

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, NOVEMBER 21<sup>st</sup>, 2023** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF OCTOBER 17<sup>th</sup>, 2023 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM OCTOBER 17<sup>th</sup>, 2023 MINUTES
9. POINTS RAISED from SEPTEMBER/OCTOBER 2023 CORRESPONDENCE
10. EMERGENCY PLAN-i. Report and update; ii. to discuss the defibrillator and cabinet.
11. OCTOBER/NOVEMBER 2023 CORRESPONDENCE RECEIVED
12. ACCOUNTS-a) To approve online payments
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, October 17<sup>th</sup>, 2023 at 7.30pm.

**Present:** Cllr Ken Green; Cllr Harvey Greenwood; Cllr Kevin Ludgate; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk; The Reverend Linda Washington.

**Public present:** 0

#### **Committees**

|                      |                  |              |                             |
|----------------------|------------------|--------------|-----------------------------|
| <b>Planning</b>      | Cllr Warburton   | 07941 624419 |                             |
| <b>Rights of Way</b> | Cllr Green-Chair | 874107       | Cllr Warburton 07941 624419 |
| <b>Website</b>       | Cllr Warburton   | 07941 624419 |                             |
| <b>Speed Watch</b>   | Cllr Parry       | 07831 605600 |                             |

#### **Responsibilities**

|                |                  |              |
|----------------|------------------|--------------|
| Cllr Parry     | Highways liaison | 07831 605600 |
| Cllr Greenwood | Police liaison   | 07932 326274 |

#### **Volunteers**

|               |                 |
|---------------|-----------------|
| Defibrillator | Barbara Jackson |
|---------------|-----------------|

#### **1. APOLOGIES FOR ABSENCE**

Cllr Jane Spiers; Ward Cllr Mark Versallion.

#### **2. MINUTES OF SEPTEMBER 5<sup>th</sup>, 2023 MEETING**

The minutes of the September 5<sup>th</sup>, 2023 meeting were approved by the council and signed as correct by the chair.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. POLICE MATTERS**

a) **Reported Crime.** One crime was reported during September

| <b><u>Date</u></b> | <b><u>Location</u></b>   | <b><u>Crime</u></b>            | <b><u>Other details</u></b> |
|--------------------|--------------------------|--------------------------------|-----------------------------|
| 01/09/23           | Tebworth Road, Wingfield | Attempted residential burglary | None                        |

b) **Office of the Police and Crime Commissioner.**

Cllrs Greenwood and Parry attended the Annual Town and Parish Council Meeting provisionally on October 11<sup>th</sup>, 2023. Cllr Greenwood summarised the meeting as follows:

- The Deputy Commissioner, Ian Delgarno, led the meeting. He expressed an interest in attending parish council meetings.
  - Crime is down in Central Bedfordshire. However, calls are up, 42% being non-urgent.
  - Bedfordshire Police now have 1456 serving officers, the most ever, but many are young and inexperienced.
  - There are 9 dedicated rural crime officers.
  - A new 101 Webchat service is being introduced. Operators are able to handle 7 calls at once.
- Cllr Greenwood will do a write up of the meeting for the Chalgrave News.  
Invite Ian Delgarno to a Parish Council meeting.

**HG**  
**Clerk**

#### **5. REPORT FROM WARD CLLR VERSALLION**

No report this month

#### **6. REPORT FROM CHALGRAVE CHURCH**

- a) **Chancel Beam** has been restored and birds' nests and other debris have been cleared away above the chancel ceiling. All the church beams need investigating to make sure they are not suffering from the insect damage and rot that caused the damage to the chancel beam.
- b) **Beam at the End of the Nave.** Further investigation is needed as it seems to be putting pressure on other areas and causing cracks to appear in the region of the wall paintings.

