

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, DECEMBER 19th, 2023** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF NOVEMBER 21st, 2023 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM NOVEMBER 21st, 2023 MINUTES
9. POINTS RAISED from OCTOBER/NOVEMBER 2023 CORRESPONDENCE
10. EMERGENCY PLAN-i. Report and update; ii. to discuss the defibrillator and cabinet.
11. NOVEMBER/DECEMBER 2023 CORRESPONDENCE RECEIVED
12. ACCOUNTS-a) To approve online payments
13. TO DECIDE PRECEPT REQUEST 2024/25
14. TO DECIDE ANNUAL DONATION
15. HIGHWAYS ISSUES
16. COMMITTEE REPORTS
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, November 21st, 2023 at 7.30pm.

Present: Cllr Harvey Greenwood; Cllr Vicky Hydes; Cllr Phil Parry (Chair); Cllr Jane Spiers; Ward Cllr Mark Versallion; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Cllr Ken Green; Cllr Kevin Ludgate; Cllr Peter Warburton.

Cllr Parry welcomed Vicky Hydes to the council. Cllr Hydes signed the Declaration of Acceptance of Office form, which was countersigned by the clerk.

2. MINUTES OF OCTOBER 17th, 2023 MEETING

The minutes of October 17th, 2023 meeting were amended, approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Spiers declared interests in:

- Chalgrave Memorial Hall; she is a member of the committee
- The Chalgrave News; she is on the editorial team
- All Saints Church, Chalgrave

4. POLICE MATTERS

a) Reported Crime. Four crimes were reported during November

Date	Location	Crime	Other details
07/11/23	Toddington Road, Tebworth	Criminal damage to a vehicle	None
08/11/23	Toddington Road, Tebworth	Criminal damage to a vehicle	None
08/11/23	Hockliffe Road, Tebworth	Criminal damage to a vehicle	None
08/11/23	Wingfield Road, Tebworth	Attempted residential burglary-home	None

b) Office of the Police and Crime Commissioner. Rural Crime Events 12th and 14th, December 2023. Cllr Greenwood may attend the South event on December 14th. **HG**

c) Safer Streets. Details of approved projects in correspondence.

d) PCC's Annual Town and Parish Council Meeting.

- Minutes of the 11th October 2023 meeting in correspondence.
- Cllr Greenwood's report for the Chalgrave News on the meeting in correspondence.

e) Beds Alert

- Details of newly launched Knife Crime Campaign in correspondence.
- Details of the newly launched VERU Village in correspondence.
- A & E Navigators scheme has been launched recently. Details in correspondence.

5. REPORT FROM WARD CLLR VERSALLION

- a) **CBC Budget.** There has been a large overspend so there has to be a council tax increase in the 2024/25 financial year. This will affect the affordability of services e.g. road maintenance, schools etc. Both the Fire Service and the police are asking for more money next year.
- b) Cllr Versallion is the **Chair of Children's Services Overview and Scrutiny Committee** at CBC.
- c) **Queen's Head.** Cllr Versallion has asked the tenants for the specific measurements of the weather shelter. Planning Enforcement has investigated the vans parked at the rear of the pub.
- d) Cllr Hydes mentioned the recent **fly tipping** on Tebworth Road.
- e) **M1.** The M1 will be closed at certain times in December.

6. REPORT FROM CHALGRAVE CHURCH

No report this month.

Contact. Rev. Linda is keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com

7. MATTERS ARISING FROM OCTOBER 17th, 2023 MINUTES

- a) **Chalgrave Manor and Tebworth Solar Farms.**
The Memorial Hall Committee is hoping to secure some funding for the new playground from Enso, the developers of Tebworth Solar Farm. The PC is hoping that Enso will help to fund future community projects as well as any current ones including the playground. The PC has received the Hall's latest accounts. Ongoing.
- b) **Grass Verges and Rewilding.** The PC has asked for a meeting with CBC's Environment Team to talk to us about their rewilding policy. Meeting to be arranged. Progressing. **Clerk**
- c) **Coronation of King Charles 111.** The PC has given most of the remaining commemorative mugs to the Senior Citizens Committee. The parish cllrs will also receive a mug each. **Clerk**
- d) **Dog Bin.** After consultation with nearby residents the PC agreed not to install a dog bin in the verge close to the Memorial Hall.
- e) **CBC Salt Bag Scheme.** The parish still has a good supply of salt so none is required at the moment.
- f) **Tebworth Pond.** The clerk has contacted the Wildlife Trust to see if they know of volunteers that could help. Arrange a site meeting with a member of the Wildlife Trust. Progressing. **Clerk**

8. POINTS RAISED on SEPTEMBER/OCTOBER 2023 CORRESPONDENCE

Cllr Spiers said that the National Lottery has advised the Memorial Hall Committee not to apply for a grant because the land is not on the Land Register. The Hall Committee is currently pursuing that.

