

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL will be held on **TUESDAY, MAY 20th, 2025** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. TO ELECT CHAIR and VICE-CHAIR
3. CHAIR TO SIGN DECLARATION of ACCEPTANCE of OFFICE FORM
4. TO ELECT COMMITTEES' CHAIRS: a) Planning: b) Footpaths: c) Speed Watch:
d) Website
5. OPEN FORUM
6. TO APPROVE MINUTES OF APRIL 15th, 2025 MEETING
7. SPECIFIC DECLARATIONS OF INTEREST
8. POLICE MATTERS
9. REPORT from WARD COUNCILLOR MARK VERSALLION
10. REPORT from ALL SAINTS CHURCH, CHALGRAVE
11. MATTERS ARISING FROM APRIL 15th, 2025 MINUTES
12. POINTS RAISED from MARCH/APRIL 2025 CORRESPONDENCE
13. APRIL/MAY 2025 CORRESPONDENCE RECEIVED
14. EMERGENCY PLAN-Report and update.
15. TO APPROVE the ANNUAL GOVERNANCE STATEMENT 2024/2025
16. TO APPROVE the ANNUAL RETURN 2024/2025
17. TO APPROVE 2025 GRANTS
18. ACCOUNTS-a) To approve online payments
19. HIGHWAYS ISSUES
20. COMMITTEE REPORTS
21. ITEMS FOR INCLUSION ON THE NEXT AGENDA
22. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, April 15th, 2025 at 7.30pm.

Present: Cllr Ken Green; Cllr Harvey Greenwood; Cllr V Hydes; Cllr Phil Parry (Chair); Cllr Jane Spiers; Cllr P Warburton; Lesley Smith-Clerk.

Public present: 1

Committees

Planning	Cllr Warburton	07941 624419	
Rights of Way	Cllr Green-Chair	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Ward Cllr Mark Versallion.

2. MINUTES OF March 25th, 2025 MEETING

The minutes of March 25th, 2025 were approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Hydes expressed a prejudicial interest regarding the sale of The Plough, Wingfield. She lives next door to The Plough Inn.

Cllr Spiers declared interests in:

- Chalgrave Memorial Hall; she is a member of the committee.
- The Chalgrave News; she is on the editorial team.
- All Saints Church, Chalgrave.

4. POLICE MATTERS

a) Reported Crime. One crime was reported for March 2025

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
20/03/25	Tebworth	Sexual	None

b) Priority Setting Meeting. Due to unforeseen circumstances Lesley Smith could not attend the Police Priority Setting meeting on April 2nd, 2025 at Police Headquarters in Kempston. She hopes to attend the next one on July 2nd, 2025. **Clerk**

c) Watch Meeting: March 25th, 2025. Cllr Parry attended the meeting at the Rufus Centre, Flitwick. The Watch Scheme includes Speed Watch. Cllr Parry briefly explained the Bobby Scheme, which provides home safety checks and fits home safety devices such as new locks, door chains and door viewers free of charge to elderly people. Information to go in the next Chalgrave News. **PP**

d) PCC John Tizard attended the Parish Assembly on April 10th, 2025.

e) PC Jack Hollands sent his apologies as he was unable to attend the Parish Assembly due to unforeseen circumstances. He hopes to attend the June and July PC meetings.

5. WARD CLLR VERSALLION

Parish Assembly: April 10th, 2025. Cllr Versallion attended this year's Parish Assembly.

6. REPORT FROM CHALGRAVE CHURCH

No report this month.

7. MATTERS ARISING FROM March 25th, 2025 MINUTES

- a) **Chalgrave Memorial Hall.** The co-chairs of the Memorial Hall Committee have contacted the PC requesting that they are copied into any communications between the PC and the developers which involve potential funding for the hall.
- b) **Tebworth Solar Farm.**
 - i. The PC has been trying to arrange a Teams meeting with a representative of the developers, Verdant. Progressing. Chase up. **Clerk**
 - ii. Cllr Parry and the clerk had a Teams meeting with representatives of Baldons Parish Council. Baldons is in Oxfordshire and Verdant is developing a solar farm in its area. The two PCs offered to keep in touch with each other regarding communications with Verdant.
- c) **Chalgrave Manor Solar Farm.** Construction work began on 17 March, 2025.
- d) **Buses.** The survey regarding bus use in Chalgrave Parish has been published on Facebook. There have been 21 responses so far. The survey was published in the last edition Chalgrave News. The deadline for responses is the end of April 2025. Ongoing.
- e) **CPR and Bleed Kit Training.** Cllr Parry will book the training. Ongoing. **PP**
- f) **Young Councillors.** At the January 2025 PC meeting Cllr Hydes suggested that young people should be encouraged to become cllrs. She will draft a post for Facebook. Ongoing. **VH**
- g) **Tebworth Boundary Sign, Toddington Road.** Cllrs Parry and Greenwood will move it to the other side of the road to improve visibility for nearby houses. Ongoing. **PP; HG**
- h) **Chalgrave Memorial Hall.** The hall committee is not required by the Charity Commission to hold an AGM. The PC will ask to see the hall's accounts before determining its 2025 grant. **Clerk**
- i) **Doctors' Appointments; Toddington Medical Centre.** The PC wrote to the Practice Manager to point out that the new online appointment booking system presents difficulties for some patients who do not have a computer or smart phone. Reply in correspondence.
- j) **Parish Assembly 2025** went well. It was good to have PCC John Tizard attend. After discussion the PC decided that there should be a leaflet drop prior to the 2026 Assembly and that there should be a time for questions after the reports and before the break.

