

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
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THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL will be held on **TUESDAY, DECEMBER 16th, 2025** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO APPROVE MINUTES OF NOVEMBER 18th, 2025 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM NOVEMBER 18th, 2025 MINUTES
9. POINTS RAISED from OCTOBER/SEPTEMBER 2025 CORRESPONDENCE
10. NOVEMBER/DECEMBER 2025 CORRESPONDENCE RECEIVED
11. EMERGENCY PLAN-Report and update.
12. ACCOUNTS-a) To approve online payments
13. TO DECIDE PRECEPT REQUEST 2025/26
14. TO APPROVE the ANNUAL DONATION
15. HIGHWAYS ISSUES
16. COMMITTEE REPORTS
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, 18 November, 2025 at 7.30pm.

Present: Cllr Ken Green; Cllr Harvey Greenwood; Cllr Phil Parry (Chair); Cllr Jane Spiers; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	Cllr Greenwood 07932 326274		
Rights of Way	Cllr Green-Chair 874107	Cllr Warburton 07941 624419	Cllr Spiers 07803 378548
Website	Cllr Warburton 07941 624419		
Speed Watch	Cllr Parry 07831 605600		

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Cllr Vicky Hyde; Cllr Kevin Ludgate; Cllr P Warburton; PC Jack Hollands

2. MINUTES OF 21 OCTOBER, 2025 MEETING

The minutes of 21 October, 2025 were approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Spiers declared interests in:

- Chalgrave Memorial Hall; she is a member of the committee.
- The Chalgrave News; she is on the editorial team.
- All Saints Church, Chalgrave.

4. POLICE MATTERS

- a) Reported Crime.** One crime was reported during October 2025. One crime has been recorded so far for November 2025.

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
05/10/25	Toddington Road, Tebworth	Other theft	None
05/11/25	Wingfield	Harassment	None

- b) Bedfordshire Rural Crime Advisory Panel.** Cllr Greenwood has been invited to the next meeting to be held in January 2026.

- c) Police and Crime Commissioners.** This position will be removed in 2028 and will save £100 million. The powers will be passed on to elected mayors.

- d) Beds Connected.**

- Our News. November 2025 newsletter.
- E-Scooters and E-bikes. The police are taking action on illegal e-vehicles. Information in correspondence.
- Not my Child: A parent's guide to exploitation, knife crime and county lines. In correspondence.
- Neighbourhood Policing Teams. Weekly newsletter in correspondence.
- Neighbourhood Alert Survey 2025. Reminder to complete the survey, which has been forwarded to the council members.

5. WARD CLLR VERSALLION

No update this month.

6. CHALGRAVE CHURCH

a) Services and Events.

- i. Carols by Candlelight: Saturday 20 December 2025 at 7pm
- ii. Crib Service: Wednesday 24 December 2025 at 2.30pm
- iii. Midnight Mass: Wednesday 24 December 2025 at 11.15pm

b) Thursday Evening Prayers Rev. Smith will lead prayers at 4pm each Thursday

7. MATTERS ARISING FROM 21 OCTOBER 2025 MINUTES

- a) Tebworth Solar Farm. Cllr Green will contact the Footpaths Officer regarding a 2nd permissive path at the Chalgrave road site. **KG**
- b) Slow Ways. The PC has written to the CEO of Slow Ways pointing out that Chalgrave's Rights of Way are not being maintained by CBC.
- c) Buses. The clerk completed CBC's survey on bus services and made the point that Tebworth and Wingfield no longer have a bus service.
- d) Bus Shelter at St Mary's Close. The PC has **agreed** to accept a quote of £224 to carry out maintenance on the bus shelter. Ongoing.
- e) Hill Close Bench. The PC has **agreed** to accept a quote of £60 to dismantle the bench. Cllr Parry will remove the plaque, which will be put on the new bench. Ongoing. **PP**

8. POINTS RAISED on SEPTEMBER/OCTOBER 2025 CORRESPONDENCE

- a) Daffodils. Cllrs Spiers and Hydes are both happy to support the Memorial Hall's request for a donation of £100 to buy two sacks of daffodils providing one sack is planted in Wingfield and one in Tebworth.
- b) Library in St Mary's Close Bus Shelter. Cllr Spiers questioned whether the shelter is watertight enough to protect the books.

