

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL will be held on **TUESDAY, MARCH 25th, 2025** at 7.30pm at CHALGRAVE MEMORIAL HALL.
Please note the change of date.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF FEBRUARY 18th, 2025 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM FEBRUARY 18th, 2025 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2025 CORRESPONDENCE
- 10.FEBRUARY/MARCH 2025 CORRESPONDENCE RECEIVED
- 11.TO FINALISE ARRANGEMENTS FOR the PARISH ASSEMBLY 2025
- 12.EMERGENCY PLAN-Report and update
- 13.FACEBOOK UPDATE
- 14.ACCOUNTS-to approve payments
- 15.HIGHWAYS ISSUES
- 16.COMMITTEE REPORTS
- 17.ITEMS FOR INCLUSION ON THE NEXT AGENDA
- 18.TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, February 18th, 2025 at 7.30pm.

Present: Cllr Ken Green; Cllr Harvey Greenwood; Cllr Phil Parry (Chair); Cllr Jane Spiers; Rev. Linda Washington; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Cllr V Hydes; Cllr P Warburton; Cllr K Ludgate.

2. MINUTES OF JANUARY 21st, 2025 MEETING

The minutes of January 21st, 2025 were approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Spiers declared interests in:

- Chalgrave Memorial Hall; she is a member of the committee.
- The Chalgrave News; she is on the editorial team.
- All Saints Church, Chalgrave.

4. POLICE MATTERS

a) Reported Crime. Three crimes were reported between 22 January and 18 February 2025

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
31/01/25	Hill Close, Tebworth	Assault without injury	None
10/02/25	Chalgrave	Assault without injury	None
10/02/25	Chalgrave	Threat intent to commit criminal damage	None

b) Police Liaison. Police Officer Jack Hollands and PCSO Sam Howard have been designated to Chalgrave, Toddington and Chalton. They will be responsible for attending parish council meetings. Cllr Greenwood will contact PO Hollands and PCSO Howard. **HG**

c) Beds Rural Crime Action Team (RCAT). The PCC, NFU and RCAT are meeting on 26 January 2025 at Meads Open Farm, Billington to discuss and address rural crime issues.

d) Neighbourhood Watch: Our News. February newsletter in correspondence.

5. WARD CLLR VERSALLION

Cllr Versallion held a surgery at The Queen's Head, Tebworth on 12 February, 2025. Contact him to see how it went. **Clerk**

6. MATTERS ARISING FROM DECEMBER 2024/JANUARY 2025 MINUTES

a) Tebworth Solar Farm. A Teams meeting to be arranged with a representative/s of the developers, Verdant. Progressing.

b) Chalgrave Manor Solar Farm. Construction work is due to begin on 17 March, 2025.

c) Chalgrave Memorial Hall. A few weeks ago the Hall asked the PC if there are any s106 opportunities that might be applicable to them. The clerk explained that s106 money is used to provide necessary infrastructure and

amenities due to housing development. Information on s106 contributions and the s106 Parish Report are in correspondence.

- d) **Memorial Hall Container.** The clerk contacted the hall committee regarding a large hole in the roller door of the container. The hole was quickly sealed up and secured by the hall committee.
- e) **Buses.** The survey regarding bus use in Chalgrave Parish has been published on Facebook. There have been 21 responses so far. The survey will also be published in the Chalgrave News. The deadline for responses is the end of April 2025. Current analysis of the survey in correspondence. Ongoing.
- f) **CPR Training.** Face to face will cost £300. After discussion the PC **unanimously agreed** to book the training. **PP**
- g) **Young Councillors.** At the January 2025 PC meeting Cllr Hydes asked if young people should be encouraged to become cllrs. She will draft a post for Facebook. **VH**
- h) **Tebworth Boundary Sign, Toddington Road.** Cllrs Parry and Greenwood will move it to the other side of the road to improve visibility for nearby houses. Ongoing. **PP; HG**

7. POINTS RAISED on NOVEMBER/DECEMBER 2024 CORRESPONDENCE

- a) **Bus Survey.** Cllr Green said that not everyone is online or Facebook and cannot access the bus survey. The survey will be put in the Chalgrave News and the deadline extended until the end of April 2025.
- b) **£106 Money.** With reference to CBC's Infrastructure Funding Statement, Cllr Warburton questioned why there were £68 million of unallocated funds, how they are allocated and if there was an application process.

