

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
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THE **ANNUAL MEETING** OF CHALGRAVE PARISH COUNCIL will be held on **TUESDAY 19 MAY 2026** at 7.30pm at CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. TO ELECT CHAIR and VICE-CHAIR
3. CHAIR TO SIGN DECLARATION of ACCEPTANCE of OFFICE FORM
4. TO ELECT COMMITTEES' CHAIRS: a) Planning: b) Footpaths: c) Speed Watch:
d) Website
5. OPEN FORUM
6. TO APPROVE MINUTES OF 21 APRIL 2026 MEETING
7. SPECIFIC DECLARATIONS OF INTEREST
8. POLICE MATTERS
9. REPORT from WARD COUNCILLOR MARK VERSALLION
10. REPORT from ALL SAINTS CHURCH, CHALGRAVE
11. MATTERS ARISING FROM 21 APRIL 2026 MINUTES
12. POINTS RAISED from MARCH/APRIL 2026 CORRESPONDENCE
13. APRIL/MAY 2026 CORRESPONDENCE RECEIVED
14. EMERGENCY PLAN-Report and update.
15. TO APPROVE the ANNUAL GOVERNANCE STATEMENT 2025/2026
16. TO APPROVE the ANNUAL RETURN 2025/2026
17. TO APPROVE 2026 GRANTS
18. ACCOUNTS-to approve online payments
19. HIGHWAYS ISSUES
20. COMMITTEE REPORTS
21. ITEMS FOR INCLUSION ON THE NEXT AGENDA
22. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday 21 April 2026 at 7.30pm.

Present: Cllr Ken Green; Cllr Vicky Hydes; Cllr Phil Parry (Chair); Cllr Jane Spiers; Cllr P Warburton; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	Cllr Greenwood 07932 326274		
Rights of Way	Cllr Green-Chair 874107	Cllr Warburton 07941 624419	Cllr Spiers 07803 378548
Website	Cllr Warburton 07941 624419		
Speed Watch	Cllr Parry 07831 605600		

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Greenwood	Police liaison	07932 326274
Cllr Greenwood	Facebook	"

Volunteers

Defibrillator	Barbara Jackson
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1. APOLOGIES FOR ABSENCE

Cllr Harvey Greenwood; Cllr Kevin Ludgate; Ward Cllr Mark Versallion

2. MINUTES OF 25 MARCH 2026 MEETING

The minutes of 25 March 2026 were amended, approved by the council and signed as correct by the chair.

3. SPECIFIC DECLARATIONS OF INTEREST

Cllr Spiers declared interests in:

- Chalgrave Memorial Hall; she is a member of the committee.
- The Chalgrave News; she is on the editorial team.
- All Saints Church, Chalgrave.

4. POLICE MATTERS

a) Reported Crime. Two crimes were reported in March 2026.

<u>Date</u>	<u>Location</u>	<u>Crime</u>	<u>Other details</u>
03/03/26	Chalgrave	Sexual	None
05/03/26	Toddington Road, Tebworth	Assault without injury	None

No crimes have been reported so far for April 2026.

b) Beds Connected: Information Sheets.

- Keep your home secure. Information and advice in correspondence.
- Keeping our communities safe at start of Spring. Information in correspondence.
- Stop Hate UK. PCC John Tizard has funded the Stop Hate UK charity, which provides a third-party reporting service for hate crime in Bedfordshire. Information in correspondence.
- Investment Fraud. Criminals stole £879.8 million last year. Information in correspondence.

5. WARD CLLR VERSALLION

Cllr Versallion attended the Parish Assembly on 15 April 2026.

6. CHALGRAVE CHURCH

No report for this meeting. Mr Steve Calder read Rev. Ian Smith's report at the Parish Assembly 2026.

7. MATTERS ARISING FROM 25 MARCH 2026 MINUTES

- a) Learner HGV Drivers.** At the March meeting Cllr Parry asked Cllr Versallion if CBC gives permission for learner HGV drivers to travel through Tebworth. Cllr Versallion is investigating.

MV

- b) **Tebworth Solar Farm.** The PC wrote to the developers in March 2026 asking for an update on the progress of Tebworth Solar Farm and for a site meeting. The developer's agent, Alpaca, has acknowledged receipt of the PC's email but have heard nothing further. The PC will write to Alpaca again. **Clerk**
- c) **Flittabus.** Cllr Hyde contacted the organiser of Flittabus to investigate whether a route through Tebworth is viable. The contact said that she would have to put the request to the committee. Cllr Hydes is waiting to hear back. Progressing.
- d) **BATPC.** Cllr Spiers has expressed interest in attending some of the BATPC online training. She will let the clerk know which she would be interested in. Ongoing. **JS**

8. POINTS RAISED on FEBRUARY/MARCH 2026 CORRESPONDENCE

Local Energy. Cllr Green suggested promoting community energy in the Chalgrave News. Send information to the News. **Clerk**

9. MARCH/APRIL 2026 CORRESPONDENCE RECEIVED

- a) **Five Year Housing Land Supply.** Toddington PC has sent a copy of a letter it sent to the Leadership Team at CBC, which expresses concerns about CBC maintaining a robust five-year housing land supply. In correspondence.
- b) **Housing Developments in Local Area.** Harlington PC has invited Chalgrave PC to attend a meeting to be arranged with Anglian Water to discuss the challenges should all proposed housing developments be approved. Cllr Parry will attend. Date to be arranged. **PP**
- c) **CBC: Consultation on Proposed Charges** to some of its fees and charges. The consultation ends on 20 May 2026. Information in correspondence.
- d) **CBC: East West Rail Consultation** ends 9 June 2026. Information in correspondence.
- e) **Stop The Arc Group.** Spring 2026 newsletter in correspondence.
- f) **Bedfordshire Energy Showcase.** Invitation to a workshop on 29 April 2026 hosted by Community Energy Pathways.
- g) **CBC Information.** Information below is all in correspondence.
- CBC has approved a refreshed SEND Strategy.
 - CBC has approved new support services for vulnerable children and families.
 - More eBooks and eAudio for libraries.
- h) **CPRE: Countryside Voices.** Spring 2026 magazine in correspondence.