**c) Other Maintenance.**

- i. The church has received the quinquennial report, which highlights work priorities and issues the church needs to tackle.
  - ii. The organ has been serviced and adjusted to correct an issue with the foot pedals.
  - iii. Weeds on the tower roof have been sprayed.
  - iv. Shrubs in the church grounds need cutting back and the graves kept in check.
  - v. The lawnmower needs repairing as it is not working properly.
- d) New Burial Regulation Notice** will be displayed on the exterior noticeboard. Rev Washington commented that the grounds are becoming full.
- e) Safeguarding Training** has been undertaken by the Parochial Church Council.
- f) Grant Application.** The church will submit a grant application to the PC for 2024 and provide its latest annual accounts.
- g) Rev. Washington** has had her hours reduced and is no longer responsible for Harlington.
- h) Wall Paintings.** Cllr Green asked if there is any chance of the wall paintings being restored. Rev. Washington said that plaster is coming off and this needs dealing with.
- i) Services.**
- i. Weekly services: Sundays at 9.30am
  - ii. Harvest Festival. A benefice Harvest Supper was held the evening before the services. The church had been decorated by a team of helpers.
  - iii. In Loving Memory Service: November 5<sup>th</sup> at 9.30am
  - iv. Remembrance Service: November 12<sup>th</sup>; 2pm at the church to lay the wreath at the church memorial followed by the service, 3pm at Chalgrave Memorial Hall.
  - v. Carols by Candlelight: December 16<sup>th</sup> at 6pm or 7pm-to be confirmed.
  - vi. Crib Service: December 24<sup>th</sup>-time to be confirmed
  - vii. Midnight Mass: December 24<sup>th</sup> at 11.15pm
  - viii. Christmas cards will be delivered with details of the Christmas services.
- j) Fundraising.**
- i. Pop Up Tea Room continues to be very popular.
  - ii. Christmas Craft Fair. November 4<sup>th</sup> at Chalgrave Memorial Hall.

**Contact.** Rev. Linda is keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; [revdchalgrave@gmail.com](mailto:revdchalgrave@gmail.com)

**7. MATTERS ARISING FROM SEPTEMBER 5<sup>th</sup>, 2023 MINUTES**

**a) Chalgrave Manor and Tebworth Solar Farms.**

- i. The Memorial Hall Committee is hoping to secure some funding for the new playground from Enso, the developers of Tebworth Solar Farm. The PC is hoping that Enso will help to fund future community projects as well as any current ones including the playground. The PC is awaiting the Hall's latest accounts. Ongoing.
  - ii. Alpaca, the agents for the Tebworth Solar Farm East and West developers, have confirmed that grass will be sown underneath the solar panels of the solar farms as per the conditions for granting planning permission for both farms by CBC. Email in correspondence.
- b) Grass Verges and Rewilding.** The PC has asked for a meeting with CBC's Environment Team to talk to us about their rewilding policy. Meeting to be arranged. Progressing. **Clerk**
- c) Coronation of King Charles III.** The PC **agreed** to offer the remaining commemorative mugs to the Senior Citizens Committee. **Clerk**
- d) Dog Bin.** After consultation with nearby residents the PC agreed not to pursue installing a dog bin in the verge close to the Memorial Hall. Clerk to inform the hall committee. **Clerk**
- e) Tilsworth Traveller Site.** CBC has issued a Temporary Stop Notice (TSN) on development at the Kingswood site.

**8. POINTS RAISED on JULY/AUGUST/SEPTEMBER 2023 CORRESPONDENCE**

- a) Barn Conversions.** The government has proposed introducing new legislation that would allow landowners to convert barns into houses without planning permission. It was **agreed** to object to the proposed legislation.
- b) Cllr Spiers** has joined the ROW Committee.

## 9. CHALGRAVE COMMUNITY EMERGENCY PLAN

The predicted life span of the battery has expired although the defibrillator is currently showing as ready. A new one will cost £225 + VAT approx. Barbara Jackson is awaiting a response from Community Heartbeat regarding the battery. Ongoing. BJ

## 10. SEPTEMBER/OCTOBER 2023 CORRESPONDENCE RECEIVED

- a) BATPC Annual Report and Accounts 2022-23. In correspondence.
- b) CBC
- i. Salt Bag Scheme. CBC is offering free 1/2 or 1 tonne bags of salt over the winter period. Contact Dan Osborn to find out if any are required. Clerk
  - ii. Town and Parish Council Update. October 2023 bulletin in correspondence.
  - iii. Partnerships, Community and Engagement Team. Information requested about leisure and sports facilities and community halls within the parish. Details in correspondence.
- c) Climate Emergency UK. The results of the Council Climate Action scorecards will be released on October 18<sup>th</sup>, 2023. All information in correspondence.
- d) Zero Hour UK. Climate and Ecology Bill. Zero Hour is asking for the PC's support for the Climate and Ecology Bill, which is due for its second reading on November 24<sup>th</sup>, 2023. Information in correspondence.
- e) Power for People. Energy Bill. Request to write to Andrew Selous asking him to attend the Energy Bill debate on October 18<sup>th</sup>, 2023. In correspondence.
- f) RBLI: Remembrance Range. Details of products and order form in correspondence.
- g) NALC; Planning-Permitted Development Rights Consultation. NALC's response in correspondence.
- h) CPRE Countryside Voice. Autumn/Winter 2023 magazine in correspondence.
- i) NHS. Ambassador magazine. September 2023 edition in correspondence.

