

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **ANNUAL MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, MAY 21st, 2024** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. TO ELECT CHAIR and VICE-CHAIR
3. CHAIR TO SIGN DECLARATION of ACCEPTANCE of OFFICE FORM
4. TO ELECT COMMITTEES' CHAIRS: a) Planning: b) Footpaths: c) Speed Watch:
d) Website
5. OPEN FORUM
6. TO APPROVE MINUTES OF APRIL 16th, 2024 MEETING
7. SPECIFIC DECLARATIONS OF INTEREST
8. POLICE MATTERS
9. REPORT from WARD COUNCILLOR MARK VERSALLION
10. REPORT from ALL SAINTS CHURCH, CHALGRAVE
11. MATTERS ARISING FROM APRIL 16th, 2024 MINUTES
12. POINTS RAISED from MARCH/APRIL 2024 CORRESPONDENCE
13. APRIL/MAY 2024 CORRESPONDENCE RECEIVED
14. EMERGENCY PLAN-Report and update.
15. TO APPROVE the ANNUAL GOVERNANCE STATEMENT 2023/2024
16. TO APPROVE the ANNUAL RETURN 2023/2024
17. TO APPROVE 2024 GRANTS
18. ACCOUNTS-a) To approve online payments
19. HIGHWAYS ISSUES
20. COMMITTEE REPORTS
21. ITEMS FOR INCLUSION ON THE NEXT AGENDA
22. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, April 16th, 2024 at 7.30pm.

Present: Cllr Harvey Greenwood; Cllr Ken Green; Cllr Vicky Hydes; Cllr Kevin Ludgate; Cllr Phil Parry (Chair)
Cllr Peter Warburton; Lesley Smith-Clerk; Rev. Linda Washington.

Public present: 1

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Cllr Jane Spiers; Ward Cllr Mark Versallion.

2. MINUTES OF March 19th, 2024 MEETING

The minutes of March 19th, 2024 meeting were approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

None this month.

4. POLICE MATTERS

a) Reported Crime. Two crimes were reported during January 2024

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
15/03/24	Toddington Road, Tebworth	Theft or unauthorized taking of a motor vehicle	None
09/04/24	Undisclosed	Blackmail	None

b) Office of the Police and Crime Commissioner. The election for the next Police and Crime Commissioner takes place on Thursday, 2 May, 2024.

c) Neighbourhood Watch. Our News April 2024 newsletter in correspondence.

d) Feedback on Dogs Chasing Deer etc. Cllr Greenwood explained that unless a dog was being intentionally encouraged to chase a deer or other wild animal the police could not enforce the Deer Act 1996 or Hunting Act 2004.

e) Watch Scheme. Cllrs Greenwood and Parry will attend the next Watch Scheme meeting.

5. NEIGHBOURHOOD WATCH

The PC discussed the possibility of setting up a Neighbourhood Watch scheme. Cllr Greenwood said that a whole community in Bedfordshire had set up a WhatsApp group and the crime rate had fallen. Cllrs' views were mixed. Cllr Greenwood will find out more information. **HG**

6. REPORT FROM WARD CLLR VERSALLION

No report this month.

7. MATTERS ARISING FROM MARCH 19th, 2024 MINUTES

a) The Plough Inn. The Plough is now a Community Asset.

b) Lords Hill Roundabout. The PC contacted National Highways to report that there have been several accidents on the roundabout when turning left from the Toddington direction onto the bypass. National Highways has

responded and they say that they are investigating and collecting data to see if traffic calming measures are required. Ongoing.

c) **Chalgrave Manor and Tebworth Solar Farms.**

- i. **Chalgrave Manor Solar Farm.** The developers have applied for Discharge of Conditions, which mainly relate to maintaining and encouraging biodiversity on the site. The PC has objected to this application. Ongoing.

d) **CBC Tree Planting Scheme.** Information in correspondence.

