

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, MARCH 19<sup>th</sup>, 2024** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF FEBRUARY 20<sup>th</sup>, 2024 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. GUEST: MR IAN DELGARNO, DEPUTY CHIEF POLICE COMMISSIONER  
BEDFORDSHIRE POLICE
6. POLICE MATTERS
7. REPORT from WARD COUNCILLOR MARK VERSALLION
8. REPORT from ALL SAINTS CHURCH, CHALGRAVE
9. MATTERS ARISING FROM FEBRUARY 20<sup>th</sup>, 2024 MINUTES
10. POINTS RAISED from JANUARY/FEBRUARY 2024 CORRESPONDENCE
11. FEBRUARY/MARCH 2024 CORRESPONDENCE RECEIVED
12. EMERGENCY PLAN-Report and update.
13. TO DISCUSS LEISURE and PLAY FACILITIES WITHIN THE PARISH
14. ACCOUNTS-a) To approve online payments
15. HIGHWAYS ISSUES
16. COMMITTEE REPORTS
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, February 20<sup>th</sup>, 2024 at 7.30pm.

**Present:** Cllr Harvey Greenwood; Cllr Ken Green; Cllr Vicky Hydes; Cllr Phil Parry (Chair); Cllr Jane Spiers; Cllr Peter Warburton; Lesley Smith-Clerk.

**Public present:** 0

Guest:

### Committees

<b>Planning</b>	Cllr Warburton	07941 624419	
<b>Rights of Way</b>	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
<b>Website</b>	Cllr Warburton	07941 624419	
<b>Speed Watch</b>	Cllr Parry	07831 605600	

### Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

### Volunteers

Defibrillator	Barbara Jackson
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#### **1. APOLOGIES FOR ABSENCE**

Cllr Kevin Ludgate; Ward Cllr Mark Versallion; The Rev. Linda Washington.

#### **2. MINUTES OF JANUARY 16<sup>th</sup>, 2024 MEETING**

The minutes of January 16<sup>th</sup>, 2023 meeting were amended, approved by the council and signed as correct by the chair.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

- a) Cllr Spiers declared interests in:
- Chalgrave Memorial Hall; she is a member of the committee.
  - The Chalgrave News; she is on the editorial team.
  - All Saints Church, Chalgrave.
- b) Cllrs Parry and Greenwood: Willow Tree Farm, The Lane planning application. Both cllrs live on The Lane.

#### **4. POLICE MATTERS**

- a) **Reported Crime.** Two crimes were reported during January 2024

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
25/01/24	Chalgrave/Fancott	Other Theft	None
28/01/24	Tebworth Road, Wingfield	Burglary, Business and Community	None

- b) **Neighbourhood Watch.** Our News February newsletter in correspondence.
- c) **Police Attendance at PC Meeting.** PCSO Bethany Howard will be coming to the July 16<sup>th</sup>, 2024 PC meeting.
- d) **Deputy Police Chief Commissioner Ian Delgarno** will attend the March 19<sup>th</sup>, 2024 Parish Council meeting. Cllr Greenwood has asked that cllrs and residents let him have their concerns and views to discuss with Mr Delgarno.
- e) **Wildlife and Rural Crime.** Cllr Greenwood will be contacting the Rural Crime Unit concerning dog attacks on wildlife such as deer etc. He would like someone from the unit to attend a PC meeting. Progressing.

#### **5. REPORT FROM WARD CLLR VERSALLION**

No report this month.

#### **6. REPORT FROM CHALGRAVE CHURCH. Written Report by Mrs. Sandy Ryan**

- a) **Church Beams.** The beams have been investigated and there are at least three that need repair. The plaster will need repair as well. The church is awaiting approval from the Diocesan Advisory Committee to go ahead. The job will be much more costly than originally thought. The church is seeking grants to help with the cost.
- b) **Pop Up Tearoom.** The tea room continues on the 4<sup>th</sup> Wednesday of the month. Good attendance continues.
- c) **Services at Chalgrave Church** continue at 9.30am for the present. The church may have to hold Benefice services once the repairs begin.

