

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON
TUESDAY, OCTOBER 15th, 2024 at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF SEPTEMBER 17th, 2024 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM SEPTEMBER 17th, 2024 MINUTES
9. POINTS RAISED from JULY/AUGUST/SEPTEMBER 2024 CORRESPONDENCE
10. SEPTEMBER/OCTOBER 2024 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN-Report and update
12. TO DISCUSS PARISH COUNCIL FACEBOOK PAGE
13. ACCOUNTS-to approve payments
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, September 17th, 2024 at 7.30pm.

Present: Cllr Vicky Hydes; Cllr Harvey Greenwood; Cllr Phil Parry (Chair); Cllr Peter Warburton; Lesley Smith-Clerk.

Public present: 3

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Cllr Ken Green; Cllr Kevin Ludgate; Cllr Jane Spiers.

2. MINUTES OF JULY 16th, 2024 MEETING

The minutes of July 16th, 2024 meeting were approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

None this month.

4. POLICE MATTERS

a) Reported Crime. No crimes were reported in July 2024 and one crime was reported during August 2024

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
22/08/24	Chalgrave (no further information)	Burglary-Business and Community	None
04/09/24	Tebworth	Sexual	None

b) Police and Crime Commissioner's Office.

- Invitation to Police and Crime Plan launch event; October 3rd, 2024, 7pm, The Rufus Centre, Flitwick. Cllrs Greenwood and Parry will attend. **PP; HG**
- Police and Crime Plan Core Objectives 2024-2025 and 2025-2028. In correspondence.
- NFU Rural Crime Event 2024. Invitation to attend the event: November 6th, 2024 at Scald End Farm, Thurleigh, 09.45-13.00.

5. REPORT FROM WARD CLLR VERSALLION

No report this month. Cllr Parry said he was pleased that Cllr Versallion helped Cllr Green with his query about CBC's policy on managing rural grass verges.

6. REPORT FROM CHALGRAVE CHURCH.

No report this month.

7. MATTERS ARISING FROM JULY 16th, 2024 MINUTES

a) Chalgrave Manor and Tebworth Solar Farms.

- Tebworth Solar Farm. The PC contacted the developers to complain about the following:
 - the poor state of Chalgrave Road
 - lack of updates on their website

- disruption caused by numerous sets of traffic lights
- constant drilling noise.

The agent, Alpaca, has responded on the developer's behalf apologising for the disruption. They have reminded contractors to be considerate towards the community.

- ii. Chalgrave Manor Solar Farm. Progress appears to have come to a standstill. Contact the clerk at Chalton PC to find out if they have any information on the development. **Clerk**
- b) **CBC Biodiversity Initiatives.** A while ago Cllr Green pointed out that other councils have said that they have saved money by carrying out less cuts of the verges throughout the year and the PC asked CBC if they would investigate this claim. CBC Environmental Services have responded saying that there would be initial startup costs if new machinery is required and if preparation works are needed for the verges, including seeding. However, over a period a saving would potentially be recognised. Also this type of maintenance might not be suitable for all verges. Message in correspondence.
- c) **Leisure and Play Facilities.** The PC had previously discussed the play area belonging to Chalgrave Memorial Hall. The land was originally given to the Hall by the Bunker family. However, Land Registry does not recognise that the area belongs to the Hall. The hall committee continues to find out the origins of the deeds to the land.
- d) **Tebworth Pond.**
 - i. The clerk has contacted the ecologist at Beds Rural Community Charity (BRCC) to enquire whether he would carry out a survey on the pond. Awaiting response.
 - ii. Now is a good time to carry out some maintenance as the water level is so low.
 - iii. Thanks given to Barbara Jackson and Vicky Stone for painting the railings and re-staining the bench.
- e) **CBC: Have Your Say; Arts and Culture Strategy.** The Local Plan is in correspondence.

