

CHALGRAVE PARISH COUNCIL

MRS. LESLEY SMITH
CLERK TO THE COUNCIL
Tel: 01525 874716
email: clerk@chalgrave-pc.gov.uk

4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL will be held on **TUESDAY, JUNE 17th, 2025** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF MAY 20th, 2025 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM MAY 20th, 2025 MINUTES
9. POINTS RAISED from APRIL/MAY 2025 CORRESPONDENCE
10. MAY/JUNE 2025 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN-Report and update.
12. ACCOUNTS-a) To approve online payments
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

MINUTES of the annual meeting of Chalgrave Parish Council held on Tuesday, May 20th, 2025 at 7.30pm.

Present: Cllr Harvey Greenwood; Cllr Vicky Hydes; Cllr Kev Ludgate; Cllr Phil Parry (Chair); Cllr P Warburton; Mr Steve Calder-All Saints Church; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	Cllr Greenwood	07932 326274	
Rights of Way	Cllr Green	874107	Cllr Warburton 07941 624419
Website	Cllr Warburton	07941 624419	
Speed Watch	Cllr Parry	07831 605600	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
---------------	-----------------

1. APOLOGIES FOR ABSENCE

Cllr Ken Green; Cllr Jane Spiers.

2. ELECTION OF CHAIR AND VICE-CHAIR.

- a) The current chair, Cllr Parry, stepped down. Cllr Warburton took the chair pro tem.
- b) **Nominations for Chair.** Cllr Parry nominated himself. This was seconded by Cllr Greenwood. The vote was unanimous. Therefore, Cllr Parry is duly elected as Chair.
- c) **Nominations for Vice-Chair.** Cllr Parry nominated Cllr Green. This was seconded by Cllr Hydes. The vote was unanimous. Therefore, Cllr Green is duly elected as Vice-Chair.

3. DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Parry signed his Declaration of Acceptance of Chair's Office form and the clerk counter-signed.

4. ELECTION OF COMMITTEES CHAIRS.

- a) **Planning.** Cllr Parry nominated Cllr Greenwood. This was seconded by Cllr Warburton. The vote was unanimous. Therefore, Cllr Greenwood becomes Chair of the Planning Committee.
- b) **Rights of Way.** Cllr Warburton nominated Cllr Green. This was seconded by Cllr Parry. The vote was unanimous. Therefore, Cllr Green remains as Chair of the Rights of Way Committee.
- c) **Speed Watch.** Cllr Parry nominated Cllr Parry. This was seconded by Cllr Greenwood. The vote was unanimous. Therefore, Cllr Parry remains as Chair of the Speed Watch Committee.
- d) **Website.** Cllr Parry nominated Cllr Warburton. This was seconded by Cllr Greenwood. The vote was unanimous. Therefore, Cllr Warburton remains as Chair of the Website Committee.

5. MINUTES OF APRIL 15th, 2025 MEETING

The minutes of April 15th, 2025 were approved by the council and signed as correct by the chair.

6. SPECIFIC DECLARATIONS OF INTEREST

Cllr Parry declared an interest in Item 10h), CBC Home to School Transport Consultation. He is a governor of Parkfields Middle School.

7. POLICE MATTERS

- a) **Reported Crime.** Three crimes have been reported for May 2025 to date.

Date	Location	Crime	Other details
01/05/25	Wingfield Rd, Tebworth	Assault without injury	None

02/05/25	Lords Hill, Chalgrave	Death or serious injury by dangerous driving	None
03/05/25	Undisclosed	Sexual	None

- b) **Neighbourhood Watch; Our News.** May 2025 newsletter in correspondence.
- c) **Priority Setting Meeting.** The next Police Priority Setting meeting is on July 2nd, 2025 at Police Headquarters in Kempston. Cllrs Parry and Greenwood hope to attend. **PP; HG**
- d) **PC Jack Hollands** hopes to attend the June and July PC meetings.

8. **WARD CLLR VERSALLION**

No report this month.

9. **REPORT FROM CHALGRAVE CHURCH by Steve Calder.**

- a) **Rev Linda Washington** has retired from St Georges and All Saints after seven and a half years. Steve paid tribute to Linda and gave examples of events, both national and local, that occurred during her tenure.
- b) **Church Grounds.** Bob, the gardener, has retired after 10 years of looking after the grounds. The church now has a new gardener called Dave.
- c) **Church Services.** The church has entered a period of interregnum, where it runs without a priest. A number of retired vicars will conduct Sunday morning services until Christmas. Linda's husband, Nigel, is also on standby if a slot cannot be filled.
- d) **New Priest.** Chalgrave Church and St Georges Church, Toddington have compiled Parish profiles to attract a new priest. It is hoped to have one by Christmas. However, there are many churches in Bedfordshire that are without a priest so there is competition to find one.
- e) **Afternoon Tea** was held in the church and grounds on Saturday, 17 May, 2025. Toddington Town Band provided the entertainment. The weather was lovely and the Tea was well attended. As a fundraiser it was very successful.
- f) **Pop Up Tearoom** at Chalgrave Memorial Hall next Wednesday, 28 May, 2025