- e) **CBC Biodiversity Initiatives.** The PC sent an expression of interest to CBC for their No Mow May campaign. CBC has asked for areas within the parish that the PC wants to be left uncut. However, Cllr Green stressed again that CBC and other councils could save money if they simply carried out less cuts throughout the year. The PC **agreed** to contact CBC accordingly. **Clerk**

- f) **Hedgehog Awareness.** Clerk to buy one sign to be put up on Hockliffe Road. **Clerk**

- g) **Hill Close Noticeboard.** The noticeboard has been repaired.

8. **REPORT FROM CHALGRAVE CHURCH.**

Rev. Washington apologised for not coming to the Parish Assembly as she was away on holiday.

- a) **Chalgrave Church.** Currently the church is closed because of the restoration work taking place. Benefice services are being held at Toddington Church. Easter services will also be held at Toddington Church.

- b) **Restoration Progress.** The main chancel has been repaired. However, more work has been identified. The main nave is now clear giving access into the church. Meetings are taking place in the Lady Chapel for now.

- c) **Mower.** The mower is being serviced. Unfortunately it will be expensive.

- d) **Pop Up Tearooms** are still very popular.

- e) **Funding.** Some grants have been applied for. Clerk to send Rev Washington details of possible funding. **Clerk**

9. **POINTS RAISED on FEBRUARY/MARCH 2024 CORRESPONDENCE**

- a) **Memorial Hall External Lighting.** Cllr Spiers had declared an interest as she is on the Memorial Hall Committee. She commented that sorting out the external lighting is important to make the AED cabinet more visible and to improve security.

- b) **Tebworth Solar Farm.** Cllr Spiers praised Cllr Warburton's questions to Tebworth Solar Farm. She suggested that the questions and answers be published in the Chalgrave News.

- c) **CBC Tree Planting Scheme.** Cllr Hydes asked if the scheme was still in operation and if the Memorial Hall could use trees and bushes.

- d) **CBC Community Funding.** Send information to the Memorial Hall Committee. **Clerk**

10. **MARCH/APRIL 2024 CORRESPONDENCE RECEIVED**

- a) **National Highways.** Details of M1 overnight closures from 17-20 April, 2024. In correspondence.

- b) **Notice of Election for Police and Crime Commissioner:** 02 May, 2024. Notice in correspondence.

- c) **Keech Hospice.** The PC has received a letter from Keech Hospice thanking it for the donation of £100. In correspondence.

- d) **Ofsted Report on CBC Social Care Services** was published on 26 March, 2024. Information in correspondence.

- e) **CPRE Bedfordshire.** March 2024 newsletter in correspondence.

- f) **Greensand Trust.** Impact report 2023 in correspondence.

- g) **London Green Belt Council.** 21 March, 2024 AGM minutes and documents in correspondence.

- h) **Town and Parish Councils.** April 2024 bulletin in correspondence.

- i) **National Highways.** Newsletter in correspondence.

- j) **Greensand Country.** Details of the Greensand Country Festival 2024 in correspondence.

- k) **British Regional Transport Association (BRTA).** Agendas for forthcoming meetings in correspondence.

- l) **CPRE Countryside Voices.** Spring/Summer 2024 magazine in correspondence.

- m) **NHS.** Ambassador Spring 2024 magazine in correspondence.

- n) **Chalgrave Memorial Hall.** The hall committee has asked the PC for a grant of £355 to help pay for upgrading the external lighting on top of the grant the PC normally awards the hall each year. Grant to be considered once the PC has received the 2024 precept. Ongoing.

11. **CHALGRAVE COMMUNITY EMERGENCY PLAN**

Defibrillator and Bleed Kit Cabinet. The PC **agreed** buy a new combined and bleed kit cabinet. Previously the PC agreed to buy a bleed kit Progressing. **Clerk**

12. PARISH ASSEMBLY 2024 DEBRIEF

The PC agreed that this year’s Parish Assembly was successful. The reports from the organisations were concise and informative. Cllr Warburton suggested there should be a Q and A session for the whole group after the reports. On agenda for the 2025 Parish Assembly.

