

CHALGRAVE PARISH COUNCIL

MRS. LESLEY SMITH
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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, JANUARY 16th, 2024** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF DECEMBER 19th, 2023 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM DECEMBER 2023 MINUTES
9. POINTS RAISED from NOVEMBER/DECEMBER 2023 CORRESPONDENCE
10. EMERGENCY PLAN-Report and update.
11. DECEMBER 2023/JANUARY 2024 CORRESPONDENCE RECEIVED
12. ACCOUNTS-a) To approve online payments
13. HIGHWAYS ISSUES
14. TO DECIDE the 2023 ANNUAL DONATION
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, December 19th, 2023 at 7.30pm.

Present: Cllr Harvey Greenwood; Cllr Vicky Hydes; Cllr Kevin Ludgate; Cllr Phil Parry (Chair); Cllr Jane Spiers; Cllr Peter Warburton; Lesley Smith-Clerk.

Public present: 2

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Cllr Ken Green; Ward Cllr Mark Versallion.

2. MINUTES OF NOVEMBER 21st, 2023 MEETING

The minutes of November 21st, 2023 meeting were amended, approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Spiers declared interests in:

- Chalgave Memorial Hall; she is a member of the committee.
- The Chalgrave News; she is on the editorial team.
- All Saints Church, Chalgrave.

4. POLICE MATTERS

a) Reported Crime. Two crimes were reported during December

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
01/12/23	Hockliffe Road, Tebworth	Other Criminal Damage	None
02/12/23	The Lane, Tebworth	Other Criminal Damage	None

A vehicle recently rammed two farm gates on The Lane. It then hit the brick wall at the front of 9 Toddington Road.

b) Office of the Police and Crime Commissioner. November 2023 newsletter in correspondence.

c) Neighbourhood Watch. Our News newsletter in correspondence.

d) Dog Attack. Cllr Hydes reported that a dog had attacked a deer near Pond Farm, Wingfield. The owner of the dog was present. Cllr Hydes asked what the rules are regarding dogs attacking wild animals. Cllrs felt that dogs should be always under the owner's control. Cllr Greenwood will investigate. **HG**

e) Mutilated Sheep. Cllr Ludgate reported that a sheep had been mutilated in Tilsworth. Cllr Greenwood will find out what the regulations are regarding attacks on wild animals. **HG**

5. REPORT FROM WARD CLLR VERSALLION

No report this month.

6. REPORT FROM CHALGRAVE CHURCH

No report this month.

Contact. Rev. Linda is keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; revdchalgrave@gmail.com

7. MATTERS ARISING FROM NOVEMBER 21st, 2023 MINUTES

- a) **Chalgrave Manor and Tebworth Solar Farms.** Ask Alpaca, the agents for Enso, when the public meeting for Tebworth Solar Farm will be held and ask for the website to be updated. **Clerk**
- b) **Grass Verges and Rewilding.** The PC has asked for a meeting with CBC's Environment Team to talk to us about their rewilding policy. Meeting to be arranged once Cllr Green has returned from the USA. **Clerk**
- c) **Tebworth Pond.** Cllr Parry and the clerk had a site meeting on December 18th with two members of the Beds, Cambs and Northants Wildlife Trust (WTBCN). They said the pond was healthy apart from a small area by the information board, which is polluted by oil from road runoff. WTBCN will send the contact details for a team of volunteers that can help with maintaining the pond. The best time to do this is in the autumn.

8. POINTS RAISED on OCTOBER/NOVEMBER 2023 CORRESPONDENCE

To be dealt with at the January 2024 meeting.

9. CHALGRAVE COMMUNITY EMERGENCY PLAN

- a) **Bleed Kit.** After discussion the cllrs **unanimously agreed** to buy a bleed kit at a cost of £100.00 approximately. **Clerk**
- b) **Defibrillator Cabinet.** Cllrs **unanimously agreed** to paint the defibrillator cabinet as it is still functioning well. Cllr Parry volunteered to do it. **PP**

10. NOVEMBER/DECEMBER 2023 CORRESPONDENCE RECEIVED

- a) **CPRE**
- Finance director.** Request to make a donation. In correspondence.
 - Campaign Update-Big Solar Co-op.** Information in correspondence
- b) **Ice opposite the Queen's Head Pub.**
- The PC has received a letter from a Toddington resident reporting that she slipped over on the pavement opposite the Queen's Head during the recent cold weather. In correspondence.
 - The PC has received an email from a Tebworth resident reporting the incident above and asking what is being done to reduce the potential for frozen water on the bend. In correspondence.
- c) **CBC**
- Sustainable Future ahead of COP28.** Information on how CBC is reducing its carbon footprint in correspondence.
 - Evening Meetings Survey** to get feedback from residents on attending evening meetings. In correspondence.
 - Budget Consultation.** Have Your Say on how Council Tax is spent. In correspondence.
- d) **Chalgrave Memorial Hall; Projector.** Cllr Parry clarified with the Hall Committee that the projector belongs to the PC.