10. **MATTERS ARISING FROM April 15th, 2025 MINUTES**

- a) **Tebworth Solar Farm.**
 - i. The PC is trying to arrange a Teams meeting with a representative/s of the developers, Verdant. Progressing. Chase up again. **Clerk**
 - ii. Baldons PC and Chalgrave PC offered to keep in touch with each other regarding communications with Verdant. Ongoing.
- b) **Chalgrave Manor Solar Farm.** Construction work began on 17 March, 2025.
- c) **Buses.** The survey regarding bus use in Chalgrave Parish is now closed. There have been 21 responses on Survey Monkey. Cllr Greenwood will notify the clerk about responses received on Facebook. Ongoing.
- d) **CPR and Bleed Kit Training.** Cllr Parry will book the training. Ongoing. **PP**
- e) **Young Councillors.** Cllr Hydes will draft a post for Facebook encouraging young people to consider becoming a councillor. Ongoing. **VH**
- f) **Tebworth Boundary Sign, Toddington Road.** Cllrs Parry and Greenwood will move it to the other side of the road to improve visibility for nearby houses. Ongoing. **PP; HG**
- g) **Dog Bins.** Central Bedfordshire Council no longer provides red dog bins. CBC say that dog waste can be bagged and put into litter bins or put into black wheelie bins.
- h) **CBC: Home to School Transport.** CBC will be holding a nine-week consultation beginning in June 2025. Information in correspondence.

11. **POINTS RAISED on MARCH/APRIL 2025 CORRESPONDENCE**

Request to find out how much the subscription is to receive the full version of the Rural Services Network.

Clerk

12. **APRIL/MAY 2025 CORRESPONDENCE RECEIVED**

- a) **CBC: Community Governance Review 2025.** CBC is holding a review on possible boundary changes. The review commences on 30 June, 2025. Information in correspondence.
- b) **CBC Partnerships, Community and Engagement Team**
 - i. **CBC Children's Social Care Services** have been rated as 'Good' by Ofsted. Information in correspondence.

- ii. Local Plan: Call for Sites. CBC has published an interactive map of all the sites put forward. Information in correspondence.
- c) CPRE: Luton Airport Expansion. CPRE Bedfordshire continues to object to the proposed expansion saying that this will have a devastating environmental impact on the surrounding area. Article in correspondence.
- d) Chalgrave Memorial Hall. The Co-Chairs of the Hall Committee have proposed a joint meeting between parish organisations to discuss a more collaborative way of working together. Dates suggested are 28 May or 11 June, 2025.
- e) Harlington Station. Bridge replacement began on 12 May, 2025. Information in correspondence.
- f) M1 Jct 10-14; Traffic Management March Updates in correspondence.
- g) Alex Mayer MP: Survey. Ms Mayer is asking for views on the priorities for the Government.
- h) Streetworks.
 - i. Chalgrave Road Closure. 7-11 July, 2025, 09.30 to 15.30 hours to access to an underground structure. In correspondence.
 - ii. Leighton Road, Eggington Road Closure. 29-31 July, 2025 for 24 hours a day. Requested by Anglian Water for a mains connection. In correspondence.
- i) CPRE: Campaigns Update on rooftop solar panels. Update in correspondence.
- j) Clerks and Councils Direct. May 2025 magazine in correspondence.

13. CHALGRAVE COMMUNITY EMERGENCY PLAN

No update this month.

14. ANNUAL GOVERNANCE STATEMENT 2024/25

- 1. The clerk presented the Internal Audit Report 2024/25 to the cllrs.
- 2. Section 1, Annual Governance Statement of the Annual return 2024/25, was completed by the PC and signed by the chair and clerk.

15. ACCOUNTING STATEMENTS 2024/25

- i. Section 2, Accounting statements, 2024/2025, was approved by the PC and signed by the chair.
- ii. The Certificate of Exemption (from a limited assurance review) was signed by the chair.
- iii. Cllr Warburton thanked the clerk for reclaiming £1256.85 in past VAT payments from HMRC.

16. GRANTS

- a) The PC has received nominations for The Millennium Award and the Community Award. The PC discussed the nominations and agreed upon the winner of each award.
- b) Senior Citizens Committee has not requested a grant as it has enough funds to cover its costs for this year.
- c) Allocation of grants was discussed and approved by full council as follows:

Chalgrave Memorial Hall	£550.00
All Saints Church	£500.00
Senior Citizens	£0.00
Millennium Award 2025	£50.00
Community Award 2025	£50.00
Charity donation 2025	£100.00

17. ACCOUNTS

- a) Online Banking. The following online payments were made from 25 April 2025 to 20 May 2025.