8. **POINTS RAISED on JUNE/JULY 2024 CORRESPONDENCE**

Comment about applying to the Jubilee Fund, as mentioned in Clerks and Councils Direct, for a grant towards the Memorial Hall playground.

9. **JULY/AUGUST/SEPTEMBER 2024 CORRESPONDENCE RECEIVED**

- a) **BRCC: Bedfordshire Rural Housing Needs Survey.** Invitation to have a survey carried out for the parish. The PC agreed to ask for a survey. **Clerk**
- b) **Alex Mayer MP Dunstable and Leighton Buzzard.** Introductory letter to the PC and a report of some of her activities. In correspondence.
- c) **Defibrillator and Bleed Kit Cabinet.** Information regarding its location etc. to be put in the next Chalgrave News. **PP**
- d) **Chalgrave Memorial Hall.** A further request for a dog bin to be located near the hall. The PC discussed suggesting to the hall that notices be put on their black bin, saying, 'Please do not put dog waste in this bin'. Investigate whether green bins are available. **Clerk**
- e) **National Highways.** Update and notification that roadworks on the southbound carriageway between J11a J10 will start to be removed on September 16th. In correspondence.
- f) **CBC: Local Nature Recovery Strategy (LNRS).** CBC, Luton Borough Council and Bedford Borough Council are developing the strategy and will be holding a survey between September 16th and October 20th, 2024. In correspondence.
- g) **CBC: How Important are Green Spaces?** Details of survey in correspondence.
- h) **CBC: Walking, Wheeling and Cycling in Rural Areas.** Details of survey in correspondence. Survey ends September 23rd, 2024
- i) **CBC: Bus Services.** Documents relating to bus services and timetable changes in correspondence.
- j) **BATPC AGM.** Thursday, October 24th, 2024, 7.30pm at the Rufus Centre, Flitwick. Details in correspondence.
- k) **Grand Union Canal Transfer.** Launch of public consultation on a new scheme to move water from the Midlands to the Southeast. Consultation from September 11th to October 25th, 2024. Details in correspondence.
- l) **Bedfordshire Fire and Rescue Service; Clothes Recycling.** Information that £148,368 has been raised through the clothes recycling banks, including the one at Toddington Fire Station. Information in correspondence.
- m) **NALC: Chief Executive's Bulletin.** August 1st, 2024 bulletin in correspondence.
- n) **Houghton Regis Mayoral Event.** Invitation to John Lawson's Circus on October 18th, 2024. This is a fund raiser for the Mayor's nominated causes. Details in correspondence.

- o) **Climate Emergency UK** is recruiting Scorecards assessors. Details in correspondence.
- p) **Marie Curie.** Request for fund raising support. In correspondence.
- q) **MagpasAir Ambulance.** Request for fund raising support. In correspondence.
- r) **NHS: Ambassador Magazine.** Summer 2024 edition in correspondence
- s) **Clerks and Councils Direct.** September 2024 magazine in correspondence.

10. **CHALGRAVE COMMUNITY EMERGENCY PLAN**

Defibrillator and Bleed Kit Cabinet. The electrician has installed the new defibrillator and bleed kit cabinet. Cllr Parry briefly explained that details of local people and organisations that can be contacted by the emergency services in the event of an emergency are listed in the Chalgrave Emergency Plan.

11. **ACCOUNTS**

- a) **Online Banking.** The following online payments were made from July 11th, 2024 and up to and including September 16th, 2024.