11. ACCOUNTS

- a) **Online Banking.** The PC has approved the following online payments:

<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
Cliff Barton	Organist for Remembrance Sunday	50.00
M W Agri	Grass cutting-pond area; November 2023	13.20
Lesley Smith	Clerk's salary + expenses November 2023; New computer	621.90
CPRE; Chq No 1227	Membership 2024	36.00
	Total	721.10

- b) **Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-December 2023	5.00
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DD	Clear Methods	Payroll service November 2023	10.25
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c) **Income.**

BACS	Chalgrave Memorial Hall	Remembrance Sunday Wreath	20.00
Cheque	Chalgrave Sports Club	Remembrance Sunday Wreath	20.00
Cheque	UK Power Networks	Wayleave	5.00

d) **Bank Statements; 05 /12/2023**

- i. Current Account: £4,694.09
- ii. Reserve account: £6,281.42

12. PRECEPT 2024/2025

After discussion the PC **agreed** to raise the precept from £8,664 to £9,100. This represents an increase of 4.6% for a Band D property annual charge from £38.00 to £39.74. **Clerk**

13. ANNUAL DONATION

Each year the PC makes a £100 donation to a local charity. Keech Hospice was suggested for 2023 but no decision was made. To be decided at the January 2024 meeting.

14. HIGHWAYS ISSUES

- a) **1 Home Farm.** New bollards and a 20mph sign have been installed. At the October meeting Cllr Parry commented that the 20mph sign should be located before the bend by The Vicarage. HW was contacted to ask for the sign to be relocated. No response yet. Ongoing. **Clerk**
- b) **Grass Verge from Church Road to Toddington.** The PC asked for a footway along this stretch of verge prior to the installation of the new cable. Ongoing. **Clerk**
- c) **Hockliffe Road.** The PC asked HW to cut back the vegetation, which is growing over the footway. Awaiting response.
- d) **Pothole.** The pothole on the B5120 at the top of Lords Hill near the Tebworth Road junction still has not been repaired. Report again. **Clerk**
- e) **Log in Gateway.** Cllr Hydes asked what could be placed on a grass verge belonging to HW. She referenced the log placed in front of a farm gate on Tebworth Road. She was concerned that a vehicle might hit it as it is close to the road. Cllr Parry will contact HW for clarification. **PP**

15. COMMITTEE REPORTS

a) **Planning**

i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
22/04307	Land at Sundon	Development of new sports facility	No objections	To be decided
23/02952/LDCE	Ivy Farm Barns Plot 2	Retention of grey cladding	Object. Cladding not in keeping with surroundings.	To be decided
23/03692	The Paddocks, Wingfield Road	New exterior finishes. New door and windows on side elevations	No objections	To be decided
23/03792	Queens Head, Tebworth	Retention of weather shelter - to be reduced in size	No objections	Consultation period
23/03409/SCN	Chalgrave Manor Golf Club	Club House to be demolished and a new one built plus other works	N/A	Pre-application advice released

- ii. CPRE Bedfordshire:Understanding Planning Workshop. To be held on 03 February 2024. Cllr Hydes may attend. **VH**

b) Rights of Way (ROW)

- i. The Rights of Way Officer has been invited to attend the January 2024 Parish Council meeting. **Clerk**
- ii. Cllr Spiers reported that there is an electric fence around a field that FP 17 goes across. Cllr Spiers will send the clerk photos. **JS**

c) Website

- i. Cllr Warburton has contacted Enso, the developer of Tebworth Solar Farm, for an update to submit to the website and The Chalgrave News. Awaiting response. **PW**
- ii. Cllrs Greenwood, Hydes and Spiers will send their profiles to Cllr Warburton to upload onto the website. **HG; VH; JS**

d) Speed Watch.

Cllr Parry will arrange a January Speed Watch. Cllr Spiers asked if a Speed Watch could be carried out near Upper Tythe Farm, Hockliffe Road. Cllr Parry will ask the police. **PP**

16. ITEMS FOR INCLUSION ON NEXT AGENDA

2023 annual donation.

17. DATE AND TIME OF NEXT MEETING

Tuesday, January 16th, 2024, 7.30pm.

Meeting closed at 20.45pm

Signed by Chairman.....

Date.....