**Contact.** Rev. Linda is keen to offer care and support or just for a chat or a prayer. Contact 01525 714442; [revdchalgrave@gmail.com](mailto:revdchalgrave@gmail.com)

## 7. **MATTERS ARISING FROM JANUARY 16<sup>th</sup>, 2024 MINUTES**

- a) **Queen's Head.** The PC has received a response to its letter sent to Highways (HW) asking for clarification on how HW land is defined and the origins and reasons for this. Letter and reply in correspondence.
- b) **The Plough Inn.** The PC has applied to CBC to make The Plough a Community Asset. Awaiting response.
- c) **Lords Hill Roundabout.** There have been several accidents reported on the roundabout when turning left from the Toddington direction onto the bypass. Cllr Parry commented that it could be to do with the speed at which vehicles crossed the roundabout. Contact National Highways to report. **Clerk**
- d) **Chalgrave Manor and Tebworth Solar Farms.**
  - i. **Chalgrave Manor Solar Farm.** The developers have applied for Discharge of Conditions, which mainly relate to maintaining and encouraging biodiversity on the site. The PC has objected to this application.
  - ii. **Tebworth Solar Farm.**
    - The public meeting for Tebworth Solar Farm will be on Thursday March 7<sup>th</sup>, 2024, 6-8pm.
    - Cllr Parry has asked the Site Manager to ask that the lorries do not travel through Tebworth. He also asked for the road to be cleaned.
    - The crumbling road edge near to the site entrance has been reported to HW.
- e) **Flooding.** The PC discussed the amount of flooding, caused by the excessive rainfall, both within the parish and the county in general.
- f) **CBC Tree Planting Scheme.** Clerk to investigate the scheme further. **Clerk**

## 8. **POINTS RAISED on JANUARY/FEBRUARY 2024 CORRESPONDENCE**

- a) **CBC Biodiversity Initiatives** Suggestions to send an expression of interest to CBC for their No Mow May campaign Clerk to complete. **Clerk**
- b) **Hedgehog Awareness.** After discussion about where to install hedgehog road warning signs the PC **agreed** to buy two. **Clerk**

## 9. **DECEMBER 2023/JANUARY 2024 CORRESPONDENCE RECEIVED**

- a) **CBC: Flooding in Central Bedfordshire.** CBC Leader, Adam Zemy, wants to establish what can be done to protect communities within Central Bedfordshire. Information in correspondence.
- b) **CPRE: Campaigns Update.** Extract regarding the revised National Planning Policy Framework in correspondence.
- c) **Luton Rising.** Petition to support growth of Luton Airport in correspondence.
- d) **CBC: Partnerships, Community & Engagement Team.** Consultation on the new 'Skills for All' strategy, which outlines how CBC will support people to access education throughout their lives. Consultation ends on April 12, 2024. In correspondence.
- e) **Biggleswade Living Streets.** Request to sign an e-petition to keep pavements clear of obstructions e.g. parked cars, bins etc. In correspondence.
- f) **NALC; Chief Executive's Bulletin** January 8, 2024 bulletin in correspondence.

## 10. **CHALGRAVE COMMUNITY EMERGENCY PLAN**

- a) **Defibrillator Cabinet.** Barbara Jackson reported that one of the keys on the keypad was sticking. After the cabinet had been examined by Barbara, Cllr Parry and the clerk they decided that a new cabinet would soon be needed. The clerk will investigate the possibility of a grant from the Ward Cllr's Grant Scheme. **Clerk**
- b) **Bleed Kit.** Clerk to buy a bleed kit at a cost of £75.00 approximately. **Clerk**
- c) **Combined Cabinet for Defibrillator and Bleed Kit.** The PC discussed buying a combined cabinet. Clerk to investigate. **Clerk**

## 11. **ACCOUNTS**

- a) **Online Banking.** The PC has approved the following online payments:

<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
Lesley Smith	Clerk's salary + expenses January/February 2024	506.00
Phil Parry	Chair's expenses 2023	86.00
Chalgrave Memorial Hall	Hall hire 12 x 2.5 hours: April 2022-March 2023	345.00
Chalgrave Memorial Hall	Hall hire 11 x 2.5 hours: April 2023-March 2024	316.25
Cloud Next Ltd	Home Hosting (chalgrave.gov.uk) Annual fee	59.98
Keech Hospice	Donation 2023	100.00
	<b>Total</b>	<b>1,413.23</b>

**b) Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-February 2024	5.00
DD	Clear Methods	Payroll service January 2024	10.25

**c) Hill Close Noticeboard.** The noticeboard is wobbly. Awaiting quote to set the legs into concrete to stabilise. Ongoing.

**d) Income.**

None this month.

**e) Bank Statements; 05 /02/2024**

- i. Current Account: £2,909.87
- ii. Reserve account: £6,321.95

**12. PARISH ASSEMBLY 2024**

The Parish Assembly is provisionally arranged for either April 10<sup>th</sup> or 11<sup>th</sup> and the format will be as in past years. Invitations to be sent to the parish organisations, Andrew Selous MP, Ward Cllr Versallion and the police.