9. CHALGRAVE COMMUNITY EMERGENCY PLAN

The Memorial Hall has requested a new defibrillator cabinet and a bleed kit. Clerk to investigate repairing the current cabinet and the possibility of obtaining a grant for buying a new one. **Clerk**

10. OCTOBER/NOVEMBER 2023 CORRESPONDENCE RECEIVED

- a) **Thank You Letter** received from former residents of St Mary's Close for the annual Senior Citizens Christmas lunches. In correspondence.
- b) **CPRE**
 - i. **Hedgerows Project.** CPRE Bedfordshire plans to take part in the CPRE Hedgerow Heroes project, which aims to plant or restore hedgerows in Bedfordshire. Information in correspondence.
 - ii. **Response to the Government's Permitted Development Rights Consultation** in correspondence.
- c) **D Day 80th Anniversary.** 6th June 2024. Information in correspondence.
- d) **CBC**
 - i. **Transition from 3 tier to 2 tier School System.** Information in correspondence.
 - ii. **Last Green Bin Collection.** The suspension will take place for 12 weeks from Monday, 4th December 2023 until Friday, 23rd February 2024 inclusive. Details in correspondence.
- e) **NALC.** CEO's October 19th bulletin in correspondence.
- f) **Climate Emergency UK.** The results of the Council Climate Action scorecards have been released. All information in correspondence.
- g) **Better Housing Better Help (BHBH).** Information in correspondence. Forward to Chalgrave News. **Clerk**
- h) **Stop the Arc Group.** October 2023 newsletter in correspondence.

- i) **M1 Closures** scheduled for December 2023. Information in correspondence.
- j) **Chalgrave Memorial Hall.** Email received asking the following i) the demographics of the parish ii) if the PC would consider a joint grant application with the hall and the church iii) the outcome of the hall's request for a new defibrillator cabinet and bleed kit. In correspondence.
- k) **Clerks and Councils Direct.** November 2023 magazine in correspondence.
- l) **War Memorials Trust.** November 2023 bulletin in correspondence.

11. ACCOUNTS

- a) **Online Banking.** The PC has approved the following online payments:

Payee	Description	Amount £
Community Heartbeat	Defibrillator pads	73.14
M W Agri	Grass cutting-pond area; October 2023	26.40
Simon Gatward	Annual License renewal for website	13.77
Lesley Smith	Clerk's salary + expenses September/October 2023	623.46
Royal British Legion	Poppy Day wreaths	67.50
	Total	804.27

- b) **Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-November 2023	£5.00
DD	Clear Methods	Payroll service October 2023	£10.25

- c) **Bank Statements; 07 /11/2023**

- i. Current Account: £5,504.34
- ii. Reserve account: £6,273.41

- d) **New Computer.** The current PC computer is irreparable. The clerk has requested a new one at a cost of £409.00. After discussion the PC **approved unanimously** to purchase a new computer. **Clerk**

12. HIGHWAYS ISSUES

- a) **1 Home Farm.** New bollards and a 20mph sign have been installed. At the October meeting Cllr Parry commented that the 20mph sign should be located before the bend by The Vicarage. HW was contacted to ask for the sign to be relocated. No response yet. Follow up. **Clerk**
- b) **Dislodged Manhole Cover, St Mary's Close, Tebworth.** Now repaired.
- c) **Grass Verge from Church Road to Toddington.** The PC asked for a footway along this stretch of verge prior to the installation of the new cable. Request again. **Clerk**
- d) **Wingfield Road.** The section between Toddington Road and the Memorial Hall has been resurfaced. HW are coming back to reinstate the double yellow lines and the H-bar. Ongoing.
- e) **Queen's Head.** The PC wrote to HW questioning the line of the HW boundary by the Queen's Head and Pump Cottage. HW's response is in correspondence.
- f) **Hockliffe Road.** The PC asked HW to cut back the vegetation, which is growing over the footway. Awaiting response.
- g) **Hockliffe Road; Parked Car.** Cllr Hydes expressed concern that a car, which is frequently parked on the road close to Mulberry Lodge, may get hit by another vehicle.
- h) **Pothole.** Report the pothole on the B5120 at the top of Lords Hill near the Tebworth Road junction. **Clerk**

13. COMMITTEE REPORTS

- a) **Planning**

- i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
22/04307	Land at Sundon	Development of new sports facility	No objections	To be decided
23/02952/LDCE	Ivy Farm Barns Plot 2	Retention of grey cladding	Object. Cladding not in keeping with surroundings.	To be decided
23/03692	The Paddocks, Wingfield Road	New exterior finishes. New door and windows on side elevations	No objections	To be decided

- ii. NALC. Response to the government’s consultation on Local Plans in correspondence.
- iii. Ivy Farm Barns Plot 2. The PC wrote to the Case Officer objecting to the latest planning application to retain the grey cladding. Andrew Selous MP was copied in and he has responded saying he agrees with the PC. In correspondence. The reasons for refusal of the previous application are also in correspondence.
- iv. Levelling Up & Regeneration Bill; New Measures. Details in correspondence.
- v. Chalgrave Manor Golf Club has submitted a Screening Opinion application for the demolition of the existing club house and building a new one plus various other work.

b) Rights of Way (ROW)

- i. FP 14 is overgrown and it is also overgrown around some of the stiles. Cllr Warburton has taken photos, which the clerk will send to the Rights of Way Officer. Clerk
- ii. Arrange for the Rights of Way Officer to attend the next Parish Council meeting. Clerk

c) Website

No report this month

d) Speed Watch.

Cllr Parry will arrange a December Speed Watch. Cllr Hydes has joined the team.

PP

14. ITEMS FOR INCLUSION ON NEXT AGENDA

2024/25 budget.

15. DATE AND TIME OF NEXT MEETING

Tuesday, December 19th, 2023, 7.30pm.

Meeting closed at 21.10pm

Signed by Chairman.....

Date.....