter. Nearby residents will be consulted. Ongoing. **Clerk**

8. POINTS RAISED on JUNE/JULY 2023 CORRESPONDENCE

No comments made this month.

9. CHALGRAVE COMMUNITY EMERGENCY PLAN

The predicted life span of the battery has expired although the defibrillator is currently showing as ready. A new one will cost £225 + VAT approx. Barbara Jackson is awaiting a response from Community Heartbeat. Ongoing. **BJ**

10. JULY/AUGUST/SEPTEMBER 2023 CORRESPONDENCE RECEIVED

a) CBC

- i. Partnerships, Community and Engagement Team. Online Topic Session on Outdoor Sport and Open Spaces and Community Hall Schedules-Wednesday September 20th, 2023, 6-7pm. Information in correspondence.
- ii. Partnerships, Community and Engagement Team. CBC is updating its Strategic Plan, which documents where the council's key priorities are. CBC is carrying out a survey to find out the views of residents. Survey ends August 31st, 2023.
- iii. Town and Parish Council Update. September 2023 bulletin in correspondence.
- iv. Youth Parliament Election 2023. CBC is looking for nominations from years 8-12. Information in correspondence.

b) BATPC. Online 'on demand' training programme in correspondence.

c) CPRE. Article titled 'A Manifesto for the Mid Beds by-election in correspondence.

- d) **Tilsworth Traveller Site.** Email to Andrew Selous MP, Ward Cllr Mark Versallion and a number of local parish and town councils from a concerned Tilsworth resident about construction work being carried out at the site. In correspondence.
- e) **East Regional Transport Association (ERTA).**
- i. Proposal for Amphill Parkway and agenda for the September 6th, 2023 meeting in correspondence.
 - ii. September-October 2023 newsletter in correspondence.
 - iii. September press release in correspondence.
- f) **The Guardian.** Article on government's proposal to allow barn conversions without planning permission in correspondence.
- g) **Clerks and Councils Direct.** September 2023 magazine in correspondence

11. ACCOUNTS

- a) **Online Banking.** The PC has approved the following online payments:

	Payee	Description	Amount £
2	M W Agri	Grass cutting-pond area; June 2023	39.60
3	Lesley Smith	Salary + expenses July 2023	283.70
		Total	323.30

- b) **Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-September 2023	£5.00
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- c) **Bank Statements; 05/09/2023**

- i. Current Account: £8,008.40
- ii. Reserve account: £6,258.76

12. HIGHWAYS ISSUES

- a) **Pothole opposite 1 Home Farm, Tebworth** has been repaired.
- b) **1 Home Farm.** Continue to press HW for a metal barrier. Awaiting response from HW. **Clerk**
- c) **Dislodged Manhole Cover, St Mary's Close, Tebworth.** The cover has been reported to Housing Repairs. There has been a repair but it still needs attention. Follow up. **Clerk**
- d) **Grass Verge from Church Road to Toddington.** The ground is uneven and difficult to walk on forcing pedestrians to walk on the road. The PC has asked for a footway along this stretch of verge. Ongoing
- e) **Wingfield Road.** The section between Toddington Road and the Memorial Hall has been resurfaced. HW are coming back to reinstate the double yellow lines and the H-bar. Ongoing.
- f) **HW Annual Plan 2023/24.** List of roadworks to be carried out throughout Central Bedfordshire in correspondence.
- g) **Chalgrave Road Closure.** The road is due to be closed throughout October 4th and 5th in order to locate the gas main. Information and diversion route in correspondence.

13. COMMITTEE REPORTS

- a) **Planning**

Applications

Application No.	Address	Proposed work	PC comments	CBC decision
21/05629 Variation of conditions	Pond Farm, Hill Close, Wingfield	Change cladding on 1 st floor to red brick; reduce height of rear elevation & add skylight	No objections	To be decided
22/04307	Land at Sundon	Development of new sports facility	No objections	To be decided
23/02643	Land east and west of Tebworth	Discharge of Condition 8. The required vision splays shall be kept free of any obstruction throughout construction	N/A	To be decided
23/02466	30 The Lane, Tebworth	Replacement of 6 timber windows	No objections	Consultation period ends 12/9/23

b) Rights of Way (ROW)

- i. Trinity Hall Farm has still not cleared Footpath (FP) 17. Ongoing.
- ii. Cllr Spiers has volunteered to help on the FP Committee. **JS**
- iii. FP 12 has been reported as overgrown and impassable. Ongoing.
- iv. Cllr Warburton reported FP 14 as being overgrown plus an overgrown stile on the FP. Report to the ROW Officer. **Clerk**

c) Website

Cllr Warburton is meeting with Simon Gatward tomorrow about tidying up the website. Ongoing. **PW; SG**

d) Speed Watch.

Cllr Parry will arrange a September Speed Watch **PP**

e) Tebworth Pond.

The pond area requires maintenance. A Team Leader and volunteers are being sought. Ongoing. **BJ**

14. ITEMS FOR INCLUSION ON NEXT AGENDA

None at present.

15. DATE AND TIME OF NEXT MEETING

Tuesday, October 17th, 2023, 7.30pm.

Apologies in advance: Cllr Spiers.

Meeting closed at 20.30pm

Signed by Chairman.....

Date.....