Clerk

**13. HIGHWAYS ISSUES**

**a) Potholes.** Reporting the following:

- i. Toddington Road by the Queen's Head.
- ii. Lords Hill near the junction with Tebworth Road.

**b) The Lane, Tebworth.** Potholes due to be repaired in April 2024.

**c) Grass Verge from Church Road to Toddington.** The PC asked for a footway along this stretch of verge prior to the installation of a new cable. Awaiting response from HW. Clerk

**d) Hockliffe Road.** Several weeks ago the PC asked HW to cut back the vegetation, which is growing over the footway. Awaiting response. Chase again. Clerk

**e) Log in Gateway.** There are now two logs placed in front of a farm gate on Tebworth Road and there are large containers further down the road. The PC is concerned that a vehicle might hit them as they are close to the road. Cllr Ludgate will speak to the landowner. Ongoing. KL

**f) Sign Indicating a Bend** by Pond Farm was facing the wrong way. Report sent to HW. Clerk

**g) Chalgrave Road Sign** at junction with the B5120 has been dislodged. Cllr Parry will contact the Tebworth Solar Farm Site Manager. PP

**h) Give Way Sign:** Tebworth Road/B5120 Junction has been turned around. Report to HW. Clerk

**14. COMMITTEE REPORTS**

**a) Planning**

i. Applications

<b>Application No.</b>	<b>Address</b>	<b>Proposed work</b>	<b>PC comments</b>	<b>CBC decision</b>
22/04307	Land at Sundon	Development of new sports facility	No objections	To be decided
23/02952/LDCE	Ivy Farm Barns Plot 2	Retention of grey cladding	Object. Cladding not in keeping with surroundings.	Refused
23/03792	Queens Head, Tebworth	Retention of weather shelter - to be reduced in size	No objections	Granted

23/03990/DOC	Chalgrave Manor Solar Farm	Discharge of conditions 13, 15,16, 17 and 19 against application 22/04302	Object. Removes requirement to encourage, protect and maintain biodiversity	To be decided
24/00253	Willow Tree Farm	Erection of single storey workshop for joinery and cabinet making (Use Class E(g)(iii))*	Object. Concerned about increased traffic and noise	Consultation period

\* Class E(g)(iii) is described as a use that can be carried out in a residential area without detriment to its amenity.

- ii. Trinity Hall Farm Crane. Trinity Hall Farm has been served an enforcement notice to remove the crane. The owners are taking steps to comply with the enforcement order. Ongoing.
- iii. CPRE Bedfordshire: Understanding Planning Workshop. This was held on 03 February 2024. Cllr Hydes attended. She said that the main objective of the workshop was to advise on how to object to a planning application. She spoke to a cllr from Toddington PC who suggested having a meeting between Toddington PC and Chalgrave PC. Cllr Hydes will look into what is involved in developing a Neighbourhood Plan. **VH**

**b) Rights of Way (ROW)**

- i. FP 10 leading off Tebworth Road, Wingfield: The kissing gate at the road end of the footpath is in bad condition. The Footpaths Officer is investigating.
- ii. Cllr Spiers is meeting again with the Footpaths Officer, Lindsay Measures, on February 29<sup>th</sup>, 2024.
- iii. FP 17. The CBC enforcement for Trinity Hall Farm to clear FP 17 is ongoing.
- iv. P3 Group. Cllr Parry will put a note in the Chalgrave News asking for volunteers to set up a P3 group.

**c) Website**

- i. Cllr Warburton has contacted Alpaca, the agents for Tebworth Solar Farm, for an update to submit to the website and The Chalgrave News. Still awaiting response.
- ii. Cllr Warburton has uploaded Cllr Greenwood's profile onto the website. The profiles of Cllrs Hydes and Spiers are also now on the website.

**d) Speed Watch.**

- i. One Speed Watch was held in January. Cllr Parry has asked the police if a Speed Watch could be carried out near Upper Tythe Farm, Hockliffe Road. Awaiting response from the police.
- ii. Cllr Hydes has completed the online training in order to join the Speed Watch volunteers.

**15. ITEMS FOR INCLUSION ON NEXT AGENDA**

Ian Delgarno; Parish Assembly 2024

**16. DATE AND TIME OF NEXT MEETING**

Tuesday, March 19<sup>th</sup>, 2024, 7.30pm.

Meeting closed at 20.41pm

Signed by Chair.....

Date.....