10. PARISH ASSEMBLY 2026 DEBRIEF

The number of parishioners attending was down this year, possibly due to a Quiz Night and a birthday party both being held at the Queen's Head on that evening. Before next year's Assembly the PC **agreed to:**

- Do a leaflet drop to households
- Liase with the Queen's Head to avoid any clashes.

11. CHALGRAVE COMMUNITY EMERGENCY PLAN

Defibrillator training to be arranged.

12. ACCOUNTS

- a) **Online Banking.** Online payments made from 25 March 2026 to 20 April 2026.

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1	Lesley Smith	Clerk's net salary + expenses; March 2026	295.49
2	Phil Parry	Parish Assembly 2026 catering	137.65
3	London Green Belt Council	Annual membership	25.00
4	Community Heartbeat	Defibrillator pads	77.94
5	HMRC	Clerk's PAYE	192.80
		Total	728.88

The following online payments were approved by the PC this evening.

	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1	Lesley Smith	Clerk's net salary + expenses; April 2026	283.00
2	M W Agri Ltd	Grass cutting-April 2026	27.72
		Total	310.72

b) Also paid.

Standing Order	Chalgrave IT Solutions	Computer monitoring-April 2026	5.00
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c) Income.

- i. Central Bedfordshire Council Precept-£10,300.00
- ii. Interest on Reserve account-31/03/2026 £5.02

d) Bank Statements; 04/04/2026

- i. Current Account: £4,338.82
- ii. Reserve account: £6,501.63

e) Insurance

The PC's annual insurance is due on 01 June 2026. Zurich has quoted £264 for renewal. However, the policy is based on a precept between £7,500 and £10,000 and the PC's precept for the 2026/27 financial year is now £10,300. The clerk has contacted Zurich to find out if this will affect the quote of £264. Awaiting response.

f) Annual Governance and Accountability Return 2025/26

- i. Section 1, Annual Governance Statement 2025/2026, was approved by the PC and signed and dated by the chair and clerk.
- ii. The Certificate of Exemption (from a limited assurance review) was signed and dated by the chair and clerk.

13. HIGHWAYS ISSUES

a) Potholes to report to HW

- i. Church Lane.
- ii. Toddington Road near the pond.
- iii. Toddington Road beyond the houses on the LHS heading towards Toddington.

b) Reported Potholes. Cllr Hydes has reported potholes on Tebworth Road and Lord's Hill.

c) Pothole Repair. Under the Freedom of Information Act ask CBC how much it costs, on average, to repair a pothole. **Clerk**

d) Highways Capital Works Plan. CBC has published its 2026/27 plan. Plan in correspondence.

14. COMMITTEE REPORTS

a) Planning

i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
24/00744	Trinity Hall Farm, Watling Street.	Expansion of the anaerobic digestion plant to include additional infrastructure & an increase in feedstock. Amendments to original application.	Object. Huge increase in footprint; visual impact; inappropriate development within Green Belt.	To be decided.
24/01958	Chalgrave Manor Golf Club.	Redevelopment of golf course, erection of golf house etc.	No objections.	To be decided.
25/02948	Well Cottage, Featherbed Lane, Chalgrave.	New self-build replacement dwelling.	Objected.	Refused. Now gone to appeal.
26/00639/VOC	Tebworth Solar Farm.	Variation of conditions 11 and 14.	N/A.	To be decided.

- ii. Trinity Hall Farm Crane: Removal. CBC is looking into the matter. Ongoing.

b) Speed Watch.

The Speed Watch Team will be out next month.

c) Rights of Way (ROW)

- i. Bound Way behind Hill Farm. Cllr Green reported that a rail on the bridge needs replacing. Ongoing.
- ii. FP 16; Hill Close. The footpath goes through someone's garden. There is a gate across the FP. Cllr Hydes reported that on one occasion two dogs were barking, which is likely to put people off using the FP. Cllr Green will follow up with the CBC ROW Officer. **KG**
- iii. Tree at the Entrance to FP 12. Cllr Green will see if the tree needs cutting back to improve access. **KG**
- iv. Tebworth Pond. Cllr Green has some spare purple irises, which could be planted in the pond if required.
- v. Bench Plaque. Cllr Green suggested putting a plaque for the late Val Griffin on the bench down The Lane, alongside her late husband Frank's plaque. The PC **agreed** to this. Cllr Green will sort. **KG**
- vi. FP 22. A style at the back of Heath Farm needs repair. **KG**
- vii. Daffodils. Cllr Spiers thanked the PC for providing and Will Randell for planting the daffodils in Tebworth and Wingfield. She said the recent display was stunning.

d) Website

Cllr Warburton has updated the website, including some church information. He has asked the owners of The Plough if they wanted to submit anything. Cllr Green will ask the Queen's Head if they wanted to submit information etc. in light of the pub's centenary approaching.

15. FACEBOOK UPDATE

No report this month.

16. ITEMS FOR INCLUSION ON NEXT AGENDA

Elections; Annual Return 2026; Grants.

17. DATE AND TIME OF NEXT MEETING

Tuesday, 19 May 2026

Meeting closed at 20.38

Signed by Chair.....

Date.....