8. REPORT FROM CHALGRAVE CHURCH; Rev Linda Washington

Rev Washington arrived at this point.

- a) **Rev Washington.** Newsletter in correspondence. Her last service at Chalgrave Church was on Sunday, 9 February 2025.
- b) **Rev Washington's Retirement.**
 - i. The Parochial Church Council (PCC) invited Cllrs to attend her retirement service at Toddington Church on 16 February 2025 at 11am with refreshments at Wilkinson Hall afterwards. Linda said it was a 'good farewell'.
 - ii. A Vacancy Meeting is being held on Thursday 27 March, 2025 at 7.30pm in the Wilkinson Hall, Toddington. The PCC has asked that Chalgrave PC be represented at the meeting. Details in correspondence.
- c) **Chalgrave Church Services.** Linda has arranged cover of Sunday services up to Christmas 2025 with Rev Anne Barker and Rev Roger Wood. Linda will come back for weddings and funerals.
- d) **Remembrance Service; November 2025.** Rev Nigel Washington will take the service in November.
- e) **Events at Chalgrave Church**
 - **Pop Up Tea Room.** Third Wednesday of the month at Chalgrave Memorial Hall. (No Pop Up in August).
 - **Afternoon Tea.** Saturday 17 May, 2025. Book is required: alisonstone.as1@gmail.com or 07771897451
 - **Harvest Festival.** The Bishop will take the service during the second week of September.
- f) **Maintenance.**
 - All the building work is complete now.
 - **Windows** are due to be professionally cleaned in March.
 - **Church Grounds.** The church has now found someone to mow the grass.
- g) **Rev Washington's Retirement.** Cllr Parry thanked Linda for everything she has done for the parish and its residents.

9. JANUARY/FEBRUARY 2025 CORRESPONDENCE RECEIVED

- a) **Alex Mayer MP** is unable to attend the 2025 Parish Assembly, now scheduled for Thursday 10 April. She has offered to send the PC a summary of her activities to read out at the Assembly.
- b) **BATPC: Responding to Planning Applications Training.** 02 April, 2025 at 7pm. Information in correspondence.
- c) **M1 Jct 10-13; Traffic Management Update** in correspondence.
- d) **NHS: Bedfordshire, Luton & MK.** Update on Healthcare Services in Leighton Buzzard in correspondence.
- e) **Stop the Arc Group.** Second January 2025 newsletter in correspondence.
- f) **Power for People.** The government has included community energy in the GB Energy Bill. Information in correspondence.
- g) **BRTA:** Response to the government's proposal for a third runway for Heathrow and comments regarding the East-West rail link between Oxford and Cambridge in correspondence.
- h) **Magpas.** Thank you message for the PC's £100 donation in correspondence.

10. CHALGRAVE COMMUNITY EMERGENCY PLAN

The PC is organising a 'How to do CPR' class. Progressing.

11. FACEBOOK UPDATE: Cllr Greenwood

The Facebook page is constantly updated. The Bus Survey continues and other information will be published. Cllr Greenwood reported that there is healthy engagement with the page with it reaching surrounding communities such as Toddington and Hockliffe.

12. ACCOUNTS

- a) Online Banking. The following online payments were made from 22 January 2025 and up to and including 18 February 2025

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1	HMRC	Clerk's PAYE 3 rd quarter	209.60
2	DM Payroll Service	Fee July-December 2024	66.00
		Total	275.60

- b) Online Banking.

The following online payments were approved by the PC this evening

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1	Lesley Smith	Clerk's salary + expenses; February 2025	293.99
		Total	293.99

- c) Also paid.