9. OCTOBER/NOVEMBER 2025 CORRESPONDENCE RECEIVED

- a) Tebworth Great Pond. The PC received a quote of £450 + VAT for a day's work on the pond by The Conservation Volunteers (TCV). The PC **unanimously agreed** to accept the quote. **Clerk**
- b) CBC: Town and Parish Council Forum on Environment. Invitation to attend the forum on 19 November, 2025 at Priory House, Shefford 6.30-8.00pm
- c) CBC: Local Green Space. Suggestions sought for important green spaces in the parish. In correspondence.
- d) CBC: Grass Cutting Contribution service. Annual frequency of cuts will be revised by 01 December, 2025. Information in correspondence.
- e) Power For People. Request to call for legislation to enable community energy groups to sell power directly to local people. In correspondence.
- f) Leisure Strategy Parish Schedule. Request from CBC to update the current schedule of leisure sites for Chalgrave if necessary. Clerk will complete. **Clerk**
- g) Clerks and Councils Direct. November 2025 magazine in correspondence.
- h) War Memorials Trust. November 2025 Bulletin magazine in correspondence.
- i) Grass Verges. Cllr Green has put an article from the November 2025 edition of Saga magazine on maintenance of grass verges into correspondence.

10. CHALGRAVE COMMUNITY EMERGENCY PLAN

No update this month.

11. ACCOUNTS

a) Online Banking. Online payments made from 21 October to 18 November 2025

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1	Lesley Smith	Clerk's salary + expenses; October 2025	308.98
2	Simon Gatward	Website support	12.49
3	M W Agri Ltd	Grass cutting-Tebworth Pond: October 2025	27.72
		Total	349.19

The following online payments were approved by the PC this evening

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
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1	Lesley Smith	Clerk's salary + expenses; November 2025	282.00
2	D M Payroll Services Ltd	Payroll October 2025-March 2026	79.20
		Total	361.20

b) Also paid.

Standing Order	Chalgrave IT Solutions	Computer monitoring-November 2025	5.00
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c) Income.

Interest on Reserve account-31 October 2025 £5.57

Chalgrave Memorial Hall: Remembrance Day wreath £20.00

d) Bank Statements; 05/11/2025

i. Current Account: £6,775.10

ii. Reserve account: £6,471.54

e) Beds & Herts Emergency Critical Care Scheme (BHECCS). The PC has received a request for a grant/donation. Information in correspondence.

12. HIGHWAYS ISSUES

a) Pothole. Cllr Green will report a pothole on the LHS of Toddington Road several metres beyond Ivy Farm heading towards Toddington. **HG**

b) Gulleys on The Lane. Tebworth. Some are still blocked. The clerk has contacted the HW Drainage Engineer to get them cleaned. Ongoing.

c) Willow Tree Farm, The Lane. HW has provisionally scheduled work before the end of 2025 to repair the large pothole and deteriorating road surface outside Willow Tree Farm. Ongoing.

d) Hockliffe Road. Repairs to the road will take place from 17-19 December 2025.

13. COMMITTEE REPORTS

a) Planning

i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
24/00744	Trinity Hall Farm, Watling Street.	Expansion of the anaerobic digestion plant to include additional infrastructure & an increase in feedstock. Amendments to original application.	Object. Huge increase in footprint; visual impact; inappropriate development within Green Belt.	To be decided
24/01958	Chalgrave Manor Golf Club	Redevelopment of golf course, erection of golf house etc.	No objections	To be decided
25/02948	Well Cottage, Featherbed Lane, Chalgrave	New self-build replacement dwelling.	No objections	To be decided
25/02510	Church Cottage, Church Lane, Chalgrave	Conversion of garage to annexe.	No objections	Consultation period

b) Speed Watch.

There will be two Speed Watches taking place before the end of November.

PP

c) Rights of Way (ROW)

i. Ripple Volunteer Group. Is still carrying out work in our area. The PC will send a letter of thanks to the group. **Clerk**

ii. Maintenance. A waymark post and bridge still need repair on FP 1 through to FP 3.

d) **Website**

No report this month.

14. FACEBOOK UPDATE

Cllr Greenwood said that reactions to the Facebook page are positive and it is also used by Toddington and Hockliffe residents.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

2026/27 Precept.

16. DATE AND TIME OF NEXT MEETING

Tuesday, 16 December 2025

Apologies in advance from Cllr Green and Cllr Ludgate. They will be away for the December 2025 meeting.

Meeting closed at 20.12

Signed by Chair.....

Date.....