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1	David Hyde	Internal audit fee 2024	61.99
2	Chalgrave Memorial Hall	Community Award '24 donated by J Day & J Wojdyla	50.00
3	Dan Osborn	Community Award 2023	50.00
4	Lesley Smith	Paint and wood stain-Tebworth Pond	78.00
5	M W Agri	Grass cutting-July and August 2024	55.44
6	Chalgrave IT Solutions	Domain name renewal (2 years)	52.76
		Total	348.19

The following online payments were approved by the PC this evening

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
2	Lesley Smith	Clerk's salary + expenses; August/September 2024	664.73

- b) **Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-August 2024	5.00
Standing Order	Chalgrave IT Solutions	Computer monitoring-September 2024	5.00
DD	Clear Methods	Payroll service July 2024	10.25

- c) **New Payroll Service.** The Parish Council payroll is now looked after by DM Payroll Services as of August 2024.
- d) **Hedgehog Sign.** The PC approved the purchase of a Hedgehog Road warning sign for Tebworth Road, Wingfield. The cost is £36.49

Clerk

- e) **Income.**

Interest on Reserve account-July 2024 £8.34
Interest on Reserve account-August 2024 £7.59
VAT reclaim £1,256.85

- f) **Bank Statements; 05/09/2024**

- i. Current Account: £6,923.72
- ii. Reserve account: £6,375.39

12. **HIGHWAYS ISSUES**

- a) **Report to HW.**

- i. 30mph marking on Tebworth Road is fading.
- ii. Several empty wine bottles in the ditch on Tebworth Road between, and on the opposite side of the road of, Heath Farm and Lords Hill.

- b) **Tebworth Boundary Sign, Toddington Road.** A resident has asked if the sign can be moved as it obscures their view when pulling out of their drive. It may be possible to move it to the boundary gate on the other side of the road. Cllr Greenwood will investigate.

HG

- c) **Parking on Grass Verges.** A resident has reported that cars were being parked on the verge on Toddington Road, blocking the view for some people pulling out from their driveways. Discuss at next PC meeting.

13. **COMMITTEE REPORTS**

a) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
22/04307	Land at Sundon	Development of new sports facility	No objections	To be decided
23/03990/DOC	Chalgrave Manor Solar Farm	Discharge of conditions 13, 15,16, 17 and 19 against application 22/04302	Object. Removes requirement to encourage, protect and maintain biodiversity	To be decided
24/00744	Trinity Hall Farm, Watling Street.	Expansion of the anaerobic digestion plant to include additional infrastructure and an increase in feedstock. Amendments to original application.	Object. Huge increase in footprint; visual impact; inappropriate development within Green Belt.	To be decided
24/01583/LDCE	102 Tebworth Road, Wingfield.	Existing use of garage building as a dwelling	No objections	Granted
24/02339	21 Hockliffe Road, Tebworth	Replacement roof with ridge height increase	No objections	Consultation period
24/02207	23 Hockliffe Road, Tebworth	2-storey side extension with new roof at 1 st floor	Question whether the window style matches the original house. Could the extension give rise to additional car parking requirements	Consultation period
24/01958	Chalgrave Manor Golf Club	Redevelopment of golf course, erection of golf house etc	No objections	Consultation period

- ii. **Trinity Hall Farm Crane.** Trinity Hall Farm has been served an enforcement notice to remove the crane. The crane is due to be removed. Ongoing.

b) **Rights of Way (ROW)**

- i. A letter has been sent to CBC stating that it is unacceptable that they can close a footpath yet farmers are obliged to carry out maintenance on all footpaths on their land. Awaiting response.
- ii. The PC thanked Cllr Hydes & her husband for clearing part of the ROW opposite The Plough.

c) **Website**

- i. The hosting platform for the PC website has been changed.
- ii. The search facility does not work at the moment but is due to be resolved.

d) **Speed Watch.**

Cllr Parry will arrange dates for the next Speed Watches.

PP

- e) **Facebook.** Cllr Hydes is currently setting up a Facebook page for the PC.

VH

Cllr Parry ended the meeting by mentioning that The Plough is a Community Asset and we would be notified of any developments regarding its sale or otherwise.

14. ITEMS FOR INCLUSION ON NEXT AGENDA

Facebook.

15. DATE AND TIME OF NEXT MEETING

Tuesday, October 15th, 2024, 7.30pm.

Apologies in advance from Cllr Hydes

Meeting closed at 20.40pm

Signed by Chair.....

Date.....