13. LEISURE and PLAY FACILITIES WITHIN THE PARISH

Cllr Hydes is concerned that there are no facilities in the parish for children and teenagers, which may put off young families moving here. Cllr Parry said that any new land would have to be gifted as the PC has none and cannot afford to buy any. To consider.

14. ACCOUNTS

a) **Online Banking.** The PC has approved the following online payments:

	Payee	Description	Amount £
1	Community Heartbeat Trust	Defibrillator battery	357.00
		Total	357.00

b) **Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-April 2024	5.00
DD	Clear Methods	Payroll service March 2024	10.25

c) **Income.**

- i. CBC Precept 2024/25 £9,100.00
- ii. Interest on Reserve account-March 2024 £7.04

d) **Bank Statements; 12/04/2024**

- i. Current Account: £11,423.41
- ii. Reserve account: £6,336.32

15. HIGHWAYS ISSUES

- a) **Hedge Cutting.** Cllr Hydes reported that the hedge had been cut opposite her house and debris was left on the road. Cllr Parry will investigate. **PP**
- b) **Fly Tipping.** Clerk to send the HW emergency number to the cllrs. **Clerk**
- c) **Potholes.** Report the following again:
 - i. Toddington Road by the Queen’s Head.
 - ii. Lords Hill near the junction with Tebworth Road.
 - iii. Opposite Foxley, 102 Tebworth Road, Wingfield
 - iv. Outside 50 Tebworth Road, Wingfield. **Clerk**
- d) **The Lane, Tebworth** is in a poor state of repair. Chase HW again to repair the potholes and clear the blocked drains. **PP; Clerk**
- e) **Hockliffe Road.** Several weeks ago the PC asked HW to cut back the vegetation, which is growing over the footway. Chase again. **Clerk**
- f) **The Lane: HW Boundaries.** Follow up on where the HW boundaries are. **Clerk**
- g) **Log in Gateway.** The two logs placed in front of a farm gate on Tebworth Road and the large containers further down the road on the verge have been reported to HW. In progress.

16. COMMITTEE REPORTS

a) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
22/04307	Land at Sundon	Development of new sports facility	No objections	To be decided
23/03990/DOC	Chalgrave Manor Solar Farm	Discharge of conditions 13, 15,16, 17 and 19 against application 22/04302	Object. Removes requirement to encourage, protect and maintain biodiversity	To be decided

24/00253	Willow Tree Farm	Erection of single storey workshop for joinery and cabinet making (Use Class E(g)(iii))	Object. Concerned about increased traffic and noise	Refused
24/00734	2 Home Farm, Toddington Road, Tebworth	Erection of conservatory at rear of property	No objections	To be decided
24/00744	Trinity Hall Farm, Watling Street.	Expansion of the anaerobic digestion plant to include additional infrastructure & an increase in feedstock **	Object. Huge increase in footprint; visual impact; inappropriate development within Green Belt.	To be decided

** Contact CPRE for its view on this application.

Clerk

- ii. Trinity Hall Farm Crane. Trinity Hall Farm has been served an enforcement notice to remove the crane. The crane is still there. Cllr Warburton will chase. Ongoing.

PW

b) Rights of Way (ROW)

Rogation Walk is on 5 May, 2024. Cllr Green is unable to take part and lead the walk but he hopes someone else will be able to.

c) Website

No new additions to the website.

Cllr Warburton mentioned that there would be a litter pick on Sunday, 12 May, 2024.

d) Speed Watch.

i. Two Speed Watches will be carried out in April.

- ii. The PC **agreed** to Cllr Green's suggestion to deliver a note to all the residents of The Lane, Tebworth asking them to keep their speed under 30mph on The Lane. A separate note will be delivered to all Chalgrave households at a later date. Cllr Parry will draft.

PP; Clerk

17. ITEMS FOR INCLUSION ON NEXT AGENDA

Elections: Grants.

18. DATE AND TIME OF NEXT MEETING

Tuesday, May 21st, 2024, 7.30pm.

Meeting closed at 20.51pm

Signed by Chair.....

Date.....