## 11. ACCOUNTS

- a) Online Banking. The PC has approved the following online payments:

| <u>Payee</u>       | <u>Description</u>                         | <u>Amount £</u> |
|--------------------|--|-----------------|
| M W Agri           | Grass cutting-pond area; August 2023       | 39.60           |
| CBC                | Election fee 2023                          | 59.62           |
| Lesley Smith       | Clerk's salary + expenses July/August 2023 | 536.60          |
| Signs of the Times | Replacement Wingfield sign                 | 1122.44         |
|                    | <b>Total</b>                               | <b>1758.26</b>  |

- b) Also paid.

|                |                        |                                  |        |
|----------------|------------------------|----------------------------------|--------|
| Standing Order | Chalgrave IT Solutions | Computer monitoring-October 2023 | £5.00  |
| DD             | Clear Methods          | Payroll service September 2023   | £10.25 |

- c) Chalgrave Senior Citizens Committee. Grant request for 2024 plus latest accounts received.

- d) Bank Statements; 05/10/2023

- i. Current Account: £6,323.86
- ii. Reserve account: £6,265.97

## 12. HIGHWAYS ISSUES

- a) 1 Home Farm. New bollards and a 20mph sign have been installed. Cllr Parry commented that the 20mph sign should be located before the bend by The Vicarage. Contact HW to ask for sign to be relocated. Clerk
- b) Dislodged Manhole Cover, St Mary's Close, Tebworth. The cover has been reported to Housing Repairs. There has been a repair but it still needs attention. Follow up. Clerk
- c) Grass Verge from Church Road to Toddington. The PC asked for a footway along this stretch of verge prior to the installation of the new cable. Request again. Clerk
- d) Wingfield Road. The section between Toddington Road and the Memorial Hall has been resurfaced. HW are coming back to reinstate the double yellow lines and the H-bar. Ongoing.
- e) Queen's Head. Cllr Green **proposed** writing to HW questioning the line of the HW boundary by the Queen's Head and Pump Cottage. **All agreed.** Clerk
- f) Hockliffe Road. Ask HW to cut back vegetation, which is growing over the footway. Clerk

### 13. COMMITTEE REPORTS

#### a) Planning

##### Applications

| <b>Application No.</b>              | <b>Address</b>                   | <b>Proposed work</b>   | <b>PC comments</b>                                 | <b>CBC decision</b> |
|-------------------------------------|----------------------------------|--|--|---------------------|
| 21/05629<br>Variation of conditions | Pond Farm, Hill Close, Wingfield | Change cladding on 1 <sup>st</sup> floor to red brick; reduce height of rear elevation & add skylight              | No objections                                      | Granted             |
| 22/04307                            | Land at Sundon                   | Development of new sports facility   | No objections                                      | To be decided       |
| 23/02643                            | Land east and west of Tebworth   | Discharge of Condition 8. The required vision splays shall be kept free of any obstruction throughout construction | N/A  | Decision released   |
| 23/02466                            | 30 The Lane, Tebworth            | Replacement of 6 timber windows  | No objections                                      | Granted             |
| 23/02952/LDCE                       | Ivy Farm Barns Plot 2            | Retention of grey cladding   | Object. Cladding not in keeping with surroundings. | To be decided       |

#### b) Rights of Way (ROW)

- i. Footpath (FP) 17. The path is still difficult to walk. The ROW Officer wants to move a way marker for FP 17, which they maintain is in the wrong position. Cllr Green does not agree. Cllr Green hopes to meet with the ROW Officer and the people who mark the definitive paths. Ongoing.
- ii. Cllr Spiers has volunteered to help on the FP Committee.
- iii. FP 12 has been cleared by volunteers.
- iv. FP 14 is overgrown and it is also overgrown around some of the stiles. Cllr Green will follow up. **KG**
- v. WhatsApp Group. Cllr Green will set up a group so that issues with ROW can be reported etc. **KG**
- vi. Cllr Green is not happy with the new contractors as he feels little has been done in the parish. He **proposed** contacting CBC accordingly. **All agreed.** **Clerk**

#### c) Website

- i. Cllr Warburton met with Simon Gatward about tidying up the website and removing old material. Ongoing. **PW; SG**
- ii. Cllr Warburton will write an article on Tebworth Solar Farm. **PW**

#### d) Speed Watch.

Cllr Parry will arrange an October Speed Watch.

**PP**

#### e) Tebworth Pond.

The pond area requires maintenance. A Team Leader and volunteers are being sought. Clerk to contact the Wildlife Trust to see if they know of volunteers that could help. Ongoing. **Clerk**

### 14. ITEMS FOR INCLUSION ON NEXT AGENDA

None at present.

### 15. DATE AND TIME OF NEXT MEETING

Tuesday, November 21<sup>st</sup>, 2023, 7.30pm.

Apologies in advance: Cllr Green; Cllr Warburton.

Meeting closed at 20.57pm

Signed by Chairman.....

Date.....