Standing Order	Chalgrave IT Solutions	Computer monitoring-February 2025	5.00
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- d) Income.

Interest on Reserve account-31 January 2025 £7.22

Wayleave: £5.00

- e) Bank Statements; 05/02/2025

- i. Current Account: £3, 630.92
- ii. Reserve account: £6,412.49

13. HIGHWAYS ISSUES

Cllr Green declared an interest in point 13h) He lives on The Lane, Tebworth.

- a) Tebworth Road, Wingfield. has been cleaned. The landowner has been contacted to find out if the tarpaulin in the gateway will be removed.
- b) Lords Hill Roundabout. National Highways has confirmed that the realignment construction is scheduled for this financial year. Ongoing.
- c) Potholes. There are several around the parish. These have been reported to HW. The potholes outside The Grand Chapel and 7 Toddington Road are due to be repaired this week. Ongoing.
- d) Gulley Cleaning Programme 2025. The gulleys in Chalgrave Parish are due to be cleaned in March.
- e) Flooding on Toddington Road. It is hoped that the scheduled gulley cleaning will ease the flooding on Toddington Road near the Queen's Head.
- f) Hockliffe Road Footway. Follow up on repairs to the footway. Clerk
- g) Fix My Street updates
 - i. Fir trees near Buttercup Farm, Toddington Road, Tebworth. Need to cut back is being assessed by HW.
 - ii. Potholes outside The Grand Chapel and 7 Toddington Road, Tebworth. HW order raised to repair.
- h) The Lane, Tebworth. Find out where the HW boundaries are on The Lane. Clerk

14. COMMITTEE REPORTS

- a) Planning

- i. Applications

<u>Application No.</u>	<u>Address</u>	<u>Proposed work</u>	<u>PC comments</u>	<u>CBC decision</u>
22/04307	Land at Sundon	Development of new sports facility	No objections	Pending

23/03990/DOC	Chalgrave Manor Solar Farm	Discharge of conditions 13, 15,16, 17 and 19 against application 22/04302	Object. Removes requirement to encourage, protect and maintain biodiversity	Granted. Development to begin 17 March 2025
24/00744	Trinity Hall Farm, Watling Street.	Expansion of the anaerobic digestion plant to include additional infrastructure & an increase in feedstock. Amendments to original application.	Object. Huge increase in footprint; visual impact; inappropriate development within Green Belt.	To be decided
24/03254/DOC	Trinity Hall Farm, Watling Street.	Discharge of Condition 3, relating to the drainage system of a new building for the storage of silage.	No comments made	Granted
24/01958	Chalgrave Manor Golf Club	Redevelopment of golf course, erection of golf house etc	No objections	To be decided
24/03708	10 Woodlands, Tebworth	Construction of single storey rear extension.	No objections	Granted
24/03714/PAAD	Spinney Farm, The Lane, Tebworth	Prior approval of conversion of agricultural barns to 3 dwellings	Object. Increase in traffic; sets precedent for infill.	Application withdrawn
TCA/25/00038	4 Home Farm, Tebworth	Reduction of Portuguese Laurel in front garden.	No objections	Consultation period

- ii. Trinity Hall Farm Crane. Trinity Hall Farm was served an enforcement notice by CBC to remove the crane some time ago. The owners argue that the crane is needed for future work on the site. Still ongoing.

b) Speed Watch.

A Speed Watch will take place in February.

PP

c) Rights of Way (ROW)

- i. Ward Cllr Versallion contacted the Rights of Way Officer on the PC's behalf about the poor state of some of the ROW and two bridges that have fallen into disrepair. The ROW Officer confirmed that one bridge will be replaced as soon as possible. Ongoing.
- ii. Cllr Green will carry out a survey of the ROW in a few weeks' time.

KG

d) Website

No report this month.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

Parish Assembly arrangements

16. DATE AND TIME OF NEXT MEETING

Tuesday, March 25th, 2025

Apologies in advance from Cllr Green

Meeting closed at 20.35pm

Signed by Chair.....

Date.....