	Payee	Description	Amount £
1	Chalgrave Memorial Hall	Hall hire: October 2024-March 2025	172.50
2	M W Agri Ltd	Grass cutting-Tebworth Pond-April 2025	27.72
3	HMRC	Clerk's PAYE	192.60
		Total	392.82

- b) Online Banking.

The following online payments were approved by the PC this evening

	Payee	Description	Amount £
--	-------	-------------	----------

1	Lesley Smith	Clerk's salary + expenses; May 2025	282.00
2	David Hyde	Internal audit 2025	64.49
		Total	346.49

c) **Also paid.**

Standing Order	Chalgrave IT Solutions	Computer monitoring-May 2025	5.00
----------------	------------------------	------------------------------	------

d) **Income.**

CBC Precept: £10,000

Interest on Reserve account-30 April 2025 £6.45

e) **Bank Statements; 02/05/2025**

i. Current Account: £12,318.49

ii. Reserve account: £6,436.91

f) **Repairs to Noticeboards.** The PC has received a quote of £1,118.40 incl VAT from Greenbarnes to repair the two noticeboards. The PC **agreed unanimously** to accept this quote. **Clerk**

g) **Ward Councillor Grant.** The PC **agreed unanimously** to apply to Cllr Mark Versallion for a grant towards the cost of the repair to the notice boards. **Clerk**

h) **Annual Insurance.** The PC has received a quote of £264.xx from Zurich Insurance. The quote from the PC's current insurer is £611.24. The cover Zurich offers is comparable to the cover provided by the PC's current insurer. The PC **agreed unanimously** to accept the Zurich quote. **Clerk**

18. HIGHWAYS ISSUES

a) **Lords Hill Roundabout.** The realignment construction has been scheduled to begin on 27 May 2025. Completion due by 18 June, 2025.

b) **Potholes.** Cllrs Warburton and Hydes have reported the potholes near the junction of Dunstable Road and Tebworth Road. Ongoing.

c) **Hockliffe Road Footway.** Follow up on repairs to the footway. **Clerk**

d) **The Lane, Tebworth.** Follow up on where the HW boundaries are on The Lane. Ongoing. **Clerk**

e) **Metal Cage, Tebworth Road, Wingfield.** Cllr Hydes asked why the cage was there. Members discussed whether it posed a danger to traffic as it is close to the road. Seek clarification from HW. **PP; Clerk**

f) **Parkview Lane.** This week fibre optic cables were laid along Parkview Lane. In order to dig up the verge the workmen needed written permission from the PC as it owns part of Parkview Lane. Cllr Warburton signed on the PC's behalf.

19. COMMITTEE REPORTS

a) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
24/00744	Trinity Hall Farm, Watling Street.	Expansion of the anaerobic digestion plant to include additional infrastructure & an increase in feedstock. Amendments to original application.	Object. Huge increase in footprint; visual impact; inappropriate development within Green Belt. *	To be decided
24/01958	Chalgrave Manor Golf Club	Redevelopment of golf course, erection of golf house etc.	No objections	To be decided
25/01117	Annexe 102 Tebworth Rd, Wingfield	Addition of new dormer to rear elevation.	No objections	To be decided

25/01200	30 Toddington Road, Tebworth	Two storey side & rear extension & front porch extension. Alteration to the front drive following removal of the garage.	No objections	To be decided
25/01638/AG	College Farm, Chalgrave Road	Prior notification of erection of a detached grain storage barn.	No statutory consultation	To be decided
25/00926	Well Cottage, Featherbed Lane, Chalgrave	Demolition of existing dwelling & erection of replacement self-build dwelling.	Concerned about the proposed size of the dwelling	Consultation period

- ii. Trinity Hall Farm Crane. Cllrs Parry and Warburton visited the site on 14 May, 2025. Cllr Warburton has informed the Planning Officer overseeing the application on the outcome of the visit. Ongoing.

b) Speed Watch.

A Speed Watch will take place at the end of May or beginning of June 2025

PP

c) Rights of Way (ROW)

Funding for ROW. Cllr Green has drafted a letter to be sent to the CEO of CBC asking for a rearrangement of funding for ROW. Other parishes within Central Beds to be copied in.

Clerk

d) Website

Cllr Warburton will post an article on the site visit to Trinity Hall Farm. He will also send it to the Chalgrave News.

20. FACEBOOK UPDATE: Cllr Greenwood

Cllr Greenwood said that Facebook was receiving 2,500-4,000 views per post. There have been views and posts from neighbouring villages.

21. ITEMS FOR INCLUSION ON NEXT AGENDA

Hill Close bench.

22. DATE AND TIME OF NEXT MEETING

Tuesday, June 17th, 2025

Apologies in advance from Cllr Warburton.

Meeting closed at 21.04pm

Signed by Chair.....

Date.....