8. POINTS RAISED on FEBRUARY/MARCH 2025 CORRESPONDENCE

Another request received for a dog bin near the Memorial Hall. Clerk to investigate.

Clerk

9. MARCH/APRIL 2025 CORRESPONDENCE RECEIVED

- a) **CBC Partnerships, Community and Engagement Team**
 - i. April Update. In correspondence.
 - ii. Home to School Transport. CBC will be holding a nine-week consultation beginning in June 2025. Information in correspondence.
- b) **Luton Rising: London Luton Airport.** The Secretary of State has approved the growth of London-Luton Airport to 32 million passengers per year. Information in correspondence.
- c) **Grand Union Canal Transfer.** Information on progress in correspondence.
- d) **Tebworth Great Pond.** The PC has received two emails regarding the current condition of the pond and its surrounds. A site visit took place in January with the Environmental officer at Beds Rural Communities Charity. The PC asked him to carry out a survey. This is due to take place within the next few months. **Clerk**
- e) **Rural Services Network** has informed the PC that it will receive a reduced amount of monthly information in future as it is not a member of the service. Details in correspondence.
- f) **Bedfordshire Prostate Cancer Support Group** is carrying out a testing event in Leighton Buzzard on July 13th, 2025. Information will be on the website and FB.
- g) **M1 Jct 10-13; Traffic Management March** Updates in correspondence.

10. CHALGRAVE COMMUNITY EMERGENCY PLAN

The PC is organising a 'How to do CPR' class. Progressing. The PC also wants to organise bleed kit training. **PP; Clerk**

11. FACEBOOK UPDATE: Cllr Greenwood

Cllr Greenwood said that FB was receiving 2,500-3,000 views per post, which he said is a good performance.

12. ACCOUNTS

a) Online Banking.

The following online payments were approved by the PC this evening

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1	Lesley Smith	Clerk's salary + expenses; April 2025	282.00
2	Chalgrave IT Solutions	Website domain renewal (1 year)	8.39
3	Phil Parry	Parish Assembly-catering	109.03
4	M W Agri Ltd	Grass cutting-Tebworth Pond-March 2025	27.72
		Total	427.14

b) Also paid.

Standing Order	Chalgrave IT Solutions	Computer monitoring-April 2025	5.00
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c) Income.

Interest on Reserve account-31 March 2025 £6.82

d) Bank Statements; 04/04/2025

- i. Current Account: £2,948.23
- ii. Reserve account: £6,430.46

e) Repairs to Noticeboards. Ongoing.

13. HIGHWAYS ISSUES

a) Lords Hill Roundabout. National Highways has confirmed with Alex Mayer MP that the realignment construction is scheduled to begin in May 2025. Ongoing.

b) Potholes. Cllr Warburton has reported the potholes near the junction of Dunstable Road and Tebworth Road.

c) Gulley Cleaning Programme 2025.

There are two collapsed gulleys opposite Hill Close, Wingfield. Report sent to HW. Ongoing.

d) Hockliffe Road Footway. Follow up on repairs to the footway.

Clerk

e) The Lane, Tebworth. Follow up on where the HW boundaries are on The Lane. Ongoing.

Clerk

14. COMMITTEE REPORTS

a) Planning

i. Applications

<u>Application No.</u>	<u>Address</u>	<u>Proposed work</u>	<u>PC comments</u>	<u>CBC decision</u>
22/04307	Land at Sundon	Development of new sports facility	No objections	Granted
24/00744	Trinity Hall Farm, Watling Street.	Expansion of the anaerobic digestion plant to include additional infrastructure & an increase in feedstock. Amendments to original application.	Object. Huge increase in footprint; visual impact; inappropriate development within Green Belt. *	To be decided
24/01958	Chalgrave Manor Golf Club	Redevelopment of golf course, erection of golf house etc	No objections	To be decided
25/01117	Annexe 102 Tebworth Rd, Wingfield	Addition of new dormer to rear elevation	No objections	Consultation ends 07 May 2025

25/01200	30 Toddington Road, Tebworth	Two storey side & rear extension & front porch extension. Alteration to the front drive following removal of the garage.	Comments being prepared	Consultation ends 13 May, 2025
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- ii. Trinity Hall Farm Crane. Trinity Hall Farm was served an enforcement notice by CBC to remove the crane some time ago. Cllr Warburton has asked CBC for a site visit. CBC have informed him that they have prepared a report that is due to be sent to their legal department. Ongoing.

b) Speed Watch.

A Speed Watch will take place in April.

PP

c) Rights of Way (ROW)

- i. FP 12 has been cleared, the ground levelled and is now walkable.
- ii. Funding for ROW. Cllr Green will draft a letter to be sent to the CEO of CBC asking for a rearrangement of funding for ROW. He will copy in other parishes within Central Bedfordshire. **KG**
- iii. A bridge on FP6 that was washed away during the floods at the end of last year will be reinstated.

d) Website

No report this month.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

Elections; Financial review; Grants.

16. DATE AND TIME OF NEXT MEETING

Tuesday, May 20th, 2025

Meeting closed at 20.51pm

Signed by Chair.....

Date.....